6-30-2012


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University of Nevada, Las Vegas  
Period Ending June 30, 2012

Cooperative Agreement Number: P11AC8R001  
Task Agreement Number: P12AC10127

Project Title: Southern Nevada Agency Partnership  
Cultural Site Stewardship Program – Steward Retention and Program Transfer

Executive Summary

- Personal information permission forms received from stewards
- Five required Steward Refresher Courses given
- Refresher course presentation modified to new SHPO guidelines
- CSSP Round 6 Compendium completed

Summary of Attachments

- Personal steward information transfer letter and permission form
- Modified Refresher Course Power Point

Collaboration with Interagency Team

The Interagency Cultural Site Stewardship Team (ICSST) met May 17, 2012. Team Lead Mark Boatwright summarized topics discussed with the State Historical Preservation Office as they pertained to transferring the stewardship program to the state. He said SHPO will receive funds from Round 11 funding when they are released and will be available from the BLM this summer, but it will take another 4-6 months for the state to process the paperwork on their end; e.g. before the funding can be spent by SHPO. He clarified that the funds are intended to assist SHPO for up to one year, but that they can be used for transition purposes as well.

In Mark’s discussion with SHPO-BLM contract staff, a Statement of Work (SOW) will specify roles and responsibilities of SHPO and the federal agencies participating in the program and satisfy the requirement as included in the approved SNPLMA work plan. The SOW will be developed with input from SHPO and the federal agencies and will not be a Standard Operating Procedures manual but will incorporate by reference to the state’s program manual.
Mark pointed out that the program is a state program. The participating federal agencies will continue to identify sites that will be monitored, but administration of the program will be handled by SHPO and not by federal agency archaeologists.

Samantha Rubinson was chosen as SHPO’s permanent Nevada Site Stewardship Coordinator and will work with George Phillips, CSSP Manager, to achieve the stewardship operations transfer by 12/31/12.

On April 30, 2012, George Phillips, with the assistance of Dr. Jennell Miller completed the CSSP Round 6 Compendium. Electronic and hard copies were provided to all parties as directed by the Round 6 Task Agreement.

**Project 1 – Recruitment, Training, and Retention of Volunteer Site Stewards**

*Task 1 – Refine and Maintain a Site Steward Database*

On March 26, 2012, letters were sent to active Clark County stewards in compliance with the Privacy Act of 1974 requesting signed forms permitting federal land managing agencies to transfer personal information gathered by CSSP to the state of Nevada. Response was positive and 88% of all active stewards provided the signed permission requested. Original permission forms are kept by the SNPLMA Interagency Volunteer Team. Copies of the forms are maintained in CSSP hard files and in each agency for which a volunteer is active. CSSP will complete acquisition of the signed permission forms but will retain the personal information of those volunteers who do not provide permission.

Photographs relevant to stewardship activities including those of impacted sites and general site baseline photos are being prepared for transfer to SHPO in a separate hard drive supplied by the state. The photos will be provided to the federal agencies on disc as well.

The CSSP stewardship database continues operating as planned and all data is scheduled to be turned over to the state of Nevada in 2012 in compliance with ICSST instructions. This will occur when ICSST is made aware that the state stewardship program database currently under construction is ready.

*Task 2 – Recruit additional volunteer cultural site stewards.*

Volunteers are solicited by word-of-mouth and through county-wide enthusiast groups. An on-going list of interested volunteers is maintained for the next basic class.

*Task 3 – Deliver, evaluate, and refine basic training classes for volunteer cultural site stewards*

No new core steward classes were held this quarter. The next basic class is planned for September, 2012.

Stewardship growth has been steady for 7 years. A total of 545 volunteers have been trained since program inception as shown in figure 1 below.
All training incorporates information updated by SNAP law enforcement and safety teams including notice of transition to the state stewardship system.

**Task 4 – Deliver, evaluate, and refine refresher training for volunteer cultural site stewards.**

As reported last quarter, CSSP stewards were notified by both letter and email of the requirement to attend refresher classes. Five classes have been held and all but 64 stewards have participated. In addition, five CPR/first aid classes were given for stewards as part of their refresher training requirements. First aid classes are limited to 15 to 20 volunteers and will continue until all stewards have been certified.

The Refresher Class Power Point was modified on June 20, 2012 to incorporate modifications requested by Samantha Rubinson, SHPO Stewardship Coordinator. Refresher Classes were given on June 21 and June 28 with the new changes.

**Task 5 – Obtain and evaluate feedback from volunteer cultural site stewards about the program and incorporate into program improvements.**

Written evaluations from class participants are reviewed to make improvements and enhance presentations. Original evaluation sheets are collected and maintained by Mark Boatwright, ICSST leader.

**Task 6 – Plan and implement volunteer recognition initiatives and events.**

The CSSP Program Manager and Regional Coordinators maintain active, frequent communication with each steward, particularly when site monitoring reports are submitted. Coordinators contact each of the stewards to accompany them to assigned sites at least once each year.
The annual recognition event for Clark County stewards and ICSST members is planned for November, 2012. Detailed plans will be made this summer. All seven previous events were well-attended and considered highly successful. Stewards are recognized for outstanding service and are presented with plaques, certificates and other awards during an outdoor informal ceremony.

**Project 2: Monitoring of Cultural Resource Sites and Reporting Results**

*Task 1 – Assign, monitor, supervise, and evaluate volunteer site stewards to protect cultural sites on public lands.*

All volunteers are assigned sites. Adjustments for summer are being made to ensure vulnerable sites are watched according to sensitivity and previous impact history.

*Task 2 – Report incidents to appropriate agencies.*

Total site impacts in Clark County for fiscal year 2012 are shown in figure 2 below. Impacts are reported to agency representatives immediately upon receiving them by CSSP.

<table>
<thead>
<tr>
<th>CULTURAL SITE IMPACTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/1/11 through 6/30/12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Impact</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graffiti</td>
<td>20</td>
</tr>
<tr>
<td>OHV Related</td>
<td>18</td>
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<tr>
<td>Fence Destruction</td>
<td>1</td>
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<tr>
<td>Vandalism</td>
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<tr>
<td>Sign Destruction</td>
<td>2</td>
</tr>
<tr>
<td>Excess Trash</td>
<td>1</td>
</tr>
<tr>
<td>Potting/Digging</td>
<td>0</td>
</tr>
<tr>
<td>Bullet Damage</td>
<td>2</td>
</tr>
<tr>
<td>Fire Damage</td>
<td>0</td>
</tr>
<tr>
<td>Other Natural Causes</td>
<td>0</td>
</tr>
<tr>
<td>Other</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>64</strong></td>
</tr>
</tbody>
</table>

Fig. 2. Cultural Site Impacts reported through 6/30/12

*Task 3 – Collect, maintain, and provide longitudinal statistics to federal land managing agencies and create and maintain a central database containing site steward and cultural site monitoring information and statistics from all five agencies.*

Site monitoring activities are kept in compliance with agency instructions and are provided upon request. Annual reports were submitted to each agency as required through September 30, 2011.
Project 3: Community Outreach and Education

Task 1 – Inform the community about the Cultural Site Stewardship Program and their opportunity to get personally involved in protecting public lands.

On April 28, 2012, Phillips updated the Nevada Archaeological Association (NAA) on the status of CSSP. Phillips is the treasurer for NAA that facilitates state grant funds to the State Heritage Stewardship Program.

Task 2– Educate the public about the need to protect cultural sites, increase public awareness of the significance and value of heritage resources, and educate the public about proper site etiquette in accordance with existing state and federal laws enacted for historical preservation.

On May 1, 2012, Phillips addressed a group of 13 Russian Wilderness managers in Lost Creek, Red rock area to demonstrate procedures followed by cultural site stewards. The group was led by the Southern Nevada District BLM.

Submitted by:

Margaret N. Rees, Ph.D.
Executive Director, Public Lands Institute

June 30, 2012
Dear < >,

We are beginning to transfer coordination of the Cultural Site Stewardship Program to the State Historical Preservation Office (SHPO) of Nevada. SHPO would like to house our stewardship information in a state-designed, secured database that they will administer. Under the Privacy Act of 1974, any personal information given to us is protected and will remain confidential. We have not received your response to our earlier letter and must have your written permission to transfer this information to the state.

The State Historical Preservation Office is requesting permission to store your contact information, along with other volunteer contact information from the National Park Service, U.S. Fish & Wildlife Service, U.S. Forest Service, Bureau of Land Management, and Bureau of Reclamation in this secure master database.

Please complete the attached form and return it to me in the envelope provided. You can choose either to allow SHPO to store your information in the secure state database so you may continue stewarding, or, you can choose not to store your information in the database and we will follow your direction and not transfer your personal information to SHPO.

I look forward to hearing from you.

Sincerely,

George W. Phillips
Project Manager, Cultural Site Stewardship
UNLV, Public Lands Institute
4505 Maryland Parkway
Las Vegas, NV 89154-2040
Please fill out the information below if you wish to provide your information to the State Historical Preservation Office (SHPO). We will keep this release on file at the Interagency Volunteer Program Headquarters, National Park Service. If you choose not to release your information to SHPO, your wishes will be honored and your information will remain within the Southern Nevada Agency Partnership administration where it currently exists.

____ No, I do not want my information released to the State Historical Preservation Office (SHPO) in Carson City, Nevada.

____ Yes, I give the Cultural Site Stewardship Program and Southern Nevada Agency Partnership permission to release my information to the State Historical Preservation Office (SHPO) in Carson City, Nevada.

Name: ________________________________________________________

Street Address: _________________________________________________

City: ____________________________  State: ________  Zip: ________

Phone Number: (___)______________________________

Email: ________________________________________________________

Signature: ____________________________  Date: ______________
Southern Nevada Agency Partnership
Cultural Site Stewardship Program (SNAP)
Greeting
Guests
Introductions
Breaks, Restrooms, Drinks
The purpose of this class is to refresh ... stewardship information and update ... operational procedures.
CLASS OUTLINE

1. Accomplishments of SNAP CSSP Stewards
2. Safety
3. Law Enforcement
4. Future Operations for SNAP Stewards
5. Questions and Closing
ACCOMPLISHMENTS
The SNAP Cultural Site Stewardship Program:

Began 2004

Has received among the highest National, State and Local Stewardship Awards in the country.
Awards Received by SNAP Cultural Site Stewards:

- U.S. Dept. of Interior Cooperative Conservation Award
- National Preserve America Steward Award
- Congratulatory Letter signed by First Lady Michelle Obama

continued...
Awards continued:

• Certificate of Commendation
  Senator Harry Reid

• U.S. House of Representatives

  Special Congressional Recognition
  Representative Dean Heller
  Representative John Porter

continued...
Awards continued:

• Service First Award for Outstanding Natural Resource Stewardship from Southern Nevada Agency Partnership

• City of Las Vegas Historic Preservation Award

• Nevada Rock Art Foundation Award for Rock Art Preservation
Site Impacts Reported by Year

2005: 37
2006: 75
2007: 94
2008: 108
2009: 106
2010: 112
2011 ytd: 116
<table>
<thead>
<tr>
<th>Type</th>
<th>9/30/2011</th>
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<tbody>
<tr>
<td>Graffiti</td>
<td>27</td>
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<td>28</td>
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<tr>
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<td>1</td>
</tr>
<tr>
<td>Other Natural Causes</td>
<td>6</td>
</tr>
<tr>
<td>Other</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>116</strong></td>
</tr>
</tbody>
</table>
Monitoring Activity by Agency

- BLM, 84%
- NPS, 11%
- BOR, 2%
- USFS, 3%
SNAP Stewards have:

16,166.5 hours site monitoring.

Does not include:
Abandoned Mines Documentation,
Rock Art Recording,
Artifact Documentation for HRC,
Meetings,
Classes and
Other special projects.
Reported 648 significant impacts.
Driven 212,235 personal vehicle miles

<table>
<thead>
<tr>
<th>Agency</th>
<th>Miles</th>
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<tbody>
<tr>
<td>BLM</td>
<td>173,549</td>
</tr>
<tr>
<td>NPS</td>
<td>29,009</td>
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<tr>
<td>BOR</td>
<td>2,705</td>
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<tr>
<td>USFS</td>
<td>6,276</td>
</tr>
<tr>
<td>USFWS</td>
<td>696</td>
</tr>
</tbody>
</table>
SAFETY
What we’ve learned the hard way:

• Calling In - Calling Out
• Heat
• Water
• Injuries
• Vehicle use
• Common sense
Please Note:

Unlicensed modes of transportation including, but not limited to ATV’s, motorbikes, and horses, are prohibited for stewarding.
LAW ENFORCEMENT
The Ethics - 6 points
Point # 1

Compliance with Preservation Laws:

Refers to vandalism and theft from a heritage resource
Point # 2

ARPA ...........

requires confidentiality of site locations.
Stewards may collect nothing from public lands they monitor.
Point #4

Maintain professional respect for the public and for agency rules.
Site Stewards cannot carry firearms while stewarding.
Point #6

Upon retiring from stewardship:

Each volunteer will transfer all records, photographs, and other documents to the regional coordinator for return to the federal agency.
UNDER NO CIRCUMSTANCES

contact or discuss your site or your stewardship with the media.
Refer to the agency.
THE FUTURE OF SITE STEWARDSHIP
CURRENT STATUS
TRANSITION
STATE OF NEVADA
CSSP will transition to

The Nevada Archaeological
Site Stewardship Program
(NASSP)

January 1, 2013
Samantha Rubinson
Nevada Site Stewardship Coordinator

Nevada State
Historic Preservation Office, Las Vegas
(SHPO)
Nevada Archaeological Site Stewardship Program (NASSP)

• In 2005 NRS 383.075 passed created NV site stewardship program

• Administered through Nevada State Historic Preservation Office (NV-SHPO)
NASSP BASICS

• Modeled on the SNAP Cultural Site Stewardship Program

• Monitors sites on federal, state, county and city lands

• Is run by professional archaeologists experienced in working with volunteers of all ages

• Includes public outreach and educational workshops for the stewards

• Provides stewarding opportunities through-out the state
NASSP Office and the Nevada Site Stewardship Coordinator

• Administers a state-wide program that involves working with agency representative and stewards through-out the state
• Organizes and runs workshops about Nevada’s archaeology and palaeontology for stewards, students, and the public
• Recruits, trains, and assigns new stewards to their sites
• Administers a database and GIS map of monitoring data that increases the quality of reporting to the agencies
• Follow’s up on impacts with the agencies
• Works hard to improve the safety and protection of the stewards
Regional Coordinators

- Assist with recruiting stewards
- Assist with training and site introductions
- Receive quarterly reports from stewards and notify both the agency and the NASSP office of impacts
- Summarize quarterly reports for the agencies with whom they work
- Enter the reports into the NASSP database as they are received to allow the program to track impacts on local and statewide levels
NASSP REPORTING

• NASSP’s monitoring reports are designed to include all the information needed by the agencies to successfully pursue an ARPA case.

• When reporting vandalism please call the agency law enforcement officers then contact the agency representative and NASSP.
NASSP and SNAP CSSP

- NASSP more involved in trainings, site visits and workshops over the next year
- NASSP will work with the CSSP regional coordinators to ensure the stewards are supported through the transfer
- A field archaeologist will be hired to assist with the integration of the programs in 2013
- There will be a slight change in the monitoring forms and reporting process
NASSP REPORTING

• NASSP’s monitoring reports are designed to include all the information needed by the agencies to successfully pursue an ARPA case.

• When reporting vandalism please call the agency law enforcement officers then contact the agency representative and NASSP.
What changes will occur for us?

Direction will come through agencies to Samantha.

Samantha will communicate with Regional Coordinators and Stewards.
Please Contact Samantha Rubinson, Nevada Site Stewardship Coordinator, with any questions or concerns you may have about NASSP.

She can be reached at:
Phone - (702) 486-5011
Email - srubinson@shpo.nv.gov
For now,

Site monitoring procedures will remain the same until otherwise directed.
Questions