Executive Summary

- Team completes plans for stewardship “refresher courses”
- Annual stewardship recognition event held at Lake Mead

Summary of Attachments

- Agenda and Minutes for October 20, 2011 team meeting

Collaboration with Interagency Team

The Interagency Cultural Site Stewardship Team (ICSST) met October 20, 2011, at the U.S. Forest Service conference room at the Southern Nevada Interagency Office (see attached agenda and minutes). The team focused on fully implementing stewardship refresher courses and reviewed the course power point presentation by Cultural Site Stewardship Program Manager (CSSP) George Phillips. The team agreed that refresher courses for existing stewards should take priority over basic training classes for new stewards. New beginning classes will begin January, 2012, or shortly later. Refresher training dates are delayed while CSSP waits for completion of compulsory presentations by agency Law Enforcement and Safety officers. Mark Boatwright, BLM, will include a Job Hazard Assessment for stewards’ signatures adhering to safety procedures presented at the classes. The assessment will become required documentation to accompany the Volunteer Agreement and Ethics statement.

A second ICSST meeting was called by team leader Kelly Turner on November 30 at the U.S. Forest Service conference room. Although the safety presentation was not complete, the team set January 18 and January 26 for the first two classes to be conducted at the Interagency Office at Torrey Pines. Phillips immediately notified all site stewards of the required class and accepted RSVP’s. He will maintain attendance records. Program managers for both CSSP and the Nevada Site Stewardship Program (NSSP) will be in attendance as will a law enforcement officer and a trained safety representative.
On December 1, 2012, ICSST was absorbed as a sub-committee into the Southern Nevada Agency Partnership Cultural Committee. Mark Boatwright, archaeologist for the Bureau of Land Management, replaced Kelly Turner as ICSST lead. The Cultural Team was informed by Kelly that the Forest Service will transfer its stewardship duties to the Nevada State site stewardship program effective January 1, 2012.

**Project 1 – Recruitment, Training, and Retention of Volunteer Site Stewards**

*Task 1 – Site Stewardship Database*

The CSSP stewardship database continues operating as planned and all data will eventually be turned over to the state of Nevada in 2012 in compliance with ICSST instructions. According to the Nevada Site Stewardship Program (NSSP) Coordinator, Sali Underwood, the state stewardship database is not ready. However, since the U.S. Forest Service requested the data transfer on January 1, 2012, a year earlier than planned, the information will be made available to them whenever they can accept it.

*Task 2 – Recruit additional volunteer cultural site stewards*

As mentioned in the last report, the basic stewardship class scheduled for late 2011 was postponed as refresher classes are prepared. Agency officers will present law enforcement and safety chapters required for all federal agency employees to be site stewards. New stewardship training classes will begin late January or early February, 2012. Figure 1 below shows the steady growth of the stewardship program from inception:

![Site Stewardship Growth](image)

**Fig. 1 Annual stewardship growth from inception**
Task 3 – *Deliver, evaluate, and refine basic training classes for volunteer cultural site stewards.*

Updates to the stewardship manual incorporate new procedures for 2012. Modifications will reflect changes in operations as the program transitions to the Nevada stewardship program.

Task 4 – *Deliver, evaluate, and refine optional educational training for volunteer cultural site stewards.*

Optional classes will resume upon completion of refresher class training. Additionally, certification is required by the SNAP board for all stewards in CPR and first aid. Arrangements are made with the Take Pride in America program who will facilitate separate training classes.

Task 5 – *Obtain and evaluate feedback from volunteer cultural site stewards about the program and incorporate into program improvements.*

Class program evaluations are given to site stewards at the end of each basic class. New evaluations will be created to reflect changes in the stewardship training format for 2012.

Task 6 – *Plan and implement volunteer recognition initiatives and events.*

An annual traditional recognition event for Clark County stewards and ICSST members was held Saturday, November 5, 2011 at the Boulder Beach Picnic Area in Lake Mead National Park (*See attached agenda*). Plaques were awarded to the “Site Steward of the Year” and a “Distinguished Steward.” Five other stewards were recognized with certificates for individual achievement and special recognition.

**Project 2: Monitoring of Cultural Resource Sites and Reporting Results**

*Task 1 – Assign, monitor, supervise, and evaluate volunteer site stewards to protect cultural sites on public lands.*

All stewards have been assigned.

*Task 2 – Report incidents to appropriate agencies.*

All incident reports have been submitted to the appropriate agencies. Impacts are graded according to severity to observe trends:

- **Priority 1** – Most severe and may include potting (digging) or graffiti on a petroglyph panel.
- **Priority 2** – Damage to a site such as excess trash, OHV damage to midden, or vandalism substantially affecting its context.
- **Priority 3** – Minimal damage to site elements such as OHV damage to biotic soil at the site but which affects overall site quality.
Total impacts to sites in Clark County for 2012 are shown in figure 2 below:

![Cultural Site Impacts Table]

Fig. 2 Clark County impacts for 12 months ending 12/31/11

**Task 3 – Collect, maintain, and provide longitudinal statistics to federal land managing agencies and create and maintain a central database containing site steward and cultural site monitoring information and statistics from all five agencies.**

All site monitoring activities are kept in compliance with agency instructions and are provided upon request. Annual reports were submitted to each agency through September 30, 2011.

**Project 3: Community Outreach and Education**

**Task 1 – Inform the community about the Cultural Site Stewardship Program and their opportunity to get personally involved in protecting public lands.**

On October 30, 2011, Phillips gave a presentation on the progress of CSSP over the past 7 years to 150 participants attending the Three Corners Conference, an archaeological symposium facilitated by UNLV. On November 14, Phillips was interviewed on the activities of CSSP by a reporter for UNLV’s student newspaper. The story appeared on the front page of the Rebel Yell.
Submitted by:

Margaret N. Rees, Ph.D.
Executive Director, Public Lands Institute

December 31, 2011
ICSST MEETING AGENDA
October 20, 2011
USFS Conference Room – Interagency Office

1. Review minutes of 8.18.11 meeting

2. CSSP update
   New Regional Coordinator – Paul Renois Kolars

3. Recognition Picnic-
   Logistics
   Needs – bullhorn (USFS)?
   Vanna White
   Food
   Agenda

4. Classes
   Basic classes
   Refresher Class Agenda
   Presentation

5. Other
ICSST MEETING NOTES
October 20, 2011
Interagency Office

Present:  George Phillips  Sali Underwood  Elaine Holmes  Steve Daron
          Kathleen Sprowl  Kelly Turner  Mark Boatwright  Harry Konwin
          Dena Sedar

Absent:  Mark Slaughter

Meeting opened 9:40 a.m.

1. Review of Minutes: Minutes for ICSST meeting of 8/15/11 were reviewed and corrections suggested.

2. CSS Update: George reported that a new Regional Coordinator, Paul Renois, was recruited and will be introduced to stewards and sites in the Southern Clark County region. Because of the number of remote sites, a 2nd person to assist Paul is being considered and whose name will be introduced at the next ICSST meeting. Sue and Roger Kolar are currently coordinating Sloan but are considering assisting as coordinators in the Las Vegas area.

3. Annual Recognition Event: The annual recognition event is scheduled for Saturday, November 5. A detailed agenda is assembled and food has been arranged with assistance from PLI. Five Certificates of Appreciation will be awarded as well as a plaque for “Steward of the Year” and a plaque for “Distinguished Steward.” George asked for a bullhorn, Elaine arranged for a speaking amplification device from the Friends of Red Rock.

4. Classes: A Refresher Class presentation was reviewed and critiqued. Several comments ensued. The following comments were offered:
   - Remove the clip art and add some relevant photos instead
   - Add the list of primary site impacts by type as reported each quarter
   - Remove “ATV user must be safety certified” and highlight, “only by approval of agency”
   - Add “stewards cannot collect anything”
   Mark Boatwright suggested adding the Job Hazard Assessment (JHA) as bullet points under the presentation’s “Common Sense” category. He said this should be signed separately as a part of the Volunteer Agreement. He stressed the importance of volunteers’ adhering to the JHA or the Volunteer Agreement may not protect them. The CSSP does not have a copy of the JHA, so Mark said he would send copies to George.

5. Other: George asked if stewards who were certified in 2007 by the BLM safety officer were to continue monitoring sites in Logandale Trails on their ATV’s. Mark said to remove them that nobody is to be using ATV’s for monitoring.

Meeting adjourned at 12:10.
Next meeting scheduled for 9:30 a.m. on Thursday, January 19 at PLI.
8:45  Arrive and clean tables. Set up “welcome table.”
- Name tags and pens
- Signing in list
- Plaques and Framed Certificates
- Cooking begins

10:00  Welcome guests
- Sign in for guests
- Complete name tags
- Hand out pins to Stewards

10:30  Picnic Opens

11:00 – 11:30  Lunch served

11:45 – 12:00  Program

A. Welcome guests – George
Judy
Dr. Peg Rees, V. Provost for Educ. Out. & Exec. Director, PLI
Dr. Beth Barrie Project Mgr. for Don’t Trash NV
Bob Ross, Field Manager for the BLM
Janet

B. Introduce Regional Coordinators – George
Gold Butte – Betty Conway and Michele Burkett
Moapa – Jennifer Cornett and Steve Cox
Las Vegas – Elaine Holmes and Anne McConnell (can’t be here)
Sloan - Roger and Sue Kolar
Southern – Paul Renois

C. Introduce ICSST. George  Intro – Mark Boatwright, Arch for BLM
Sali Underwood, NV Site Steward Coordinator
Elaine Holmes, Volunteer and SS Representative
Harry Konwin, Arch. & Vol. Coord. for USF&W
Kathleen Sprowl, Arch. for BLM
Steve Daron, Arch. for NPS
Dena Sedar, Curator - LCM
D. Accomplishments of CSSP – ICSST Member?

ACCOMPLISHMENTS OF CSSP

- ADDED 59 STEWARDS FOR TOTAL OF 545 SITE STEWARDS. Grew 7% in 2011.
- Began in 2004
- 122 significant site impacts were reported in 2011. 650 impacts over past 7 years.
- During the past 7 years ...donated 16,000 monitoring hours (667 days watching Gilligan’s Island).
- Drove over 212,000 miles (about 9x around the earth)
- Completed documenting 422 abandoned mines features
- Recorded rock art panels in Laughlin, Red Rock, Boulder City, Moapa Valley and Gold Butte

(Invite ICSST Members to make comments)

Awards
1. Certificate of Appreciation  Betty Conway, RC for GButte w/ Michele Burkette for InSites.  George & Harry
2. Certificate of Appreciation. Julia Cronk       ...          ...          Mark B & Kathleen
3. Certificate:               Dennis Robinson and Pat Olds  ...          Mark B & Kathleen
4. & 5. Certificates:        Paulson and Rorer     ...          ...          Steve & Dena
Plaque: SS of the year.        Dennis Ruddy  ...          ...          Kelly and George
5. Plaque: Distinguished SS    Anne McConnell  ...          ...          George & Elaine

Thanks to the catering crew and to all stewards
1. Certificate of Appreciation to Betty Conway George, Harry and Sali
   - Lives in Mesquite
   - REGIONAL COORDINATOR with Michele Burkette since 2010
   - Monitors a number of sites with Michele
   - Writes InSites, a stewardship newsletter taken over from Linda and Al Faas
     Valuable source of information to all stewards.

2. Certificate of Appreciation to Julia Cronk Mark B. and Kathleen
   - SS since 2007
   - Unique – Drives from home in Kelso, Ca. Works at Kelso Train Depot
   - Monitors 3 major sites along the Mojave Trail and W. of Laughlin more than 2,710 miles
   - Consistent with reports. Independent and accurate
   - Unique due to remote site nature

3. Certificate of Appreciation to Dennis Robinson & Pat Olds Mark B. and Kathleen
   - Began as SS early 2006
   - Monitoring more than 7 sites requiring certification and special equipment
   - Monitored 237.5 hours each for a total of more than 475 combined hours

4. Certificate of Appreciation: Doug Rorer and Dave Paulson Steve and Dena
   - Began in 2005
   - Monitors sites along Colorado River for NPS and near the Spring Mts. For BLM
   - Drove more than 3906 miles
   - Monitored over 614 hours

5. Plaque: Site Steward of the Year: Dennis Ruddy Steve, George, Sali and Harry
   - Presented for outstanding stewardship
   - Monitors a total of 8 sites for the NPS, BLM and USF&W
   - Covers the widest area of any other steward in all corners of Clark Cty.
   - Monitored over 266 hours this year and reported at least 4 new sites
   - Drove over 6,000 miles to do so.
6. **Distinguished Steward Award – ANNE McConnell  George and Elaine**

- SS since 8/2005. She has been a RC w/ Elaine Holmes for the LV area and Monitors 4 major sites.
- She has been a member and 3-year president of SNRAA and with Alanah Woody, Eva Jensen and Elaine and Jack Holmes to create the Southern Nevada Documentation Project which later became known as the Nevada Rock Art Foundation.

- Anne is an active member and assisted in recording over 30 sites.
- She first offered her services to Amer. Rock Art Research Assoc. to get delayed volumes of American Indian Rock Art (AIRA) publication into print in 1992. Anne has done layout, proofreading, digital file prep, and silent editing for 18 of the 25 volumes that have appeared since that time.
- (Frank Bock, 1994). "Anne McConnell must be singled out with special kudos. She takes raw material (disks, hard copy, hand-drawn illustrations, cross-outs, margin notes, etc.) and transfers it all into an entire volume, camera-ready for printing. Understanding her wizardry defies all normal methods of comprehension, so suffice that I am eternally grateful and the obligation to her never ebbs"
- Anne selflessly works in the background to make us 'editors' look good. She painstakingly revises draft after draft, adroitly sidestepping each and every editor blunder, and keeps us on track. Anne, bless you" (Steve Freers, 1998).
- (Alanah Woody, 2003). Her effort is monumental and generally overlooked and unappreciated. Editors come and go, but without Anne this publication series would be in serious trouble" To Anne McConnell goes high praise for her work in publication layout, editing, and proofreading. Only her modesty and her own request kept her from appearing on the title pages as co-editor. She is a better editor persisted in finding those little mistakes missed by authors and editor alike" (Ken Hedges, 2010).

She was the chief editor for 3 Utah Rock Art Research Assoc.’s volumes 27, 28 (a combined volume) and volume 29.

**Donated over 1050 hours with Friends of RRock and is currently editing Nevada State Museum Papers.**
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