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This program was funded by the Southern Nevada Public Land Management Act and delivered by the Public Lands Institute at the University of Nevada, Las Vegas on behalf of and in cooperation with the Bureau of Land Management, National Park Service, U.S. Fish & Wildlife Service, and U.S. Forest Service.
ROUND 6 PROJECT COMPENDIUM

Nevada Interagency Volunteer Program:
Helping Hands Across Public Lands—Phase II

Preface

The essence of public land stewardship lies far beyond the words, numbers, and pictures compiled in this project compendium. During the past five years, many people have gained greater appreciation of the discovered and yet-to-be discovered treasures held within our Southern Nevada public lands. They have had the opportunity to learn about and make the first-time connection with nature and the community within which they live. Some participants realized dynamic and everlasting changes in their lives as a result of their new relationships, experiences, and insights.

This Project Compendium contains products resulting from a five-year collaborative effort of the Southern Nevada Agency Partnership and UNLV’s Public Lands Institute. A Southern Nevada Public Land Management Act Conservation Initiative funded the project through the Great Basin Cooperative Ecosystem Study Unit (CESU). The success of this project would not have been possible without the commitment and participation of many people within the four federal land management agencies, the CESU program, and UNLV. More importantly, it would not have been successful without the outstanding participation of people of all ages in Southern Nevada, across the State, and within the nation who believed in its importance.

The intangible yet invaluable rewards of this participation – recognition of the value of public lands stewardship, participation in meaningful activities outdoors, a renewing sense of wonder, and an enduring respect for our natural and cultural resources – will be evident in the future.

Margaret N. (Peg) Rees, Ph.D.
Executive Director
UNLV Public Lands Institute
31 December 2012

This program was funded by the Southern Nevada Public Land Management Act and delivered by the Public Lands Institute at the University of Nevada, Las Vegas on behalf of and in cooperation with the Bureau of Land Management, National Park Service, U.S. Fish & Wildlife Service, and U.S. Forest Service.
EXECUTIVE SUMMARY AND
CONCISE STATEMENT OF ACCOMPLISHMENTS

Cooperative Conservation: Nevada Interagency Volunteer Program: Helping Hands Across Public Lands - Phase II is a Round 6 Southern Nevada Public Land Management Act (SNPLMA)-funded project implemented by the University of Nevada, Las Vegas Public Lands Institute on behalf of and in cooperation with four Federal agencies in Southern Nevada. The program:

- Maintained a central clearinghouse created for Southern Nevada public lands volunteers, including:
  - an online volunteer data-management application (Volgististics) adopted and customized for the program and populated with 8,500 active and 961 mailing list volunteer records
  - a community outreach Web site that currently averages 8,230 pages viewed per month since July 2007 and has aided in the recruitment of 11,943 volunteers
  - updated website to word press for sustainability
  - branding development and marketing and outreach tool creation

- Updated Standard Operating Procedures (SOPs) for all areas of Interagency Volunteer Program Management—recruitment, training, recognition, retention of volunteers, event planning, and database management.

- Implemented an Interagency Volunteer Program with the following components:
  - volunteer recruitment activities
  - volunteer orientation and training courses
  - volunteer recognition events
  - volunteer service yielding nearly 53,924 hours of volunteer work (equivalent to more than $1,175,003.96) done on Federal public lands

- Acquired in-kind and monetary awards based on research and identification of potential funding opportunities and collaborations with national and local organizations.
- Recognized volunteers during National Volunteer week, ex: small gifts, events, ice cream social and barbecues.
- Planned and implemented 5 volunteer recognition banquets.
- Built and maintained relationships with the public through outreach activities at community events; rapid data entry into database; timely response to inquiries through telephone, electronic, and mail correspondence; and presentation at a professional conference.
- Developed and delivered an online volunteer orientation program.
- Developed and delivered volunteer assistant training, including a handbook.
- Planned and implemented 62 volunteer trainings.
- Coordinated “get to know your land” bus tours.
BACKGROUND AND HISTORY

Four southern Nevada Federal land management agencies—Bureau of Land Management (BLM); National Park Service (NPS); U.S. Fish and Wildlife Service (USFWS); U.S. Forest Service (USFS)—manage more than seven million acres in southern Nevada. Since 1999, these agencies have been working together to develop collaborative programs and projects that enhance services to the public, improve the stewardship of the Federal lands, and increase the efficiency and effectiveness of their management activities.

Although each agency maintains an independent volunteer program, agency management and Volunteer Program Coordinators recognized that creation of a joint program would improve the efficiency and effectiveness of their individual activities. At the same time, informal observations indicated that southern Nevada’s dramatically increasing population was often times not clear on how to become engaged in volunteerism on public lands, despite the existence of the many available opportunities. Las Vegas has experienced explosive growth in the past 25 years, growing by 83.5% between 1990 and 2000.1 Such growth is leading to increased impact to public lands, but also provides a larger pool of people from which to draw volunteers.

The Southern Nevada Interagency Volunteer Program (IVP) began in 2001/2002 when the Outside Las Vegas Foundation, a private non-profit organization, asked the National Park Service’s Rivers, Trails and Conservation Assistance Program (RTCA) to build a partnership among the existing southern Nevada Federal land volunteer programs. Volunteer Program Coordinators from each agency and RTCA commenced work (in a limited capacity) to jointly recruit, train, manage, support, recognize, and promote the long-term involvement of volunteers in southern Nevada. This work was the springboard for the future creation of a mutually beneficial joint program that would meet the needs, operations, missions, and goals of all four agencies.

The new IVP Team recognized the benefit in providing a cohesive, centralized source of information for the region’s volunteers. They also identified the need to develop effective communications tools and strategies; institute combined training and recognition programs; develop relationships and partnerships with businesses and non-profit organizations that could lend support; and measure and evaluate results of the joint volunteer program. These team-building and planning efforts were all achieved without financial support. In addition, Volunteer Program Coordinators generously helped deliver each others’ volunteer events, which included sacrifice of personal time.

In 2004, the four Federal agencies nominated a project to support these joint efforts with Southern Nevada Public Land Management Act (SNPLMA) funding in the Conservation Initiatives category. This project, Cooperative Conservation: Nevada Interagency Volunteer Program: Helping Hands across Public Lands-Phase II was approved by the Secretary of the Interior.
In 2008, the National Park Service, which serves as the lead agency on the project, entered into a Great Basin Cooperative Ecosystems Studies Unit (GBCESU) Cooperative and Joint Venture Agreement with the University of Nevada, Las Vegas (UNLV) so that the UNLV Public Lands Institute (PLI) could administer the program. A Program Manager and a support staff were hired to carry out the project. The purpose of the project, as stated in the Conservation Initiative Nomination, was described as follows:

- Develop and administer a central clearinghouse and single point of contact for public lands volunteers.
- Develop a joint volunteer recruitment process with a single database, Web site, and application forms.
- Develop joint volunteer training programs.
- Connect volunteers and volunteer groups with specific land management projects, such as litter clean-up, research, restoration, outdoor education, invasive weed removal, trail maintenance, native plant propagation, site stewardship, etc.
- Train interagency volunteer project leaders.
- Develop coordinated volunteer recognition programs.

Working together, the four Federal agencies and UNLV PLI have achieved the above goals in the continued implementation of the “Get Outdoors Nevada” Interagency Volunteer Program, which augments and expands existing individual agency programs, but does not replace them. Over the last 5 years “Get Outdoors Nevada” received local attention. Throughout the remainder of this report, the program will be referred to as Get Outdoors Nevada/IVP.

**DETAILED ACCOMPLISHMENTS**

This project accomplished the continued implementation of the Get Outdoors Nevada/IVP, a central, interagency volunteer program. The IVP Team mission to *encourage, support, and build volunteerism to conserve, protect, enhance, and foster an appreciation of the diverse natural, cultural, and recreational areas in southern Nevada* was fundamental to program development and continued implementation. Benefits of the program include:

- A united volunteerism effort that is less confusing to the public and that has a stronger impact than the four individual programs alone.
- A centralized volunteer database capable of matching of individuals (based upon skills, desired location, and need) to appropriate volunteer opportunities on the public lands.
- A Web site that provides community members one convenient location to learn about volunteer opportunities, training classes, and scheduled events on the public lands surrounding Las Vegas.
- Recognition of volunteers for the work that they have performed across public lands in southern Nevada, rather than on an agency-by-agency basis.
- Newly developed online volunteer orientation training
• Newly developed monthly newsletter
• Newly developed volunteer assistant handbook and training
• A rapid response system sufficiently staffed to provide same-day replies to public inquiries and build a positive relationship between the public and the Federal agencies and UNLV.

Products
Bulleted items, indicated throughout this document with the ► symbol will be included in the 5-Year Nevada Interagency Program: Helping Hands across Public lands- Phase II Compilation Volumes, which will be delivered to the agencies on or before December 31, 2012.

Awards
Get Outdoors Nevada was recognized as the best unheralded green program in the 2010 Las Vegas Weekly.

Central Clearinghouse
Through this project a centralized, multi-agency volunteer program with a single point of contact was formed. A secure, joint volunteer database and Web site (described below) were created to serve as a Get Outdoors Nevada/IVP central clearinghouse or information and data-exchange mechanism. These two components provide the infrastructure to support community outreach, electronic communications, and data management. A name and branding image (described below) were created to encourage a positive general public perception that matched the purpose and intent of the program, to create a strong impact, and to be memorable and easily recognizable.

Volunteer Database
Commercially available data management applications were reviewed, analyzed, and tested for applicability to volunteer data management. The staff of the National Supercomputing Center for Energy and the Environment at UNLV assessed the security of potential applications. The Volgistics (www.volgistics.com) volunteer data management application was chosen for the Get Outdoors Nevada/IVP from among several systems because it best met partnership requirements and complies with generally accepted best practices related to network, application, and data-storage security. Volgistics is a user-friendly, web-based application dedicated exclusively to volunteer information technology. A subscription to Volgistics provides a secure, cost-effective, robust database that allows project administrators to recruit, track, and coordinate volunteers. Data is accessible 24 hours a day. An additional advantage of utilizing an existing application designed specifically for volunteer data management purposes (as opposed to developing a new application) is that it was immediately available for use and its functionality was assured and extensively tested. The Volgistics application is customizable by subscribers and has been customized to meet the requirements of the Get Outdoors Nevada/IVP. Accordingly, it is used to:
• Accept online volunteer interest form and PDF downloadable interagency application (Form 301: Volunteer Application for Natural Resources Agencies).
• Send e-mail to individuals or groups of volunteers.
• Track core volunteer information, including demographics, skills, preferences, availability, and emergency contacts.
• Match volunteers to assignments based on preferences and qualifications.
• Track volunteer assignments, and the sites or places where volunteers serve.
• Record, track, and report volunteer hours, hour values, and mandatory volunteer service.
• Track the people who coordinate volunteers at each location, and organize volunteers by these coordinators.
• Schedule and track training history and certification of individual volunteers.
• Schedule assignments and volunteers, view schedule openings, and send volunteer schedule reminders automatically by e-mail.
• Track volunteer prerequisites and when volunteers complete each requirement.
• Print lists, labels, letters, and service reports.
• Manage volunteer recognition.
• Archive former volunteer records and manage multi-site volunteer programs.

Volunteers restore interpretive signs at Red Rock Canyon National Conservation Area (BLM)

Volunteers remove cattails at Ash Meadows Desert National Wildlife Refuge (USFWS)
As seen in Fig. 1 below, the database is populated with more than 8,500 records. This figure has continually increased since July 2007. Use of Volgistics has been extremely effective in enhancing management of these data by Get Outdoors Nevada/IVP.

![Volgistics Records 2007-2012](image)

Fig 1. The number of records in the Get Outdoors/IVP Volgistics Database has increased since July 2007.

Volgistics has continued to be used and administered by Chuck Williams since its activation in 2004.

It is important to note that standardized applications, creation of an interagency database populated with volunteer personal information, and Web site development, which included input and submission of participant data, raised concerns regarding compliance with the Privacy Act. The Federal Interagency Team on Volunteerism (FITV) was consulted and provided direction regarding volunteer service agreements and applications so that the database and associated data collection methods are in compliance with Federal standards.

► Userguide: Processing Volunteers—Using the Volgistics Database Application, by Chuck Williams

Note: The Get Outdoors Nevada/IVP Database Confidentiality Agreement was developed by UNLV and signed by each Volgistics database administrator. All new users will be required to sign this agreement to protect the confidentiality of volunteer participants.
**Web site www.getoutdoorsnevada.org**

The Get Outdoors Nevada/IVP Web site (Phase I), which launched February 1, 2005, was designed as a major central outreach tool to connect Southern Nevadans with volunteer opportunities on their public lands, build relationships with volunteers, deliver on the promise of the Get Outdoors Nevada Brand (see Branding, below), and manage the brand through its lifecycle. The Phase I Web site introduced the brand and set the brand’s expectation – what we are, what we do, and how we do it. The Web site serves as a one-stop shop and presents organized interagency volunteer information to prospective and existing volunteers in the following areas:

- About Us – background information on the Get Outdoors Nevada/IVP
- Contact – contact information for Get Outdoors Nevada and volunteer programs at each agency
- Events Calendar – a priority list of volunteer conservation opportunities
- Links – other Web sites of interest to volunteers
- Partners – links to each agency
- Photo Gallery – images from past volunteer events
- Volunteer – position descriptions for long-term, operational volunteer opportunities; training schedule; information update form; and descriptions of public lands locations
- Volunteer Newsletter

The site is also a key component in information intake as well. It provides a convenient online volunteer interest form and downloadable PDF interagency application (Form 301: Volunteer Application for Natural Resources Agencies), event sign-up, and training registration. Participants can also easily update their contact information. The extensive “volunteer interest form” is a portal to the Get Outdoors Nevada/IVP Volgistics application, so input information is automatically added to the volunteer database. The volunteer interest form and Volgistics serve to match volunteers with specific types of opportunities based on skill, interest, and location.

Usage rates of the Phase II Web site has been monitored and reported since 2008 and can be seen in Fig. 2 on the next page. Following launch of the site, community response to volunteer opportunities benefiting the participating Federal agencies has grown significantly and database records have steadily increased (see also Program Implementation and Associated Partnerships).

The Phase II Web site is monitored through a statistical package that tracks and reports site usage. With the exception of one quarter, a steady increase of site hits has been observed. Pages viewed per month, since 2007, have increased from 6,000 pages to nearly 8,000 pages in 2012.
Fig. 2. Chart shows average number of pages viewed during each quarter on the Get Outdoors Nevada/IVP Phase II Web site.

The Phase II Web site project focused on content development, organization, and an initial design that would allow getoutdoorsnevada.org to quickly launch and begin to provide information to and communicate with current and prospective volunteers. The Phase II Web site improved upon the initial Web site design and increased awareness of the Get Outdoors Nevada Web site and brand (see Branding below). The components of the Phase II Web site project include:

- Developed newsletter.
- An updated, refined, more colorful Web site that includes animation, interaction, and more activities to appeal to diverse audiences with a casual, “outdoors” feel.
- A new organizational theme intended to attract and accommodate first-time visitors and prospective volunteers.
- A new section specifically designed for youth to appeal to younger audiences.
- Engaging, interactive educational elements, including Flash coloring books for children.
- New content to inspire prospective volunteers and aid in the retention of existing volunteers such as, video volunteer testimonials and a new image gallery and searchable photo library.
- Improved statistics to track and monitor visits and users.
- Pre- and post-surveys to assess the site’s effectiveness in reaching target audiences and meeting objectives.
- Paid advertising to promote the Web site in television, print, radio, Web site banners, billboards, bus shelters/bus wraps, and movie slides.

- Newsletter
- Google Analytics
**Branding**
The development of branding (name and image) designed specifically for connection with general public audiences was the first key step in the overall establishment of a public face to the volunteer “central clearinghouse.” Interagency Volunteer Program is understood internally, but to effectively engage the general public, the name “Get Outdoors Nevada” was chosen because it reflects the nature of the organization, gains the interest of prospective volunteers, and issues a call to action.

Get Outdoors Nevada branding unifies an interagency effort, encourages a convivial general public perception of the program, creates strong impact, and is memorable and easily recognizable. The Get Outdoors Nevada brand is used consistently on all outreach materials, including the Web site. The brand identity statement, “Volunteer and make the land your own,” defines and sets the expectation for the brand. The consistent use of branding (name and image) improves recognition of the program over time, making the brand stronger.

The first step in the lifecycle – creation and definition – is complete. The next step in the brand lifecycle – awareness and recognition – is enhanced by exposure in many different ways in many different places. The Web site was and continues to be a key component in bringing the brand to life, making it engaging and memorable.

**Communication**

**Marketing and Outreach Tools**
Public relations, advertising, and outreach are the primary marketing tools used to reach the general public. Public relations methods and outreach activities are productive mechanisms to gain credibility, recruit volunteers, and communicate accomplishments. Get Outdoors Nevada/IVP found traditional advertising and e-mail to be the most effective methods to increase awareness and drive visitors to the Web site. The following marketing tools were employed to raise awareness:

- Public Relations and Outreach: news releases/media advisories, articles/news stories, and community/outreach events
- Advertising and Promotion: print ads and radio sponsorship spots, promotional flyers, e-mails, banners, and posters
- Electronic newsletter sent to volunteers monthly.

**Reporting**
Throughout the project, the four Federal agencies were advised of program progress and accomplishments through detailed quarterly reports.

► Get Outdoors Nevada/IVP Marketing Packet
Standard Operating Procedures
Throughout the course of the agreement, the IVP Team met with the UNLV PLI Program Manager to develop, refine, and document a combined recruitment, recognition, and training program that could be implemented across all four land management agencies. Program Standard Operating Procedures (SOP) were drafted and agreed upon by all team members. The SOP provides detailed, written instructions to achieve uniformity of events but is dynamic in nature. Regular reviews and updates are necessary in order to ensure compliance with agency policy and programs, and to maximize efficiency as changes occur. Specific topic areas covered within the SOP include:

- Volunteer Recruitment
- Volunteer Training
- Volunteer Recognition
- Volunteer Event Guidelines
- User guide, *Processing Volunteers—Using the Volgistics Database Application*, by Chuck Williams

The SOP also includes the following forms developed in accordance with Federal agency policies:

- Volunteer Interest Form
- Volunteer Event Sign-up Form
- Event Profile, Planning Form, Schedule & Logistics, and Event Accomplishments
- Award Nomination and Rating Forms

► Manual: Southern Nevada Interagency Volunteer Program Standard Operating Procedures

Recruitment
The participating Federal agencies need two types of volunteers for its short-term and long-term efforts. Effective recruitment is critical to the success of Get Outdoors Nevada/IVP. Episodic volunteers are short-term and attend large, single-day clean-up or restoration activities, usually scheduled to coincide with large-scale national efforts (e.g., Earth Day). Long-term, operational volunteers are specially trained and expected to regularly contribute to agency projects in specific capacities.

To recruit the two types of volunteers, The Get Outdoors Nevada/IVP has used a combination of several recognized volunteer recruitment methods (described below). The methods for each are described in detail within the SOP.

Partnering
Local civic groups and corporations have supported Get Outdoors Nevada/IVP events with hundreds of volunteers. In general, the types of civic groups that are most likely to partner are:
groups centered on community service or that regularly participate in community service activities. Groups whose individual members are likely to have a common interest with the Get Outdoors Nevada/IVP cause are also important. Partnering is a method that is best suited to recruit large numbers of short-term, drop-in volunteers for specific events.

The following civic groups are among those who have provided volunteers:

- Andre Agassi Academy
- Boy Scouts and Girl Scouts of America
- Clark County High School
- Friends of Red Rock Canyon
- Sierra Club
- Spring Mountains Volunteers
- Labor of Love (UNLV Service Project)
- United Way of Southern Nevada
- Friends of Nevada Wilderness

The following corporate partners are among those who have provided volunteers:

- Albertsons
- Bank of America
- HSBC Bank
- REI
- Starbucks
- Wal-Mart
- Wells Fargo
- Jet Blue
- Southwest
- Virgin America

The Get Outdoors Nevada/IVP Program Manager works to maintain the relationships forged with partner organizations through timely and regular communication and by acknowledging and recognizing their involvement. It is hoped that individual participants may consider volunteering for future events or becoming a long-term volunteers if they have positive experiences. Volunteers recruited through partnerships are also individually added to the contact list and given the Web site address so that they can remain connected to Get Outdoors Nevada/IVP if they choose.

**Targeted Recruitment**

Efficient recruitment efforts target populations likely to be interested in the Get Outdoors Nevada/IVP objectives. In addition to participation in outdoor and service-oriented civic organizations, this population is likely to attend events focused on the southern Nevada
outdoor and/or service-related themes. Therefore, recruitment campaigns have taken place at specific community events such as:

- Carp Rodeo
- The Go Mt. Charleston Festival
- Henderson National Trails Day
- Live Well Go Green
- National Trails Day at Henderson Equestrian Park
- Green Fest
- Business Expo
- Wings and Wildlife Festival
- UNLV Earth Day
- UNLV Involvement Fair
- UNLV Volunteer Service Fair
- Las Vegas City Hall

**Web sites and mass e-mail invitation**
The Get Outdoors Nevada/IVP Web site (www.getoutdoorsnevada.org) in combination with the Volgistics database are used to send mass e-mail invitations to recruit all existing volunteers for specific events. Notification of events is also provided to e-mail lists maintained by other individuals and organizations.

**Training**
Get Outdoors Nevada/IVP was established as the central point of contact for information regarding the three types of multi-agency courses held: orientation, optional training classes, and volunteer assistant. Online class registration occurs though getoutdoorsnevada.org.

Centralized coordination of interagency volunteer orientation and training programming is beneficial to land management agencies and volunteers alike. With the Get Outdoors Nevada/IVP, potential volunteers need only make one phone call or visit one Web site to learn about all offered training opportunities. Broad advertising and easy public access results in more efficient use of agency resources, including training instructors and meeting space.

**Volunteer Orientation**
The IVP Team developed on electronic Volunteer Orientation Course to provide clear direction and relevant information to correctly and safely perform volunteer duties. This programming also enhances general volunteer knowledge of Southern Nevada public lands and the agencies that manage them. The Volunteer Orientation Course is a one-day program that covers the following topics:

- History and Mission of Each Agency
- Agency Responsibilities
- Volunteer Responsibilities
• Ethics
• Harassment Policy
• Customer Service
• Safety
• Contacts

During the project period, the orientation course was conducted five times by IVP Team members to 140 active volunteers. A Volunteer Orientation Manual and a scripted PowerPoint presentation addressing all of the above topics were developed to accompany the course.

Volunteers that have the opportunity to gain additional knowledge in their interest areas will likely have greater understanding and a deeper appreciation for their public lands, which, hopefully, will inspire and motivate continued stewardship. Increased knowledge on particular subjects is also necessary for performing specific duties. Thus, additional training courses are held to expand volunteer knowledge about the resource, and include the following:

• Astronomy
• Bloodborne Pathogens
• Botany Field Trip
• Defensive Driving
• Desert Survival
• Endangered Species
• Euro-American Cultural Resources
• First Aid / CPR / AED
• Geology of Red Rock
• Introduction to Las Vegas Hiking
• Invasive Plant Species
• Personal Species
• Personal Safety
• Map / Compass / GPS
• Native American Cultural Resources
• Plants of the Mojave
• Wild Horse and Burro Field Trip
• Wilderness

Training courses are scheduled to be delivered in spring and fall. They are delivered by local community experts and agency staff. Class sizes vary and may be restricted to a minimum and maximum number.

► Electronic: Volunteer Orientation Training DVD
► Document: Optional Training Course Descriptions
► Volunteer Assistant Training Handbook
Recognition
It is thought that a key motivator in volunteerism is “identity” and a positive experience during the initial phase of volunteering leads to the adoption of a volunteer role identity. Providing positive experiences and acknowledging volunteers’ accomplishments aids in retention. Thus, Get Outdoors Nevada/IVP included the development and delivery of a formal joint recognition program.

Event or episodic volunteers are recognized during and after their participation. Depending on location and sponsors, lunch is provided on the event day and door prizes are also awarded. These features create a festive, social atmosphere where volunteers get to know one another and their volunteer coordinators. In the second and third years of the project, to coincide with National Volunteer Week, all active volunteers received thank you notes and lapel pins.

Operational volunteers and exceptional groups were recognized during the course of this project in two Get Outdoors Nevada/IVP banquets. The IVP Team developed formal volunteer awards criteria for use in the award nomination and selection process. The awards banquets included a video production highlighting volunteer activities, special guest speeches, and presentation of awards.

Over the course of this project, awards were presented in the following categories:

- Volunteer of the Year
- Volunteer Group of the Year
- Lifetime Achievement
- Sponsor of the Year
- Volunteer Supervisor of the Year
- Volunteer Special Service (special award)
- Special Family (special award)
- Special Award

Students from the UNLV College of Hotel Administration helped to plan and execute the Get Outdoors Nevada/IVP Recognition Banquet, providing a valuable learning experience for students and built-in staffing for the event.

► DVD: 2007-2012 Volunteer Recognition Banquet photos
► DVD: 2007-2012 Volunteers at Work photos

Volunteer Events for Completion of Critical Conservation Projects
During the course of the Task Agreement, 245 Get Outdoors Nevada/IVP events were planned, publicized, and held. The purpose of these events was to provide the framework, tools, and instruction for large numbers of volunteers to complete critical conservation tasks on Federal public lands. The IVP Team identified and prioritized critical conservation projects across the agencies annually.
The Get Outdoors Nevada/IVP events were scheduled to coincide with well-publicized national events such as Great American Cleanup, National Public Lands Day, National Trails Day, Earth Day, etc. Association with high-profile national events is a way to capitalize on the energy and publicity national events can bring to issues facing public lands. Additionally, this arrangement provides increased opportunity to recruit new volunteers and organizations; individuals who are already familiar with a national event might be more inclined to support a local event. Finally, greater corporate support for local events is associated with national events.

Event participation resulted in hundreds of volunteers donating a total of 53,924 hours of service. This volunteer time is valued at an estimated $1,175,003.96. Collectively, volunteers removed approximately 6,662 cubic yards of litter and restored 260 miles of trail restored and eradicated. Volunteers also removed invasive vegetation to improve habitat for endangered fish species, planted native shrubbery, reclaimed unauthorized roads, installed interpretive signs, removed graffiti, and painted buildings and recreational structures. Table 1 on the next page is a summary of the work completed during the 245. It is important to note that this summary does not include other interagency volunteer hours that may have accrued in addition to those completed at the Get Outdoors Nevada/IVP PLI-administered events.

▶ Summary of Events

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2 The dollar value assigned to volunteer time used the 2011 average of $21.79 per hour. This is based on the average hourly earnings of all production and non-supervisory workers on private non-farm payrolls as determined by the Bureau of Labor Statistics. In the Independent Sector, this figure is increased by 12 percent to estimate for fringe benefits.
<table>
<thead>
<tr>
<th>Year</th>
<th>Public Land</th>
<th>Number Of Volunteers</th>
<th>Total Hours</th>
<th>Volunteer Time Value</th>
<th>Results Highlights</th>
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<tbody>
<tr>
<td>2007</td>
<td>BLM</td>
<td>484</td>
<td>2556</td>
<td>$55,695.24</td>
<td>146 cubic yards litter cleaned; 3 mi trail restored</td>
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<tr>
<td></td>
<td>NPS</td>
<td>248</td>
<td>992</td>
<td>$21,615.68</td>
<td>30 cubic yards litter cleaned</td>
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<td></td>
<td>USFS</td>
<td>59</td>
<td>177</td>
<td>$3,856.83</td>
<td>30 cubic yards litter cleaned</td>
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<td></td>
<td>USFWS</td>
<td>11</td>
<td>44</td>
<td>$958.76</td>
<td>15 cubic yards litter cleaned</td>
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<tr>
<td>2007</td>
<td>Totals</td>
<td>802</td>
<td>3769</td>
<td>$82,126.51</td>
<td></td>
</tr>
<tr>
<td>2008</td>
<td>BLM</td>
<td>611</td>
<td>3442</td>
<td>$75,001.18</td>
<td>402 yards litter cleaned; 15,000 seed balls dispersed</td>
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<td></td>
<td>NPS</td>
<td>455</td>
<td>2535</td>
<td>$55,237.65</td>
<td>87 yards litter cleared; 7,000 seed balls dispersed; 650 lbs of seeds collected</td>
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<td></td>
<td>USFS</td>
<td>216</td>
<td>1039</td>
<td>$22,639.81</td>
<td>318 cubic yards litter cleared; .5 mi of road/trail restored</td>
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<td>USFWS</td>
<td>5</td>
<td>25</td>
<td>$544.75</td>
<td></td>
</tr>
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<td>2008</td>
<td>Totals</td>
<td>1287</td>
<td>7041</td>
<td>$153,423.39</td>
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<td>2009</td>
<td>BLM</td>
<td>1250</td>
<td>4938</td>
<td>$107,599.02</td>
<td>1,190 cubic yards litter cleared; 2,500 seed balls cleared</td>
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<td>NPS</td>
<td>450</td>
<td>1683</td>
<td>$36,672.57</td>
<td>101 cubic yards litter cleared</td>
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<td>USFS</td>
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<td>1580</td>
<td>$34,428.20</td>
<td>4,310 lbs litter cleared</td>
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<td></td>
<td>USFWS</td>
<td>139</td>
<td>641</td>
<td>$13,967.39</td>
<td>15 cubic yards cattails cleared for streams</td>
</tr>
<tr>
<td>2009</td>
<td>Totals</td>
<td>2234</td>
<td>8842</td>
<td>$192,667.18</td>
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<tr>
<td>2010</td>
<td>BLM</td>
<td>1036</td>
<td>4712</td>
<td>$102,674.48</td>
<td>4844 cubic yards litter cleared</td>
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<tr>
<td></td>
<td>NPS</td>
<td>1495</td>
<td>7595</td>
<td>$165,495.05</td>
<td>5775 cubic yards litter cleared; 150 gals of seed collected</td>
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<tr>
<td></td>
<td>USFS</td>
<td>404</td>
<td>1850</td>
<td>$40,311.50</td>
<td>4,000 sq ft wilderness restored, 237 linear ft of trial restored</td>
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<tr>
<td></td>
<td>USFWS</td>
<td>476</td>
<td>1850</td>
<td>$40,311.50</td>
<td>619 plants planted; 3150 Amargosa Pupfish transferred; 336 cubic yards litter cleared</td>
</tr>
<tr>
<td>2010</td>
<td>Totals</td>
<td>3411</td>
<td>16007</td>
<td>$348,792.53</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Public Land</td>
<td>Number Of Volunteers</td>
<td>Total Hours</td>
<td>Volunteer Time Value</td>
<td>Results Highlights</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
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<tr>
<td>2011</td>
<td>BLM</td>
<td>1282</td>
<td>5230</td>
<td>$113,961.70</td>
<td>1230 cubic yards litter cleared</td>
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<tr>
<td></td>
<td>NPS</td>
<td>993</td>
<td>4188</td>
<td>$91,256.52</td>
<td>184 cubic yards litter cleared, plus additional 11,300 lbs; 151 gallons of seed collected</td>
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<tr>
<td></td>
<td>USFS</td>
<td>516</td>
<td>1979</td>
<td>$43,122.41</td>
<td>4 cubic yards litter cleared, 1700 seed balls dispersed, 1900 made; 4740 lbs additional trash cleared; 554 feet of graffiti cleaned; mile of trail cleared and maintained</td>
</tr>
<tr>
<td></td>
<td>USFWS</td>
<td>357</td>
<td>1708</td>
<td>$37,217.32</td>
<td>6 cubic yards litter cleared; 2,832 plants planted and 172 one gallon pots plus 37 2x4' salt grass plants salvaged</td>
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<tr>
<td>2011 Totals</td>
<td></td>
<td>3148</td>
<td>13,105</td>
<td>$285,557.95</td>
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<tr>
<td>2012</td>
<td>BLM</td>
<td>406</td>
<td>1639</td>
<td>$35,713.81</td>
<td>665 cubic yards litter cleared</td>
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<tr>
<td></td>
<td>NPS</td>
<td>250</td>
<td>1128</td>
<td>$24,579.12</td>
<td>62 cubic yards litter cleared; plus an additional 400lbs of litter; 1,000 seedballs dispersed; 15lbs seed collected</td>
</tr>
<tr>
<td></td>
<td>USFS</td>
<td>243</td>
<td>972</td>
<td>$21,179.88</td>
<td>507 cubic yards litter cleared; plus an additional 580 lbs of litter</td>
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<tr>
<td></td>
<td>USFWS</td>
<td>162</td>
<td>1421</td>
<td>$30,963.59</td>
<td>470 plants planted, 100 seedballs dispersed, 47 carp removed, 345 ft of pinion post fencing for parking area put up</td>
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<tr>
<td>2012 Totals</td>
<td></td>
<td>1061</td>
<td>5160</td>
<td>$112,436.40</td>
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</tbody>
</table>
| GRAND TOTAL |             | 11943                | 53924       | $1,175,003.96        | ● 6,662 cy of litter removed  
● 260 mi of trail restored and eradicated  
● Completion of 246 projects to enhance the public lands |

Table 1. Table summarizes volunteer work at Get Outdoors Nevada/IVP events and results by agency.
Grant Opportunities and Donations
The Get Outdoors Nevada/IVP Program Manager searched grants.gov to determine potential granting opportunities. Follow-up phone calls were made to those that appeared to support similar efforts. Many foundations provide funding to projects only in a specific geographic area and many are limited to specific activities. None of them were determined likely to provide support for Get Outdoors Nevada/IVP.

Donations of cash and in-kind support to UNLV for the Get Outdoors Nevada/IVP totaled nearly $3,000 for Volunteer Recognition Events and included the following:

- Western National Park Association ($300.00 for the Fall 2008 Volunteer Recognition Event)
- Bootleg Canyon Flightlinez ($400.00 for the Fall 2011 and 2012 Volunteer Recognition Events)
- Desert Adventures ($220 for the Fall 2011 and 2012 Volunteer Recognition Events)
- Seventh Generation ($200 for the Fall 2007 and 2010 Volunteer Recognition Events)
- Starbucks ($200 estimated value of coffee donated for various conservation events)
- Chipotle ($200 estimated value of burritos donated for various conservation events)
- REI ($200 for the Fall 2009 and Fall 2011 Volunteer Recognition Events)

FUTURE RECOMMENDATIONS
The Get Outdoors Nevada/IVP initiative provides an important means by which the Southern Nevada Agency Partnership (SNAP) can achieve its common goals of community connection, resource protection, and complementary public use. The current GBCESU agreement expires December 31, 2012. However, funds remain and the four agencies agreed to continue working together. UNLV-PLI recommends that the National Park Service enter into a new GBCESU agreement to continue this conservative initiative.

► Round 6 Project Compendium
Audience Overview

2,645 people visited this site

Visits: 3,523
Unique Visitors: 2,645
Pageviews: 18,038
Pages / Visit: 5.12
Avg. Visit Duration: 00:02:56
Bounce Rate: 29.44%
% New Visits: 72.55%

Language

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<tr>
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© 2012 Google
Audience Overview

8,519 people visited this site

Visits: 12,799
Unique Visitors: 8,519
Pageviews: 57,999
Pages / Visit: 4.53
Avg. Visit Duration: 00:02:39
Bounce Rate: 30.03%
% New Visits: 65.68%

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<td>zh-cn</td>
<td>4</td>
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</tr>
</tbody>
</table>

© 2012 Google
1,576 people visited this site

Visits: 2,179
Unique Visitors: 1,576
Pageviews: 9,511
Pages / Visit: 4.36
Avg. Visit Duration: 00:02:47
Bounce Rate: 30.89%
% New Visits: 63.97%

Language | Visits | % Visits
---|---|---
1. en-us | 2,094 | 96.10%
2. en | 63 | 2.89%
3. de | 5 | 0.23%
4. en-gb | 3 | 0.14%
5. zh-cn | 3 | 0.14%
6. da | 2 | 0.09%
7. ja | 2 | 0.09%
8. nl | 2 | 0.09%
9. bg | 1 | 0.05%
10. en_us | 1 | 0.05%
1,972 people visited this site

Visits: 2,745
Unique Visitors: 1,972
Pageviews: 12,301
Pages / Visit: 4.48
Avg. Visit Duration: 00:02:36
Bounce Rate: 32.60%
% New Visits: 65.79%

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# Audience Overview

**Apr 1, 2008 - Jun 30, 2008**

1,596 people visited this site

- **Visits:** 2,299
- **Unique Visitors:** 1,596
- **Pageviews:** 9,481
- **Pages / Visit:** 4.12
- **Avg. Visit Duration:** 00:02:30
- **Bounce Rate:** 29.62%
- **% New Visits:** 62.11%

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<td>es-ar</td>
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</tr>
<tr>
<td>ko</td>
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</tbody>
</table>
1,377 people visited this site

Visits: 2,053
Unique Visitors: 1,377
Pageviews: 8,668
Pages / Visit: 4.22
Avg. Visit Duration: 00:02:16
Bounce Rate: 27.13%
% New Visits: 59.57%

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© 2012 Google
5,114 people visited this site

Visits: 8,141
Unique Visitors: 5,114
Pageviews: 31,324
Pages / Visit: 3.85
Avg. Visit Duration: 00:02:29
Bounce Rate: 35.78%
% New Visits: 59.94%

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© 2012 Google
1,212 people visited this site

Visits: 1,770
Unique Visitors: 1,212
Pageviews: 7,177
Pages / Visit: 4.05
Avg. Visit Duration: 00:02:38
Bounce Rate: 35.03%
% New Visits: 60.40%

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© 2012 Google
1,564 people visited this site

Visits: 2,330
Unique Visitors: 1,564
Pageviews: 7,531
Pages / Visit: 3.23
Avg. Visit Duration: 00:02:46
Bounce Rate: 46.61%
% New Visits: 59.79%

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© 2012 Google
8,961 people visited this site

- **Visits**: 14,734
- **Unique Visitors**: 8,961
- **Pageviews**: 45,075
- **Pages / Visit**: 3.06
- **Avg. Visit Duration**: 00:02:31
- **Bounce Rate**: 49.91%
- **% New Visits**: 58.90%

### Language

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1,893 people visited this site

- Visits: 2,866
- Unique Visitors: 1,893
- Pageviews: 8,276
- Pages / Visit: 2.89
- Avg. Visit Duration: 00:02:32
- Bounce Rate: 47.07%
- % New Visits: 60.19%

Language

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</tr>
<tr>
<td>nl</td>
<td>1</td>
<td>0.03%</td>
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</table>
2,641 people visited this site

Visits: 3,720
Unique Visitors: 2,641
Pageviews: 15,971
Pages / Visit: 4.29
Avg. Visit Duration: 00:03:31
Bounce Rate: 37.45%
% New Visits: 65.03%

Language | Visits | % Visits
--- | --- | ---
1. en-us | 3,617 | 97.23%
2. en | 78 | 2.10%
3. ko | 8 | 0.22%
4. en-gb | 6 | 0.16%
5. ja | 3 | 0.08%
6. de | 2 | 0.05%
7. (not set) | 1 | 0.03%
8. fr-fr | 1 | 0.03%
9. pt-br | 1 | 0.03%
10. ru | 1 | 0.03%

© 2012 Google
2,549 people visited this site

Visits: 4,109
Unique Visitors: 2,549
Pageviews: 9,898
Pages / Visit: 2.41
Avg. Visit Duration: 00:01:48
Bounce Rate: 60.09%
% New Visits: 51.86%

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<td>0.12%</td>
</tr>
<tr>
<td>4. es</td>
<td>5</td>
<td>0.12%</td>
</tr>
<tr>
<td>5. fr</td>
<td>4</td>
<td>0.10%</td>
</tr>
<tr>
<td>6. ja</td>
<td>2</td>
<td>0.05%</td>
</tr>
<tr>
<td>7. en_us</td>
<td>1</td>
<td>0.02%</td>
</tr>
<tr>
<td>8. fi</td>
<td>1</td>
<td>0.02%</td>
</tr>
<tr>
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</tr>
<tr>
<td>10. pt</td>
<td>1</td>
<td>0.02%</td>
</tr>
</tbody>
</table>

© 2012 Google
2,098 people visited this site

Visits: 3,180
Unique Visitors: 2,098
Pageviews: 7,787
Pages / Visit: 2.45
Avg. Visit Duration: 00:01:55
Bounce Rate: 58.52%
% New Visits: 54.87%

Language | Visits | % Visits
--- | --- | ---
1. en-us | 3,040 | 95.60%
2. en | 99 | 3.11%
3. pt-br | 13 | 0.41%
4. de | 9 | 0.28%
5. en-gb | 6 | 0.19%
6. en_us | 3 | 0.09%
7. da | 1 | 0.03%
8. es | 1 | 0.03%
9. es-es | 1 | 0.03%
10. fr | 1 | 0.03%
7,623 people visited this site

- **Visits:** 13,334
- **Unique Visitors:** 7,623
- **Pageviews:** 30,764
- **Pages / Visit:** 2.31
- **Avg. Visit Duration:** 00:01:41
- **Bounce Rate:** 60.72%
- **% New Visits:** 53.05%

<table>
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<tr>
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<th>Visits</th>
<th>% Visits</th>
</tr>
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<tbody>
<tr>
<td>1. en-us</td>
<td>12,748</td>
<td>95.61%</td>
</tr>
<tr>
<td>2. en</td>
<td>405</td>
<td>3.04%</td>
</tr>
<tr>
<td>3. en-gb</td>
<td>64</td>
<td>0.48%</td>
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<tr>
<td>4. pt-br</td>
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<tr>
<td>5. en_us</td>
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</tr>
<tr>
<td>6. de</td>
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<td>0.11%</td>
</tr>
<tr>
<td>7. ko</td>
<td>10</td>
<td>0.07%</td>
</tr>
<tr>
<td>8. es</td>
<td>6</td>
<td>0.04%</td>
</tr>
<tr>
<td>9. ja</td>
<td>6</td>
<td>0.04%</td>
</tr>
<tr>
<td>10. fr</td>
<td>4</td>
<td>0.03%</td>
</tr>
</tbody>
</table>

© 2012 Google
7,623 people visited this site

Visits: 13,334
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Pages / Visit: 2.31
Avg. Visit Duration: 00:01:41
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<td>6</td>
<td>0.04%</td>
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<tr>
<td>ja</td>
<td>6</td>
<td>0.04%</td>
</tr>
<tr>
<td>fr</td>
<td>4</td>
<td>0.03%</td>
</tr>
</tbody>
</table>
15,950 people visited this site

Visits: 28,618
Unique Visitors: 15,950
Pageviews: 65,914
Pages / Visit: 2.30
Avg. Visit Duration: 00:01:40

53.76% New Visitor
53.76% New Visitor
46.24% Returning Visitor
13,232 Visits

% New Visits: 53.75%

<table>
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<tr>
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<th>Visits</th>
<th>% Visits</th>
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<tbody>
<tr>
<td>en-us</td>
<td>27,058</td>
<td>94.55%</td>
</tr>
<tr>
<td>en</td>
<td>1,261</td>
<td>4.41%</td>
</tr>
<tr>
<td>en-gb</td>
<td>85</td>
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<tr>
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<td>0.21%</td>
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<td>16</td>
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<tr>
<td>ko</td>
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<tr>
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<tr>
<td>es</td>
<td>9</td>
<td>0.03%</td>
</tr>
<tr>
<td>fr</td>
<td>7</td>
<td>0.02%</td>
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</tbody>
</table>

© 2012 Google
15,950 people visited this site

Visits: 28,618
Unique Visitors: 15,950
Pageviews: 65,914
Pages / Visit: 2.30
Avg. Visit Duration: 00:01:40
Bounce Rate: 62.06%
% New Visits: 53.75%

<table>
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<tr>
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<td>es</td>
<td>9</td>
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<tr>
<td>fr</td>
<td>7</td>
<td>0.02%</td>
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</tbody>
</table>
2,511 people visited this site

Visits: 4,068
Unique Visitors: 2,511
Pageviews: 8,811
Pages / Visit: 2.17
Avg. Visit Duration: 00:01:42
Bounce Rate: 62.07%
% New Visits: 52.04%

<table>
<thead>
<tr>
<th>Language</th>
<th>Visits</th>
<th>% Visits</th>
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<tr>
<td>en-us</td>
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<td>131</td>
<td>3.22%</td>
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<tr>
<td>en-gb</td>
<td>38</td>
<td>0.93%</td>
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<tr>
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<tr>
<td>de</td>
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<td>0.02%</td>
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</table>

© 2012 Google
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Visits: 4,068
Unique Visitors: 2,511
Pageviews: 8,811
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Avg. Visit Duration: 00:01:42
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<td>en_us</td>
<td>11</td>
<td>0.27%</td>
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<tr>
<td>ko</td>
<td>5</td>
<td>0.12%</td>
</tr>
<tr>
<td>pt-br</td>
<td>5</td>
<td>0.12%</td>
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<tr>
<td>fr</td>
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<td>0.07%</td>
</tr>
<tr>
<td>es</td>
<td>2</td>
<td>0.05%</td>
</tr>
<tr>
<td>ja</td>
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</tr>
<tr>
<td>de</td>
<td>1</td>
<td>0.02%</td>
</tr>
</tbody>
</table>

© 2012 Google
**Audience Overview**

% of visits: 100.00%

### Overview

- **Visits**: 3,577
- **Unique Visitors**: 2,248
- **Pageviews**: 7,921
- **Pages / Visit**: 2.21
- **Avg. Visit Duration**: 00:01:25
- **Bounce Rate**: 63.46%
- **% New Visits**: 50.91%

### Language

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<tr>
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<tr>
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<tr>
<td>en_GB</td>
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<td>0.03%</td>
</tr>
</tbody>
</table>

© 2012 Google
2,437 people visited this site

Visits: 3,540
Unique Visitors: 2,437
Pageviews: 8,104
Pages / Visit: 2.29
Avg. Visit Duration: 00:01:41
Bounce Rate: 62.26%
% New Visits: 56.69%

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<td>en-gb</td>
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<tr>
<td>ja</td>
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</tr>
<tr>
<td>de</td>
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</tr>
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<td>fr_FR</td>
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<tr>
<td>pt-br</td>
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</tr>
<tr>
<td>ru_RU</td>
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<tr>
<td>de_DE</td>
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<td>0.03%</td>
</tr>
</tbody>
</table>
7,935 people visited this site

- **Visits**: 13,424
- **Unique Visitors**: 7,935
- **Pageviews**: 30,682
- **Pages / Visit**: 2.29
- **Avg. Visit Duration**: 00:01:37
- **Bounce Rate**: 61.96%
- **% New Visits**: 54.63%

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<tr>
<td>4. en-gb</td>
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<tr>
<td>6. ru_RU</td>
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<tr>
<td>7. fr_FR</td>
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<tr>
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<td>9. de-de</td>
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</tr>
<tr>
<td>10. es</td>
<td>4</td>
<td>0.03%</td>
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</tbody>
</table>
2,245 people visited this site

Visits: 3,241
Unique Visitors: 2,245
Pageviews: 6,983
Pages / Visit: 2.15
Avg. Visit Duration: 00:01:29
Bounce Rate: 64.36%
% New Visits: 55.35%

<table>
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<td>162</td>
<td>5.00%</td>
</tr>
<tr>
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</table>
2,245 people visited this site

Visits: 3,241
Unique Visitors: 2,245
Pageviews: 6,983
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<td>ja</td>
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<tr>
<td>de</td>
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<td>0.03%</td>
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</tbody>
</table>
2,407 people visited this site

Visits: 3,776
Unique Visitors: 2,407
Pageviews: 9,044
Pages / Visit: 2.40
Avg. Visit Duration: 00:01:48
Bounce Rate: 60.14%
% New Visits: 51.03%

<table>
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<td>7</td>
<td>0.19%</td>
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<tr>
<td>4. en_us</td>
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<td>0.16%</td>
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<tr>
<td>5. fr</td>
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</tr>
<tr>
<td>6. de-de</td>
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<td>7. ru_RU</td>
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2,407 people visited this site

Visits: 3,776
Unique Visitors: 2,407
Pageviews: 9,044
Pages / Visit: 2.40
Avg. Visit Duration: 00:01:48
Bounce Rate: 60.14%
% New Visits: 51.03%

Language Overview

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<td>6. de-de</td>
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2,014 people visited this site

Visits: 2,867
Unique Visitors: 2,014
Pageviews: 6,551
Pages / Visit: 2.28
Avg. Visit Duration: 00:01:27
Bounce Rate: 61.25%
% New Visits: 55.98%

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2,160 people visited this site

Visits: 3,282
Unique Visitors: 2,160
Pageviews: 8,188
Pages / Visit: 2.49
Avg. Visit Duration: 00:01:59
Bounce Rate: 62.34%
% New Visits: 54.60%

Language | Visits | % Visits
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2. en | 165 | 5.03%
3. en_us | 11 | 0.34%
4. en-gb | 4 | 0.12%
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9. he-il | 1 | 0.03%
10. sv-se | 1 | 0.03%
2,160 people visited this site

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### Language Overview

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Interagency Volunteer Program

Summary of Volunteer Events

August 2007- October 2012
Summary of Round 6 Get Outdoors Nevada / Interagency Volunteer Program Events

Volunteer Events for Completion of Critical Conservation Projects
During the course of the Task Agreement, 245 Get Outdoors Nevada/IVP events were planned, publicized, and held. The purpose of these events was to provide the framework, tools, and instruction for large numbers of volunteers to complete critical conservation tasks on federal public lands. The IVP Team annually identified and prioritized critical conservation projects across the agencies.

The Get Outdoors Nevada/IVP events purposefully were scheduled to coincide with well-publicized national events such as Great American Cleanup, National Public Lands Day, National Trails Day, and Earth Day. Establishing an association with high-profile national events is a way to capitalize on the energy and publicity national events can bring to issues facing public lands. This arrangement provides increased opportunities to recruit new volunteers and organizations, and individuals who are already familiar with a national event may be more inclined to support a local event. Finally, greater corporate support for local events is associated with national events.

Event participation resulted in hundreds of volunteers donating a total of 53,924 hours of service. This volunteer time is valued at an estimated $1,175,003.96. Collectively, volunteers removed approximately 6,662 cubic yards of litter and restored 260 miles of trail restored and eradicated. Volunteers also removed invasive vegetation to improve habitat for endangered fish species, planted native shrubbery, reclaimed unauthorized roads, installed interpretive signs, removed graffiti, and painted buildings and recreational structures. Table 1 on the next page is a summary of the work completed during the 245. It is important to note that this summary does not include other interagency volunteer hours that may have accrued in addition to those completed at the Get Outdoors Nevada/IVP PLI-administered events.

2 The dollar value assigned to volunteer time used the 2011 average of $21.79 per hour. This is based on the average hourly earnings of all production and non-supervisory workers on private non-farm payrolls as determined by the Bureau of Labor Statistics. In the Independent Sector, this figure is increased by 12 percent to estimate for fringe benefit
June 23, 2009

Earth Day · Lovell Canyon
<table>
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<tr>
<th>Date</th>
<th>Event Name</th>
<th>Agency</th>
<th>Location</th>
<th>Nature of Work</th>
<th># Vol.</th>
<th>Hours</th>
<th>Major Accomplishments</th>
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<td>8/18/07</td>
<td>Archery Range Cleanup</td>
<td>USFS</td>
<td>Spring Mountains NRA, Mt. Charleston, Deer Creek Hwy.</td>
<td>Litter/Debris Cleanup</td>
<td>34</td>
<td>102</td>
<td>30 cubic yards litter cleared</td>
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<td>9/8/07</td>
<td>National Public Lands Day</td>
<td>USFS</td>
<td>Spring Mountains NRA</td>
<td>Seed Collection</td>
<td>25</td>
<td>75</td>
<td>Collected seeds for native plants and grasses</td>
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<td>9/22/07</td>
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<td>10/13/07</td>
<td>National Wildlife Refuge Week</td>
<td>USFWS</td>
<td>National Wildlife Refuge</td>
<td>Litter/Debris Cleanup</td>
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<td>Make A Difference Day</td>
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<td>Red Rock Canyon Conservation Area</td>
<td>Variety</td>
<td>229</td>
<td>1626</td>
<td>Reconstruction of 3 miles of trail, graffiti cleanup at 5 locations, litter/debris collection, rehabilitation of tortoise habitat, seed collection, sanding and weather sealing of Lost Creek and Willow Spring</td>
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<td>Conservation Transfer Area</td>
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<td>Kraft Mt Cleanup</td>
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<td>10 cubic yards mustard removed</td>
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<td>8 cubic yards litter cleared, six water bars created, one fallen tree cleared</td>
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<td>Seed Ball Making</td>
<td>46</td>
<td>4,500 Seed balls created</td>
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<td>7 cubic yards litter cleared</td>
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<td>Earth Day Invasive Weed Removal</td>
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<td>GreenWay Road Cleanup</td>
<td>BLM</td>
<td>Greenway Road</td>
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<td>93</td>
<td>56 cubic yards of dumped materials removed</td>
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<td>300 ft hiking trail built, 50 seedlings planted, 30 cacti transplanted, 300 ft of fencing installed</td>
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<td>Spring Mountains NRA</td>
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<td>Frenchman Mountain</td>
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</table>

Almost 500 leather leaf ash tree seedlings planted.

900 lbs of garbage removed.

120 cubic yards trash removed.

2 cubic yards of debris.

140 cubic yards of debris cleared.

45 species accounted for over 11 sites with a total of 308 birds sighted and identified.

2 campsites restored, 7 buckets of class and debris removed.

35 cubic yards of trash removed.

12 buckets of glass, 43 bags of trash, 2 TV sets and more.

20 ft of stream channel cleared, including 7 cubic yards of uncompacted brush.

4,000 sq feet of wilderness restored.

10 cubic yards trash removed.
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<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Agency</th>
<th>Restoration Area</th>
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<th>Cubic Yards</th>
<th>Linear Feet</th>
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<td>Lake Mead NRA</td>
<td>Fence Restoration</td>
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<td></td>
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<td>mended, 75 lbs of debris removed</td>
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<td>Clean up</td>
<td>32</td>
<td>128</td>
<td>2,500</td>
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<td>removed from in and out of water</td>
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<tr>
<td>2/20/10</td>
<td>Lovell Canyon Route Restoration</td>
<td>USFS</td>
<td>Spring Mountains NRA</td>
<td>Route Restoration</td>
<td>6</td>
<td>48</td>
<td>237</td>
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<tr>
<td>2/22/10</td>
<td>Mountains Edge Community Clean Up</td>
<td>BLM</td>
<td>Mountains Edge</td>
<td>Clean Up</td>
<td>65</td>
<td>445</td>
<td>140</td>
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<tr>
<td>2/27/10</td>
<td>Stewart’s Point Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>53</td>
<td>162</td>
<td>13</td>
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<tr>
<td>2/27/10</td>
<td>Ash Meadows Restoration Event</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Restoration</td>
<td>21</td>
<td>105</td>
<td>300</td>
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<tr>
<td>3/6/10</td>
<td>Sloan Canyon Cleanup</td>
<td>BLM</td>
<td>Sloan Canyon NCA</td>
<td>Clean Up</td>
<td>6</td>
<td>18</td>
<td>8.56</td>
</tr>
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</tr>
<tr>
<td>3/6/10</td>
<td>Great American Clean up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>117</td>
<td>468</td>
<td>1,200</td>
</tr>
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</tr>
<tr>
<td>3/13/10</td>
<td>Greenway and Ray Clean Up</td>
<td>BLM</td>
<td>Greenway Road and Ray</td>
<td>Clean Up</td>
<td>67</td>
<td>201</td>
<td>56</td>
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<tr>
<td>3/13/10</td>
<td>Las Vegas Harbor and Eco Dive Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>85</td>
<td>340</td>
<td>1,500</td>
</tr>
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</tr>
<tr>
<td>3/13/10</td>
<td>Save the Desert Eco Walk</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean up</td>
<td>113</td>
<td>452</td>
<td>40</td>
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</tr>
<tr>
<td>3/16/10</td>
<td>Lassell College</td>
<td>BLM</td>
<td>Sunrise Mountain</td>
<td>Clean Up</td>
<td>12</td>
<td>60</td>
<td>8</td>
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<tr>
<td>3/20/10</td>
<td>River Mountain Loop Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>181</td>
<td>724</td>
<td>100</td>
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</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Agency</td>
<td>Location</td>
<td>Type</td>
<td>Value 1</td>
<td>Value 2</td>
<td>Note</td>
</tr>
<tr>
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<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>24,27,28-Mar-10</td>
<td>Fairbanks Native Fish Translocation</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Fish Transfer</td>
<td>44</td>
<td>289</td>
<td>3,150 Armargosa Pupfish and 12,000 endemic snails transferred; 2,710 invasive crayfish also removed</td>
</tr>
<tr>
<td>3/27/10</td>
<td>Protectors of Tule Springs Great American Clean-Up</td>
<td>BLM</td>
<td>Greenway and Ray Rd</td>
<td>Clean Up</td>
<td>69</td>
<td>276</td>
<td>90 cubic yards debris cleared</td>
</tr>
<tr>
<td>3/27/10</td>
<td>6 Mile Cove Clean Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>38</td>
<td>152</td>
<td>22 cubic yards debris cleared</td>
</tr>
<tr>
<td>4/8/10</td>
<td>Great Unconformity Clean-Up</td>
<td>BLM</td>
<td>Frenchman Mt</td>
<td>Clean Up</td>
<td>64</td>
<td>256</td>
<td>2 cubic yards debris cleared</td>
</tr>
<tr>
<td>4/10/10</td>
<td>Horizon Ridge Clean Up</td>
<td>BLM</td>
<td>Horizon Ridge Pkwy</td>
<td>Clean Up</td>
<td>34</td>
<td>102</td>
<td>55 cubic yards debris cleared</td>
</tr>
<tr>
<td>4/10/10</td>
<td>Fairbanks Native Planting</td>
<td>USFWS</td>
<td>Fairbanks Springs</td>
<td>Native Planting and Restoration</td>
<td>12</td>
<td>83</td>
<td>300 cubic yards debris cleared</td>
</tr>
<tr>
<td>4/17/10</td>
<td>Earth Day Beach and Eco Dive Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>63</td>
<td>315</td>
<td>1200 lbs trash cleared</td>
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<tr>
<td>22-24-Apr-10</td>
<td>Earth Day</td>
<td>BLM</td>
<td>Hollywood and Alto</td>
<td>Clean Up</td>
<td>131</td>
<td>524</td>
<td>315 cubic yards debris cleared</td>
</tr>
<tr>
<td>5/1/10</td>
<td>Red Rocks Days Clean Up</td>
<td>BLM</td>
<td>Red Rock NCA</td>
<td>Clean Up</td>
<td>50</td>
<td>250</td>
<td>50 cubic yards litter cleared</td>
</tr>
<tr>
<td>5/6/10</td>
<td>Great Unconformity Clean Up</td>
<td>BLM</td>
<td>Great Unconformity</td>
<td>Clean Up</td>
<td>50</td>
<td>200</td>
<td>2 cubic yards glass cleared</td>
</tr>
<tr>
<td>5/15/10</td>
<td>West Ann Rd Clean Up</td>
<td>BLM</td>
<td>West Ann Rd</td>
<td>Clean Up</td>
<td>33</td>
<td>165</td>
<td>32 cubic yards of trash</td>
</tr>
<tr>
<td>5/15/10</td>
<td>Wasp Seed Collection Event</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Seed Collection</td>
<td>10</td>
<td>30</td>
<td>60 gallons seed collected</td>
</tr>
<tr>
<td>5/15/10</td>
<td>Spring Cleaning Clean Up</td>
<td>USFS</td>
<td>Spring Mountains NRA</td>
<td>Clean Up</td>
<td>310</td>
<td>1240</td>
<td>5200 lbs of trash removed</td>
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<tr>
<td>Date</td>
<td>Event Description</td>
<td>Agency</td>
<td>Location</td>
<td>Action Type</td>
<td>Count</td>
<td>Value</td>
<td>Result Description</td>
</tr>
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<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>5/22/10</td>
<td>Wasp Seed Collection Event</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Seed Collection</td>
<td>12</td>
<td>36</td>
<td>6 gallons of seed collected</td>
</tr>
<tr>
<td>5/22/10</td>
<td>International Migratory Bird Day</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge</td>
<td>Restoration</td>
<td>35</td>
<td>30</td>
<td>9 nesting boxes created</td>
</tr>
<tr>
<td>5/22/10</td>
<td>Las Vegas Blvd and Agate Rd Clean up</td>
<td>BLM</td>
<td>Las Vegas Blvd and Agate Rd</td>
<td>Clean Up</td>
<td>35</td>
<td>231</td>
<td>90 cubic yards debris</td>
</tr>
<tr>
<td>6/5/10</td>
<td>Wasp Seed Collection Event</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Seed Collection</td>
<td>24</td>
<td></td>
<td>85 gallons seeds collected</td>
</tr>
<tr>
<td>6/5/10</td>
<td>National Trails Day Clean-Up and Restoration Event</td>
<td>USFS</td>
<td>Spring Mountains NRA</td>
<td>Clean Up and Restoration</td>
<td>26</td>
<td>104</td>
<td>2 cubic yards litter from the area</td>
</tr>
<tr>
<td>6/26/10</td>
<td>North Las Vegas Wash Mud Dune/Corn Creek Cleanup</td>
<td>USFWS</td>
<td>North Las Vegas</td>
<td>Clean Up</td>
<td>6</td>
<td>24</td>
<td>36 cubic yards litter cleared</td>
</tr>
<tr>
<td>7/17/10</td>
<td>Pahranagat Valley Carp Rodeo Event</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge</td>
<td>Carp Rodeo</td>
<td>192</td>
<td>768</td>
<td></td>
</tr>
<tr>
<td>8/21/10</td>
<td>Conservation Transfer Area Restoration</td>
<td>BLM</td>
<td>Conservation Transfer Area</td>
<td>Clean Up</td>
<td>40</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>9/25/10</td>
<td>National Public Lands Day</td>
<td>BLM</td>
<td>Red Rock Canyon NCA</td>
<td>Clean Up</td>
<td>78</td>
<td>312</td>
<td>35 cubic yards debris cleared and 25 ft post and cable installed</td>
</tr>
<tr>
<td>9/25/10</td>
<td>National Public Lands Day</td>
<td>BLM</td>
<td>Great Unconformity</td>
<td>Clean Up</td>
<td>15</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>9/25/10</td>
<td>National Public Lands Day</td>
<td>USFWS</td>
<td>Moapa Valley</td>
<td>Native Planting and Restoration</td>
<td>28</td>
<td>112</td>
<td>290 1 gallon pots of native plants planted</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Agency</td>
<td>Location</td>
<td>Activity</td>
<td>Projects Completed</td>
<td>Overall Impact</td>
<td></td>
</tr>
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<td>------------------------------------------------</td>
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<td></td>
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<tr>
<td>9/25/10</td>
<td>National Public Lands Day</td>
<td>NPS</td>
<td>Boulder Harbor</td>
<td>Clean Up</td>
<td>113</td>
<td>452</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>9 cubic yards garbage and 1200 lbs of glass cleared</td>
<td></td>
</tr>
<tr>
<td>9/25/10</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Native Planting and Restoration</td>
<td>43</td>
<td>172</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>117 plants planted</td>
<td></td>
</tr>
<tr>
<td>9/25/10</td>
<td>Desert Oasis HS Clean Up</td>
<td>BLM</td>
<td>Desert Oasis HS</td>
<td>Clean Up</td>
<td>40</td>
<td>160</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>20 cubic yards litter cleared</td>
<td></td>
</tr>
<tr>
<td>10/2/10</td>
<td>Moapa Valley NWR Tidy Up</td>
<td>USFWS</td>
<td>Moapa Valley</td>
<td>Clean Up</td>
<td>14</td>
<td>56</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3 acres debris cleared</td>
<td></td>
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<tr>
<td>10/9/10</td>
<td>Upper Lake Seed Sowing</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge</td>
<td>Seed Planting</td>
<td>2</td>
<td>8</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1/2 acre of seeds planted</td>
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<tr>
<td>14-16-Oct-10</td>
<td>Bridging America Celebration Event</td>
<td>NPS</td>
<td></td>
<td></td>
<td>600</td>
<td>4000</td>
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<tr>
<td>10/23/10</td>
<td>Birdsong Trail Construction</td>
<td>USFWS</td>
<td>Corn Creek</td>
<td>Trail Construction</td>
<td>34</td>
<td>136</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1300 feet of trail created</td>
<td></td>
</tr>
<tr>
<td>10/23/10</td>
<td>Fairbanks Native Planting</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Native Planting and Restoration</td>
<td>11</td>
<td>44</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>212 plants planted</td>
<td></td>
</tr>
<tr>
<td>10/23/10</td>
<td>Step Ladder</td>
<td>USFS</td>
<td>Middle Kyle Canyon</td>
<td></td>
<td>3</td>
<td>12</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>75 ft of trail established</td>
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<tr>
<td>10/25/10</td>
<td>Sunrise Mountain Cleanup</td>
<td>BLM</td>
<td>Sunrise Mountain</td>
<td>Clean up</td>
<td>17</td>
<td>68</td>
<td></td>
</tr>
<tr>
<td>10/30/10</td>
<td>Las Vegas Boat Harbor Clean-Up and Eco-Dive</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>30</td>
<td>120</td>
<td></td>
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<tr>
<td>10/30/10</td>
<td>Make A Difference Day</td>
<td>BLM</td>
<td>Red Rock Canyon</td>
<td>Restoration</td>
<td>106</td>
<td>606</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8 projects completed including; painting kiosks, replacing signs, spreading landscaping stones, building concrete pads for BBQ's, planting native vegetation, repairing ¼ mile of trails at Red Springs, ¼ mile of trail at Turtle Head Peak Trail, and ¼ mile of trail around the fee station</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Activity</td>
<td>Agency</td>
<td>Location</td>
<td>Action Type</td>
<td>Hours</td>
<td>People</td>
<td>Notes</td>
</tr>
<tr>
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<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>10/30/10</td>
<td>Birdsong Trail Construction</td>
<td>USFWS</td>
<td>Corn Creek Trail Construction</td>
<td>14</td>
<td>56</td>
<td>1000 ft of trail constructed</td>
<td></td>
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<tr>
<td>11/5/10</td>
<td>Sloan Canyon Cleanup</td>
<td>BLM</td>
<td>Sloan Canyon NCA Clean Up</td>
<td>6</td>
<td>24</td>
<td>140 cubic yards of debris cleared</td>
<td></td>
</tr>
<tr>
<td>11/6/10</td>
<td>Sloan Canyon Cleanup</td>
<td>BLM</td>
<td>Sloan Canyon NCA Clean Up</td>
<td>9</td>
<td>36</td>
<td>100 cubic yards litter cleared</td>
<td></td>
</tr>
<tr>
<td>11/6/10</td>
<td>Birdsong Trail Construction</td>
<td>BLM</td>
<td>Corn Creek Trail Construction</td>
<td>34</td>
<td>136</td>
<td>1200 ft of trail constructed</td>
<td></td>
</tr>
<tr>
<td>11/13/10</td>
<td>America Recycles Day</td>
<td>NPS</td>
<td>Lake Mead NRA Clean Up</td>
<td>40</td>
<td>160</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/20/10</td>
<td>Weed Removal and Planting</td>
<td>USFWS</td>
<td>Moapa Valley Weed Removal</td>
<td>35</td>
<td>140</td>
<td>Thousands of palm tree sprouts removed, 1/3 acre overgrown weeds cleared. Native plants planted in two large empty planters</td>
<td></td>
</tr>
<tr>
<td>12/4/10</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Ash Meadows Refuge Weed Removal</td>
<td>14</td>
<td>56</td>
<td>200 ft of overgrown vegetation cleared</td>
<td></td>
</tr>
<tr>
<td>12/11/10</td>
<td>Lovell Canyon Clean-Up</td>
<td>USFS</td>
<td>Lovell Canyon Clean-Up</td>
<td></td>
<td></td>
<td>35 cubic yards debris cleared</td>
<td></td>
</tr>
<tr>
<td>12/14/10</td>
<td>Bailey Middle School Field Trip</td>
<td>BLM</td>
<td>Great Unconformity Clean Up</td>
<td>28</td>
<td>112</td>
<td>10 cubic yards trash removed</td>
<td></td>
</tr>
<tr>
<td>1/8/11</td>
<td>Lovell Canyon Clean up</td>
<td>USFS</td>
<td>Lovell Canyon Clean Up</td>
<td>16</td>
<td>64</td>
<td>512 lbs of trash, 150' barbed wire, 7 gallons of glass and a pick up full of misc trash from a campfire ring removed</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Location</td>
<td>Organization</td>
<td>Activity</td>
<td>Hours</td>
<td>People</td>
<td>Description</td>
<td></td>
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<tr>
<td>---------</td>
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<td>----------------</td>
<td>-------</td>
<td>--------</td>
<td>---------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>1/15/11</td>
<td>Lovell Canyon</td>
<td>USFS</td>
<td>Clean Up</td>
<td>17</td>
<td>68</td>
<td>249 ft user created route restored</td>
<td></td>
</tr>
<tr>
<td>1/17/11</td>
<td>MLK Day Project</td>
<td>USFS</td>
<td>Route Restoration</td>
<td>24</td>
<td>96</td>
<td>249 ft user created route restored</td>
<td></td>
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<tr>
<td>1/22/11</td>
<td>Cattail Cutting</td>
<td>USFWS</td>
<td>Cattails Cutting</td>
<td>10</td>
<td>40</td>
<td>200 yards of Crystal Spring outflow cleared</td>
<td></td>
</tr>
<tr>
<td>1/22/11</td>
<td>Mesquite Groves Clean-Up</td>
<td>BLM</td>
<td>Clean Up</td>
<td>32</td>
<td>128</td>
<td>280 cubic yards trash removed</td>
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<tr>
<td>1/29/11</td>
<td>South Hollywood Clean up</td>
<td>BLM</td>
<td>Clean Up</td>
<td>80</td>
<td>320</td>
<td>140 cubic yards of debris cleared</td>
<td></td>
</tr>
<tr>
<td>2/5/11</td>
<td>Pick Up Your Shoot</td>
<td>BLM</td>
<td>BLM</td>
<td>109</td>
<td>436</td>
<td>40 cubic yards of recyclables collected and 60 cubic yards debris cleared</td>
<td></td>
</tr>
<tr>
<td>2/15/11</td>
<td>Bailey Middle School Field Trip</td>
<td>BLM</td>
<td>Clean Up</td>
<td>70</td>
<td>280</td>
<td>2 cubic yards debris removed</td>
<td></td>
</tr>
<tr>
<td>2/19/11</td>
<td>Weed Pull</td>
<td>USFWS</td>
<td>Plant Salvage</td>
<td>7</td>
<td>28</td>
<td>142 1 gal pots and 37 2'x4' flats of salt grass salvaged</td>
<td></td>
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<tr>
<td>2/26/11</td>
<td>Cattail Cutting</td>
<td>USFWS</td>
<td>Cattails Cutting</td>
<td>5</td>
<td>20</td>
<td>40 linear meters of Cattails removed</td>
<td></td>
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<tr>
<td>2/26/11</td>
<td>Family Day</td>
<td>NPS</td>
<td>Clean Up</td>
<td>42</td>
<td>168</td>
<td>40 Oleander trees trimmed, 1.5 six yard dumpsters filled</td>
<td></td>
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<tr>
<td>2/26/11</td>
<td>AED Cleanup</td>
<td>BLM</td>
<td>Clean up</td>
<td>49</td>
<td>196</td>
<td>55 cubic yards debris removed</td>
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</tr>
<tr>
<td>3/5/11</td>
<td>Road Decommissioning</td>
<td>USFWS</td>
<td>Road Decommission</td>
<td>11</td>
<td>44</td>
<td>300 meters of road decommissioned</td>
<td></td>
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<tr>
<td>3/5/11</td>
<td>Sahara Mustard Pull</td>
<td>NPS</td>
<td>Weed Pull</td>
<td>12</td>
<td>60</td>
<td>120 lbs of plant removal</td>
<td></td>
</tr>
<tr>
<td>3/17/11</td>
<td>Tropical and Ann Clean Up</td>
<td>BLM</td>
<td>Clean Up</td>
<td>22</td>
<td>88</td>
<td>32 cubic yards of trash cleared</td>
<td></td>
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<tr>
<td>3/19/11</td>
<td>Placer Cove Clean Up</td>
<td>NPS</td>
<td>Clean Up</td>
<td>92</td>
<td>368</td>
<td>12 cubic yards trash cleared plus 2400 lbs of glass</td>
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<tr>
<td>3/19/11</td>
<td>Native Planting at Tubb's Spring</td>
<td>USFWS</td>
<td>Native Planting and Restoration</td>
<td>12</td>
<td>48</td>
<td>275 1 gal pots of plants planted</td>
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<tr>
<td>Date</td>
<td>Description</td>
<td>Agency</td>
<td>Site</td>
<td>Activity</td>
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<tr>
<td>3/19/11</td>
<td>Boy Scout Eagle Project</td>
<td>BLM</td>
<td>Vegas Valley Drive</td>
<td>Clean Up</td>
<td>59</td>
<td></td>
<td></td>
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<td>236</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>40 cubic yards of trash</td>
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<tr>
<td>3/19/11</td>
<td>Willow Tree Planting</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge</td>
<td>Native Planting and Restoration</td>
<td>9</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>243 one gallon pots of vegetation planted</td>
<td></td>
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<tr>
<td>3/26/11</td>
<td>Nelson Rd Cleanup</td>
<td>BLM</td>
<td>Nelson Rd</td>
<td>Clean up</td>
<td>23</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>92</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>35 cubic yds of litter removed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3/26/11</td>
<td>Boy Scout Project</td>
<td>BLM</td>
<td>Greenway rd</td>
<td>Clean Up</td>
<td>48</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
<td>63 cubic yards litter removed</td>
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<tr>
<td>4/2/11</td>
<td>Great American Clean up</td>
<td>NPS</td>
<td>33 Hole Overlook</td>
<td>Clean Up</td>
<td>175</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>20 yards collected and 2400 pounds of broken glass</td>
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<tr>
<td>4/5/11</td>
<td>Bailey Middle School Field Trip</td>
<td>BLM and NPS</td>
<td>Great Unconformity</td>
<td>Clean Up</td>
<td>70</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2 cubic yards litter removed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/20/11</td>
<td>Starbucks Cleanup</td>
<td>BLM</td>
<td>Hollywood and Vegas Valley</td>
<td>Clean Up</td>
<td>82</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>70 cubic yards litter removed</td>
<td></td>
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<tr>
<td>4/22/11</td>
<td>Hollywood Cleanup</td>
<td>BLM</td>
<td>Hollywood and Vegas Valley</td>
<td>Clean Up</td>
<td>45</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<td>180</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>50 cubic yards of trash</td>
<td></td>
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<tr>
<td>4/23/11</td>
<td>Red Rock Days</td>
<td>BLM</td>
<td>Red Rock NCA</td>
<td>Restoration</td>
<td>86</td>
<td></td>
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<td></td>
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<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Invasive plants removed, native planting, trash and litter cleaned up and fencing/post installation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/23/11</td>
<td>Native Planting</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Native Planting and Restoration</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>48</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>181 one gallon pots of native plants planted</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/23/11</td>
<td>Graffiti Removal</td>
<td>USFS</td>
<td>Spring Mountains</td>
<td>Graffiti Removal</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>80</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>355 ft user created trail restored, 554 feet of graffiti removed</td>
<td></td>
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</tr>
<tr>
<td>4/23/11</td>
<td>Big Dune Cleanup</td>
<td>BLM</td>
<td></td>
<td>Clean Up</td>
<td>60</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
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<td></td>
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<td>240</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10 cubic yards of trash cleaned up</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/30/11</td>
<td>Native Planting</td>
<td>USFWS</td>
<td>Moapa Valley</td>
<td>Native Planting and Restoration</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>80</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>120 Plants planted</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/30/11</td>
<td>Willow Tree Planting</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge</td>
<td>Native Planting and Restoration</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>241 plants planted and 180 willow tree cuttings planted</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Description</td>
<td>Agency</td>
<td>Location</td>
<td>Type</td>
<td>Quantity</td>
<td>Comments</td>
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<tr>
<td>------------</td>
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<td>-------------------------</td>
<td>-----------------</td>
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<tr>
<td>4/30/11</td>
<td>Seed Collection Day</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Seed Collection</td>
<td>17</td>
<td>51 95 gallons of Cheese Bush seed collected</td>
<td></td>
</tr>
<tr>
<td>5/7/11</td>
<td>Spring Cleaning</td>
<td>USFS</td>
<td>Spring Mountains</td>
<td>Clean Up</td>
<td>304</td>
<td>1216 3940 lbs of litter cleaned up</td>
<td></td>
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<tr>
<td>5/11/11</td>
<td>West CTA Cove Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>24</td>
<td>96 2 cubic yards litter cleared</td>
<td></td>
</tr>
<tr>
<td>5/14/11</td>
<td>Bird Count</td>
<td>USFWS</td>
<td>Pahrangat National Wildlife Refuge</td>
<td>Bird Count</td>
<td>7</td>
<td>28 Half an acre of habitat accounted for</td>
<td></td>
</tr>
<tr>
<td>5/16/11</td>
<td>Whispering Plant Salvage/Trail Construction</td>
<td>USFWS</td>
<td>Desert National Wildlife Refuge</td>
<td>Trail Construction</td>
<td>4</td>
<td>16 30 plants salvaged</td>
<td></td>
</tr>
<tr>
<td>5/17/11</td>
<td>Whispering Plant Salvage/Trail Construction</td>
<td>USFWS</td>
<td>Desert National Wildlife Refuge</td>
<td>Trail Construction</td>
<td>2</td>
<td>8 126 meter Whispering Ben trail spur completed</td>
<td></td>
</tr>
<tr>
<td>5/19/11</td>
<td>West CTA Cove Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>19</td>
<td>76 2 cubic yards litter cleaned from Boulder Island</td>
<td></td>
</tr>
<tr>
<td>5/11/12</td>
<td>West CTA Cove Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>22</td>
<td>88 2 cubic yards litter cleaned from Boulder Island</td>
<td></td>
</tr>
<tr>
<td>5/25/11</td>
<td>West CTA Cove Clean-Up</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>18</td>
<td>72 2 cubic yards litter cleaned from Boulder Island</td>
<td></td>
</tr>
<tr>
<td>6/4/11</td>
<td>National Trails Day</td>
<td>USFS</td>
<td>Spring Mountains</td>
<td>Trail Construction</td>
<td>25</td>
<td>100 First mile of Bonanza trail cleared and maintained</td>
<td></td>
</tr>
<tr>
<td>6/2/11</td>
<td>Sweep the Peak</td>
<td>USFS</td>
<td>Springs Mountains</td>
<td>Clean Up</td>
<td>7</td>
<td>28 250 lbs of trash removed</td>
<td></td>
</tr>
<tr>
<td>7/19/11</td>
<td>Outdoor Leadership Program</td>
<td>USFS</td>
<td>Upper Meadows, Mt. Charleston</td>
<td>Cleanup</td>
<td>43</td>
<td>86 2 cubic yards litter cleared</td>
<td></td>
</tr>
<tr>
<td>7/23/11</td>
<td>Desert Pas Road Restoration</td>
<td>USFWS</td>
<td>Desert Wildlife Refuge</td>
<td>Road Construction</td>
<td>16</td>
<td>120 320 meters reclaimed from 3 illegal roads</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Event Name</td>
<td>Agency</td>
<td>Location</td>
<td>Project Type</td>
<td>Participants</td>
<td>Hours</td>
<td>Comments</td>
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<tr>
<td>--------</td>
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<td>------------------------------</td>
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<td>-----------------------------------------------</td>
</tr>
<tr>
<td>7/30/11</td>
<td>Sweep the Peak</td>
<td>USFS</td>
<td>Las Vegas Ski Resort, Mt. Charleston</td>
<td>Clean Up</td>
<td>48</td>
<td>192</td>
<td>550lbs of waste removed</td>
</tr>
<tr>
<td>8/20/11</td>
<td>Seed Collection Day</td>
<td>USFS</td>
<td>Griffith Peak Mt. Charleston</td>
<td>Seed Collection</td>
<td>1</td>
<td>8</td>
<td>350+ seeds collected</td>
</tr>
<tr>
<td>9/10/11</td>
<td>Seed Collection Day</td>
<td>USFWS</td>
<td>Corn Creek</td>
<td>Seed Collection</td>
<td>14</td>
<td>56</td>
<td>Over 17.5 lbs of seed collected</td>
</tr>
<tr>
<td>9/17/11</td>
<td>South Hollywood Clean up</td>
<td>BLM</td>
<td>South Hollywood Blvd</td>
<td>Clean Up</td>
<td>146</td>
<td>584</td>
<td>140 cubic yards of debris cleared</td>
</tr>
<tr>
<td>9/17/11</td>
<td>Seed-Ball Making</td>
<td>USFS</td>
<td>BLM office</td>
<td>Seed Ball Making</td>
<td>4</td>
<td>6</td>
<td>1900 seed balls created</td>
</tr>
<tr>
<td>9/24/11</td>
<td>National Public Lands Day</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Cattail Cutting</td>
<td>21</td>
<td>84</td>
<td>150 linear feet cleared</td>
</tr>
<tr>
<td>9/24/11</td>
<td>National Public Lands Day</td>
<td>USFS</td>
<td>Griffith Peak Mt. Charleston</td>
<td>Planting</td>
<td>7</td>
<td>35</td>
<td>1700 seed balls over 3-4 miles planted</td>
</tr>
<tr>
<td>9/24/11</td>
<td>National Public Lands Day</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>138</td>
<td>810</td>
<td>12 cubic yards litter cleared</td>
</tr>
<tr>
<td>9/24/11</td>
<td>National Public Lands Day</td>
<td>USFWS</td>
<td>Corn Creek</td>
<td>Seedball Making</td>
<td>19</td>
<td>76</td>
<td>500 seed balls created</td>
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<tr>
<td>9/24/11</td>
<td>National Public Lands Day</td>
<td>BLM</td>
<td>Dutchman Pass</td>
<td>Native Planting and Restoration</td>
<td>103</td>
<td>412</td>
<td>2.5 acres of illegal OHV roads restored with 23 yuccas and 152 shrubs</td>
</tr>
<tr>
<td>10/1/11</td>
<td>Be The Change Day</td>
<td>NPS</td>
<td>Placer Cove</td>
<td>Clean Up</td>
<td>20</td>
<td>120</td>
<td>1675 lbs of litter cleared/ 67 bags</td>
</tr>
<tr>
<td>10/5/11</td>
<td>Alexander Dawson NJHS Cleanup</td>
<td>BLM</td>
<td>Desert Tortoise Conservation Center</td>
<td>Clean up</td>
<td>44</td>
<td>176</td>
<td></td>
</tr>
<tr>
<td>10/8/11</td>
<td>Cottonwood Cove Eco Dive and Cleanup</td>
<td>NPS</td>
<td>Cottonwood Cove</td>
<td>Clean up</td>
<td>217</td>
<td>696</td>
<td></td>
</tr>
<tr>
<td>10/8/11</td>
<td>Trailtoberfest</td>
<td>USFWS</td>
<td>Desert National Wildlife Refuge</td>
<td>Trail Restoration</td>
<td>45</td>
<td>180</td>
<td>300 meters of Bird Song loop trail restored</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Agency</td>
<td>Location</td>
<td>Task Type</td>
<td>Volunteers</td>
<td>Participants</td>
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<tr>
<td>10/22/11</td>
<td>Make A Difference Day</td>
<td>BLM</td>
<td>Red Rock Restoration</td>
<td>Restoration</td>
<td>55</td>
<td>330</td>
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<td>10/22/11</td>
<td>Sandy Valley Community Clean Up</td>
<td>BLM</td>
<td>Sandy Valley Clean Up</td>
<td></td>
<td>20</td>
<td>80</td>
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<tr>
<td>10/29/11</td>
<td>Las Vegas Boat Harbor Clean-Up and Eco-Dive</td>
<td>NPS</td>
<td>Las Vegas Boat Harbor Clean Up</td>
<td></td>
<td>75</td>
<td>300</td>
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<tr>
<td>11/5/11</td>
<td>Callville Bay Clean Up</td>
<td>NPS</td>
<td>Callville Bay Clean Up</td>
<td></td>
<td>35</td>
<td>140</td>
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<tr>
<td>11/6/11</td>
<td>KOA Cleanup</td>
<td>BLM</td>
<td>Durango Clean Up</td>
<td></td>
<td>120</td>
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<td>11/12/11</td>
<td>Placer Cove Clean Up</td>
<td>NPS</td>
<td>Placer Clove Clean Up</td>
<td></td>
<td>25</td>
<td>125</td>
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<tr>
<td>11/12/11</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Desert NWR Planting</td>
<td></td>
<td>26</td>
<td>104</td>
<td></td>
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<td>11/12/11</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge Planting</td>
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<td>2</td>
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<tr>
<td>11/19/11</td>
<td>Wetland Wonderland</td>
<td>USFWS</td>
<td>Desert NWR Planting</td>
<td></td>
<td>66</td>
<td>449</td>
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<tr>
<td>11/19/11</td>
<td>National Family Day</td>
<td>NPS</td>
<td>Boulder Beach Clean Up</td>
<td></td>
<td>27</td>
<td>108</td>
<td></td>
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<tr>
<td>11/19/11</td>
<td>Gardening Gone Wild</td>
<td>USFWS</td>
<td>Moapa Valley Planting</td>
<td></td>
<td>4</td>
<td>24</td>
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<tr>
<td>12/3/11</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Ash Meadows Refuge Cattail Cutting</td>
<td></td>
<td>42</td>
<td>199</td>
<td></td>
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<tr>
<td>12/10/11</td>
<td>North East Lamb Cleanup</td>
<td>BLM</td>
<td>Lamb and Centennial Clean Up</td>
<td></td>
<td>29</td>
<td>116</td>
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<tr>
<td>12/17/11</td>
<td>Foothill Eagle Scout Project</td>
<td>BLM</td>
<td>College Dr Clean Up</td>
<td></td>
<td>35</td>
<td>140</td>
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<tr>
<td>Date</td>
<td>Activity</td>
<td>Organization</td>
<td>Location</td>
<td>Action</td>
<td>Numbers/Details</td>
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<tr>
<td>1/28/12</td>
<td>Greenway Cleanup</td>
<td>BLM</td>
<td>South end of Greenway</td>
<td>Clean Up</td>
<td>18 90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/28/12</td>
<td>Cottonwood Cove East Restoration</td>
<td>NPS</td>
<td>Cottonwood Cove</td>
<td>Restoration</td>
<td>6 24 1,000 seedball distributed and a 100 ft berm on decommissioned rd flattened</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/4/12</td>
<td>Eldorado Canyon</td>
<td>NPS</td>
<td>Graffiti Removal</td>
<td>Graffiti Removal</td>
<td>15 60 400lbs of litter removed along with 80 sq ft of graffiti</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/11/12</td>
<td>Kellogg and Money Clean-Up</td>
<td>BLM</td>
<td>Pahrump</td>
<td>Clean Up</td>
<td>34 136</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/25/12</td>
<td>Van Allen and Eldora Clean Up</td>
<td>BLM</td>
<td>Van Allen and Eldora</td>
<td>Clean Up</td>
<td>8 32</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/28/12</td>
<td>Enclosure Ridge Fence Removal Project</td>
<td>USFWS</td>
<td>Desert Wilderness Refuge</td>
<td>Fence Removal</td>
<td>0 0 No volunteers due to inclement weather; crew removed 1322 lbs of fencing materials.</td>
<td></td>
<td></td>
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<tr>
<td>3/10/12</td>
<td>National Wildlife Week Habitat Planting</td>
<td>USFWS</td>
<td>Desert Wilderness Refuge</td>
<td>Habitat Planting</td>
<td>59 236 470 plants planted</td>
<td></td>
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<tr>
<td>3/10/12</td>
<td>Save the Desert Eco Walk</td>
<td>NPS</td>
<td>Cottonwood Cove</td>
<td>Clean Up</td>
<td>128 648</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3/17/12</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Habitat improvement</td>
<td>16 96 Cattails cut to help endangered Armargosa pupfish</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19-23-Mar-12</td>
<td>Spring Break</td>
<td>USFWS</td>
<td>Desert National Wildlife Refuge</td>
<td>Multiple Projects</td>
<td>21 820 100 native species of seedballs dispersed, 139 trees and brush planted and .62 miles of road decommissioned</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3/24/12</td>
<td>Great American Clean up</td>
<td>NPS</td>
<td>Government Wash</td>
<td>Clean Up</td>
<td>68 272</td>
<td></td>
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</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Organization</td>
<td>Location</td>
<td>Task Type</td>
<td>Time</td>
<td>Volume</td>
<td>Notes</td>
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<tr>
<td>4/5/12</td>
<td>From Road to Wild: Lovell Canyon Road Restoration</td>
<td>USFS</td>
<td>Lovell Canyon</td>
<td>Road Restoration</td>
<td>23</td>
<td>92</td>
<td>414 linear ft of road restored</td>
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<tr>
<td>4/14/12</td>
<td>Red Rock Days</td>
<td>BLM</td>
<td>Red Rock</td>
<td>Weed Removal</td>
<td>40</td>
<td>160</td>
<td>1 mile of dangerous overgrowth removed</td>
</tr>
<tr>
<td>4/14/12</td>
<td>National Wildlife Week H</td>
<td>USFWS</td>
<td>Desert National Wildlife Refuge</td>
<td>Weed Pull</td>
<td>28</td>
<td>112</td>
<td>2.23 acres cleared</td>
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<tr>
<td>4/14/12</td>
<td>East Las Vegas Youth Council Trash in Cache Out</td>
<td>PLI</td>
<td>Lake Mead NRA</td>
<td>Clean Up</td>
<td>14</td>
<td>56</td>
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<tr>
<td>4/21/12</td>
<td>Celebrate Earth Day</td>
<td>USFS</td>
<td>Lovell Canyon</td>
<td>Restoration</td>
<td>6</td>
<td>24</td>
<td>500lbs of trash removed</td>
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<tr>
<td>4/28/12</td>
<td>Carp Rodeo</td>
<td>USFWS</td>
<td>Pahranagat National Wildlife Refuge</td>
<td></td>
<td></td>
<td></td>
<td>47 carp removed</td>
</tr>
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<td>4/28/12</td>
<td>Great American Clean up</td>
<td>BLM</td>
<td>La Madre</td>
<td>Clean Up</td>
<td>62</td>
<td>248</td>
<td></td>
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<tr>
<td>5/5/12</td>
<td>Joining Hands Seed Collection</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Seed Collection</td>
<td>8</td>
<td>24</td>
<td>3 gallons seed collected</td>
</tr>
<tr>
<td>5/5/12</td>
<td>South McCullough Trash Rodeo</td>
<td>BLM</td>
<td>South McCullough</td>
<td>Clean Up</td>
<td>23</td>
<td>92</td>
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<tr>
<td>5/6/12</td>
<td>Pick Up Nevada</td>
<td>BLM</td>
<td>Sunrise Manor</td>
<td>Clean Up</td>
<td>23</td>
<td>92</td>
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<tr>
<td>5/12/12</td>
<td>Spring Cleaning</td>
<td>USFS</td>
<td>Springs Mountains</td>
<td>Clean Up</td>
<td>169</td>
<td>676</td>
<td>2230 trash removed</td>
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<td>5/19/12</td>
<td>Cache In Trash Out</td>
<td>USFWS</td>
<td>Desert National Wildlife Refuge</td>
<td>Clean Up</td>
<td>6</td>
<td>24</td>
<td>344ft pipe removed</td>
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<tr>
<td>Date</td>
<td>Event Description</td>
<td>Agency</td>
<td>Location</td>
<td>Type</td>
<td>Hours</td>
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<tr>
<td>7/4/12</td>
<td>Bonanza Extravaganza</td>
<td>USFS</td>
<td>Bonanza Trail</td>
<td>Restoration</td>
<td>13</td>
<td>52</td>
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<td>7/7/12</td>
<td>Stewardship Saturday</td>
<td>USFWS</td>
<td>Ash Meadows Refuge</td>
<td>Restoration</td>
<td>13</td>
<td>52</td>
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<tr>
<td>8/8/12</td>
<td>Science at the Lake</td>
<td>NPS</td>
<td>Lake Mead NRA</td>
<td>Clean up</td>
<td>11</td>
<td>44</td>
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<td>8/9/12</td>
<td>Clean Up at Deer Creek</td>
<td>USFS</td>
<td>Deer Creek</td>
<td>Clean Up</td>
<td>9</td>
<td>36</td>
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<tr>
<td>9/8/12</td>
<td>Clean Up at Sloan</td>
<td>BLM</td>
<td>Sloan Canyon NCA</td>
<td>Clean Up</td>
<td>77</td>
<td>308</td>
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<td>9/22/12</td>
<td>National Public Lands Day</td>
<td>BLM</td>
<td>Bell Vista</td>
<td>Clean Up</td>
<td>91</td>
<td>364</td>
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<td>9/29/12</td>
<td>Preparing the Spring Mountains for Fall</td>
<td>USFS</td>
<td>Mary Jane Falls</td>
<td>Trail Restoration</td>
<td>23</td>
<td>92</td>
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<td>9/29/12</td>
<td>National Public Lands Day</td>
<td>USFWS</td>
<td>Desert Wildlife Refuge</td>
<td>Restoration</td>
<td>35</td>
<td>175</td>
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<tr>
<td>10/20/12</td>
<td>Reily and Ford</td>
<td>BLM</td>
<td>Reily and Ford</td>
<td>Clean up</td>
<td>6</td>
<td>21</td>
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<tr>
<td>10/27/12</td>
<td>Make A Difference Day</td>
<td>BLM</td>
<td>Red Rock</td>
<td>Multiple Projects</td>
<td>24</td>
<td>96</td>
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<tr>
<td>10/27/12</td>
<td>Make A Difference Day</td>
<td>FWS</td>
<td>Desert NWR</td>
<td>Saltgrass Salvage</td>
<td>19</td>
<td>81</td>
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<td>Totals:</td>
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<td>245</td>
<td>11,943</td>
<td>53,924</td>
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Southern Nevada Interagency Volunteer Program

Recognition Event Scripts

November 3, 2007
November 1, 2008
October 31, 2009
October 16, 2010
November 5, 2011
and
October 13, 2012
Welcome all to the third annual Southern Nevada Interagency Volunteer Recognition Event. I’m Stephanie Phillips, Deputy Forest Supervisor, U.S. Forest Service, Humboldt-Toiyabe National Forest, Spring Mountains National Recreation Area. This morning we’re here to celebrate and recognize you who have volunteered your time, talent, and energy to protect our public lands. We truly appreciate every hour of your time. Each of you has made a difference by taking action, getting outdoors, and volunteering.

Joining me to recognize the impact you have made are the managers of the other federal land management agencies. Together we oversee the 7 million acres of public lands that you have been supporting. When I call your name, please stand and remain standing until introductions have been completed.

Federal Managers:
- Bill Dickinson, National Park Service
- Cynthia Martinez, U.S Fish and Wildlife Service
- Juan Palma, Bureau of Land Management

Also here to show their appreciation is the members of the Interagency Volunteer Program Team:
- Nancy Bernard, National Park Service
- Jim Cribbs, Bureau of Land Management
- Christina Nalen, US Fish & Wildlife Service
- Amy Meketi, US Forest Service
- Amy Ansari, UNLV Public Lands Institute

And executive directors:
- Jennifer Haley, Southern Nevada Agency Partnership and
- Dr. Peg Rees, UNLV Public Lands Institute

Our theme this year is, “What a wonderful world… volunteers make a world of difference.” This sentiment truly describes the impact that volunteers have on our public lands. In honor of your hard work and tireless efforts, the Interagency Volunteer Program has created a video to highlight some of the work that you do. Please direct your attention to the video screens.

I hope you are enjoying your meal, at this time I would like to begin our gift drawing. Many local vendors throughout the valley donated items for this event.

Items:
- (6) Gift basket of environmental friendly household products from Seventh Generation Inc.
- (1) Dinner for two at Don Vito’s Italian Restaurant (South Point)
- (1) Dinner for two at Silverado Steakhouse
- (2) Spa services from Spa Costa del Sur.
(1) Camel Back
(If you have a black dot on the back of your ticket you are the winner of one of our lovely herb center pieces, which you can take on your way out)

At this time, I’d like to call on Amy Meketi, U.S. Forest Service Natural Resource Officer to provide a brief program overview.

(AMY M.)
In 1997, the federal land managers came together to cooperatively address land management issues. They agreed that the resources the various agencies manage should be complementary, and that more can be accomplished through collaboration. Many interagency programs began, one of which was the interagency volunteer program. The program truly started when the Outside Las Vegas Foundation asked the National Park Service’s Rivers, Trails and Conservation Assistance (RTCA) program to help form this partnership. This work was the springboard for the program we know today.

In 2004, the Southern Nevada Public Land Management Act provided the funding that today supports the interagency program and a partnership with the UNLV - Public Lands Institute for delivery and administration. Today, the mission of the Southern Nevada Interagency Volunteer Program is to encourage, support, and build volunteerism to conserve, protect, enhance, and foster an appreciation of the diverse natural, cultural, and recreational areas in southern Nevada.

During Fiscal Year 2007, volunteers contributed 173 thousand hours to the restoration and preservation of southern Nevada’s public lands. The estimated value of those volunteer hours is 3.2 million dollars.

Please allow me to share some of our volunteer’s accomplishments:

- Volunteers restored more than 300 acres of land.
- They maintained more than 100 miles of trails.
- They contacted more than 1 million visitors.
- Eagle Scouts completed nearly a dozen projects.
- Campground hosts served 22,500 hours.
- Volunteers worked nearly 26,000 hours to maintain our campgrounds.
- Volunteers spent 6,000 hours administering public programs.
- Volunteers monitored 58 sensitive and endangered species over 24,000 hours.
- Volunteers branched out into a variety of special projects. These include:
  - Quagga Mussel management, monitoring of submerged resources, educating students through the Mojave Max program, and creating a butterfly display for biologists.
  - Volunteers contributed more than 2,000 hours conducting boat patrols
  - They worked more than 80 hours to remove graffiti, more than 20,400 hours to clean up litter, and more than 6,000 hours toward cultural projects.

To continue our program, I would like to introduce our guest speaker, Bill Dickinson.

(BILL)
Presentation

(STEPHANIE)
Thank you Bill……
At this time I would like to invite our Federal Land Managers and Volunteer Coordinators to the stage for the presentation of awards. I’d also like to welcome Nancy Bernard who will be presenting the first two awards.

(Federal Managers and Coordinators take their assigned places:
Federal Managers - sit on chairs on the stage.
Coordinators - sitting next to stairs leading up to the stage.
#1 Student - stand behind the Plaque Table on stage and will give appropriate plaque to presenter.
# 2 Student - will be placed at the stage helping volunteers safely exit the stage).

(Awardees enter from right side – shake hands of volunteer coordinators – are presented award by presenter – shake hands of land managers – photographer will take photo of each awardees accepting award, then awardees will exit stage opposite of entry point).

(NANCY)
Volunteer Special Service Award
(WEN BALDWIN)
The Volunteer Special Service Award is presented to Wen Baldwin for his service – in education, containment activities, and research – related to invasion of Lake Mead by non-native mussels. Quagga mussels are a nuisance aquatic species that have inflicted extensive ecological damage, and whose control has cost Eastern and Midwest states millions of dollars annually.

When he first heard about these mussels and the damage they could inflict on Lake Mead, Wen demonstrated initiative and commitment by learning as much as he could about them, and educating others. In addition, Wen has diligently maintained a monthly monitoring effort at several marinas for the past 5 years.

On January 2, 2007, a marina worker who had been educated by Wen discovered quagga mussels at Lake Mead. This was the first sighting of quagga mussels in the Western United States. Wen took the initial report of the first sighting and collected a sample for verification. He alerted resource management personnel at Lake Mead National Recreation Area along with scientists and conservation agencies throughout the West. Since then, he has worked as part of an interagency effort to assess the infestation, contain the spread, and explore treatment options. Wen has:

- participated in conferences with agency staff and scientists,
- escorted scientists and agency staff to collect samples,
- designed, built, and modified specialty equipment,
- conducted a series of trainings for agency personnel and any other interested parties, and
- worked with engineers to design effective boat washing equipment to help prevent the spread of quagga mussels to other waterways.

If not for Wen’s efforts, the detection of mussels would likely have been delayed by several months. Because of his efforts, the park launched a containment strategy before the major boating season as a means to help prevent the spread of this damaging species to other western waters. Wen’s contribution of time and energy continues to benefit the entire Lower Colorado System as well as other western waters. Congratulations Wen.

(Wen’s photo is taken accepting the award… then he exits stage)
**Volunteer Supervisor of the Year**  
*(Virginia Crowe)*

The Supervisor of the Year Award is presented to Virginia Crowe, who is described by volunteers at Boulder Beach, Callville Bay, and Boulder Campground at Lake Mead National Recreation Area as a “true professional.”

I quote her volunteers who say that she:

- “is knowledgeable in volunteer policies and procedures.”
- “has given safety tips and customer service techniques that have made the job easier.”
- “checks with us frequently each week and is always available if we have any needs or questions.”
- “gets back to us promptly if she doesn’t know the answer to a question.”
- “teaches us to represent our agency with pride and to serve people kindly.”
- “is easy to communicate with, always talks with respect and pride for the agency.”
- “talks to me about the duties I am to do in the most efficient way to make my job easier.”
- “Always looks and acts professional.”

Virginia is described as dependable, approachable – even on her days off – easy to work with, very organized, responsive to the needs of volunteers and “always working in a leadership direction.”

She “continually lets you know how good a job you are doing,” and has “made it very easy to serve the public.”

Congratulations, Virginia... Now to present the next award is Doug Joslin, Program Manager for Don’t Trash Nevada.

**(Doug Joslin)**

**Volunteer Group of the Year**  
*(The Goings)*

The Group of the Year Award this year is presented to a “family” of volunteers – The Goings Family – David, Shelley, Sullivan, and Sydney. The Goings family has demonstrated a commitment to volunteerism and to the public lands.

The Goings have worked with the National Park Service and the Bureau of Land Management this year, but over the years they have worked with all of the federal land management agencies and have attended many events sponsored by Take Pride in America in Southern Nevada and the Interagency Volunteer Program.

In the past fiscal year, the Goings have

- given more than 133 hours of their time,
- participated in 8 different volunteer events, and
- attended 16 hours of training.

The Goings have as many demands on their family time as other families do, but they have decided to make volunteerism a priority. When their family attends a public lands event, they not only work hard, but they also have an infectious positive attitude.

They have shown themselves to be conscientious volunteers who take safety precautions and set a good example. They are mindful of their surroundings and of others working around them. They demonstrate leadership by honoring their commitment to volunteerism, and acting on the
belief that public lands are everyone’s lands. As such, they give time and talent to honor their shared responsibility.

Congratulations to the Goings.

(Going’s family photo is taken accepting the award… then exit stage)

Presenting the next award is Amy Meketi.

(AMy M.)

**Volunteer of the Year Award**

(Ken Kingsley)

The Volunteer of the Year Award is presented to Ken Kingsley, who has contributed an extraordinary amount of research, monitoring, teaching, and reporting skills to the U.S. Forest Service and to the U.S. Fish and Wildlife Service.

Ken, a retired professor and senior biologist, is highly respected for his broad scientific knowledge in entomology, ecology, and botany. He dedicated the summer of 2007 to surveying and monitoring native butterfly habitat including that of the Mt. Charleston Blue Butterfly, an endemic species found only on the Spring Mountains.

Ken has:

- conducted numerous butterfly and host plant surveys, which included overnight trips to the top of Mt. Charleston,
- mentored and helped agency staff with every aspect of work, from assisting in basic plant identification to performing sophisticated statistical analyses,
- shared his knowledge through presentations to the Forest Service and Fish and Wildlife Service, explaining how different surveying techniques yield different types of information for different types of analyses,
- contributed more than 450 hours of volunteer service, and
- saved the federal agencies tens of thousands of dollars.

Ken’s contributions and specialized knowledge is helping in the evaluation of these butterflies for potential listing as an endangered species.

Given the limited information available on the endemic butterflies of the Spring Mountains, Ken’s contributions and expertise have given the US Forest Service insight about the species to help preserve the butterflies and their habitat long into the future.

Unfortunately Ken could not be here today because he is attending an eight day Wilderness First Responder’s course, which he claims will make him a better volunteer.

The next award will be presented by Jim Cribbs.

(Jim Cribbs)

**Sponsor of the Year**

(The City of Henderson)

The City of Henderson is the recipient of the 2007 Interagency Volunteer Program’s Sponsor of the Year Award.

The City of Henderson supported the Interagency Bureau of Land Management 2007 National Public Lands Day Event by providing heavy equipment, including buses, to transport volunteers from the event registration site and from the parking area to the work sites.

The City of Henderson, at its own expense, also provided 11 employees to operate front end loaders, dump trucks, buses and other specialized equipment used to remove 550 cubic yards of debris that was removed from two miles of desert road.
The City’s partnership and participation made the event a great success, which would not have occurred without its support.

Here to accept the award for the City of Henderson is Emily Lewis and Jennifer Magby
(Emily Lewis and Jennifer Magby’s photo is taken accepting the award… then exit stage)

Now to present the next award is Christina Nalen.

(Christina)
**Lifetime Achievement Award**

**(Bob and Betty Davenport)**

The Lifetime Achievement Award is presented to Bob and Betty Davenport, a husband and wife team who has dedicated their post-employment lives to public service and conservation efforts. The Davenports have served for 5 years as volunteers at the Pahranagat National Wildlife Refuge.

Betty and Bob return to the Refuge twice a year to log in more than 1,000 hours. Over the years, they’ve donated approximately 10,000 hours.

- Betty and Bob:
  - volunteer with the Forest Service, Bureau of Land Management, and the Nature Conservancy,
  - support the US Fish and Wildlife Service’s mission through work that is vital to the Refuge, and
  - build community support while saving the government money, since just two permanent employees are responsible for stewardship of the Refuge, which is just under 6,000 acres in size.

The Davenports provide exemplary support as the “eyes and ears” of the Refuge. During surveys, they report on unusual sightings of plants, animals, and birds. They also report on habitat, weather, road conditions, and visitor activities. This effort saves invaluable staff time.

Together, the couple has made important contributions to Comprehensive Conservation Planning documents for the Pahranagat National Wildlife Refuge in 2007 by developing a comprehensive bird list for the Refuge, which involved review of more than 5 years of handwritten data.

As emissaries for the Refuge, the Davenports continually build community support for conservation and the Refuge. They engage the public in discussions about species that are dependent on refuges in important conservation areas. Congratulations to Bob and Betty Davenport.

(Davenport’s photo is taken accepting the award… then exit stage)

(Christina exits and Amy Meketi takes the stage to give Donna Grady her award.)

(AMY M.)

Our final award today goes to a person that many of you know. She was the Interagency Volunteer Coordinator for three years working with many of you either at events or on the phone when you were registering for training or applying for positions. She recently moved on to explore other opportunities. We want to thank her -- with all of you here today -- for her passion and dedication she gave to the program. Donna Grady has helped us develop the program and achieve so much, that the program was recognized nationally, on two separate occasions, for our successes. She has worked diligently with us – the volunteer coordinators – and with the community. Her professionalism, organization, detail-orientated personality…and her ability to
stuff so many event items into one little car, helped make our program what it is today. We wish Donna the best in her new endeavors and hope that she will still come and join us as a volunteer, helping to preserve Southern Nevada. Donna Grady – thank you. We could not have done it without you. Donna, will you please come up and accept this award?

Finally, I’d like to invite Stephanie Phillips back to the stage for final thoughts and comments.

(STEPHANIE)

Once again, we could not be successful without the help of volunteers. Thank you for all your hard work. This concludes today’s program. A special thank you to Heather Willdon and Kathy Nelson and UNLV’s Festival and Event Planning Classes for their assistance in planning and supporting today’s event. Also a thank you to the companies that donated items for today’s event. Thanks to all of you for your continued support of southern Nevada’s Public Lands. Those who received awards, please return to the stage for additional photos. We also ask the federal land managers and volunteer coordinators to return to the stage for photos. We hope you enjoyed today’s event and look forward to seeing you again next year. Please pick up your gift as you exit. See next year.

(Background music plays as audience leaves the ballroom)

(Awardees, Federal Managers, and Coordinators take the stage to take group photos in front of the SNAP exhibit)
Volunteer Recognition Breakfast- November 1, 2008- Renaissance Hotel, Ballroom
8:30 background music begins)

(9:30---WELCOME)

(MC Speaks)

Welcome all to the fourth annual Southern Nevada Interagency Volunteer Recognition Event. I’m Dave Tonelli, Director of Public Affairs for the University of Nevada, Las Vegas. This morning we are here to celebrate and recognize you who have volunteered your time, talent and energy to protect our public lands. Each of you has made a difference in the past year by taking action, getting outdoors, and volunteering. We truly appreciate every hour of your time and the many accomplishments achieved.

Joining me to recognize the impact you have made are the managers of the four federal land agencies who oversee the 7 million acres of public lands you have been supporting. When I call your name, please stand and remain standing until introductions are complete,

Federal Managers:
Bill Dickinson, National Park Service
Cynthia Martinez, U.S Fish and Wildlife Service
Stephanie Phillips, U.S Forest Service
Mary Jo Rugwell, Bureau of Land Management

Also here to show their appreciations are the members of the interagency volunteer program team:
Nancy Bernard, National Park Service
Christina Nalen, US Fish & Wildlife Service
Amy Nichols, US Forest Service
Jim Cribbs, Bureau of Land Management
Beth Barrie, UNLV Public Lands Institute

Others who have helped to support you include…
Doug Joslin, UNLV Public Lands Institute, Anti-litter and Desert Dumping Project Manager
Tammy Gerber, UNLV Public Lands Institute, Program Associate
Dr. Peg Rees, UNLV Public Lands Institute, Executive Director and Associate Vice President of Research and Outreach

Thank you, please be seated.

Our theme this year is, “Volunteers are the essential piece - you complete the puzzle”. This sentiment truly describes the impact that volunteers have on our public lands, and in honor of your hard work and dedication to the Interagency Volunteer Program. A video was created to highlight some of the work that you do on the public lands. Please direct your attention to the video screens

(Video packages plays – Aprox. 8 minutes)

(After video)
Great job! Give yourselves a round of applause for a job well done.
(Clap….Clap)
You are now welcome to help yourself to breakfast.
(Background music will continue to play during the meal)

9:55 –
(Background music fades)

(MC)
I hope you are all enjoying your meal. At this time, I would like to begin our gift drawing. Many local vendors and partners throughout the valley donated items for this event. The following businesses have contributed to the gift drawing: Western National Park Association, Red Rock Interpretive Association, Friends of Red Rock, Southern Nevada Interpretive Association, and In N Out Burgers, Frito Lay, Starbucks, Encore Entertainment, Public Lands Institute, Red Rock Canyon Interpretation Association and Lahaina Bar Lounge Grill / Louis’ Wok “n” Roll Restaurant.

Gift Prizes - (read what the prize is and who donated)...

- Lake Mead Field Bag donated by Western National Parks Association
- Two 25 dollar casino chips donated by Lahaina Bar Lounge Grill / Louis’ Wok “n” Roll Restaurant
- Two bottle waist pack donated by the Public Lands Institute
- Starbucks Gift Basket donated by Starbucks
- National Park Pass Port Explorer donated by Western National Parks Association
- Coleman Lantern donated by the Public Lands Institute
- In N Out $20 dollar gift certificate from In N Out.
- Stokes Field Guide to Western Region Birds donated by Western National Parks Association
- Frito Lay gift basket from the Frito Lay Corporation
- National Audubon Society Field Guide to the Southwestern States – Plants and Animals donated by Western National Parks Association
- Two 25 dollar casino chips donated by Lahaina Bar Lounge Grill / Louis’ Wok “n” Roll Restaurant
- Leather America Parks Atlas donated by Western National Parks Association
- LED Power moon head lamp donated by the Public Lands Institute
- Geologic Tours in the Las Vegas Area donated by Western National Parks Association
- Home on the Range and The Healing Flute CD’s donated by Western National Parks Association
- Journal, the Artist View Note Cards and Lake Mead Cards donated by Western National Parks Association
- Leatherman donated by the Public Lands Institute
- Field guide book donated by the Red Rock Canyon Interpretation Association
- Rocks and Mineral Book donated by Western National Parks Association
- R. Carlos Nakai CD donated by the Red Rock Canyon Interpretation Association.
- Portraits of Nature Book donated by Western National Parks Association
Those Who Came Before Book donated by Western National Parks Association
Grand Canyon Jigsaw Puzzle donated by Western National Parks Association
Hiking pole donated by the Public Lands Institute
T-shirt and hat donated from Red Rock Canyon Interpretation Association
National Parks Edition Monopoly Game donated by Western National Parks Association

(MC) – Again, Thank you to all the businesses who made such a generous donation of gifts to our banquet…
Check to see if people are done eating. If not, give them a few extra minutes to finish…otherwise…

At this time, I’d like to provide a brief overview of how the Southern Nevada Interagency Volunteer Program began.
In 1998, the federal land managers came together to cooperatively address land management issues. They agreed that the resources the various agencies manage should be complementary, and that more can be accomplished through collaboration. And so the interagency programs began, and out of this -- the birth of the idea of an interagency volunteer program. The program's formation was facilitated through a request from the Outside Las Vegas Foundation to the National Park Service's Rivers, Trails and Conservation Assistance (RTCA) program. RTCA helped facilitate the team's foundation and set their vision, mission and goals.
In 2004 The Southern Nevada Public Land Management Act provided the funding that today supports the interagency program. The agencies subsequently formed a partnership with the University of Nevada, Las Vegas - Public Lands Institute for assistance with program administration and delivery. Today, the mission of the Southern Nevada Interagency Volunteer Program is to encourage, support and build volunteerism to conserve, protect, enhance and foster an appreciation of the diverse natural, cultural and recreational areas in southern Nevada.

During Fiscal Year 2008, volunteers contributed 162,882 hours to the restoration and preservation of southern Nevada’s public lands. The estimated value of those volunteer hours is 3.18 million dollars.
Here are some accomplishments made by our volunteers.
Volunteers restored more than 17.5 acres of land, 30 miles of trails, and contributed more than 600 hours of planting native seeds and plants.
They installed 20 benches on 3.5 miles of trails and constructed 60 map display boards
Volunteers contacted more than 1.3 million visitors
More than 10 Eagle Scout projects were completed and 3 boy scout groups completing service project requirements
28 Campground hosts contributed more than 20,000 hours to meet and greet visitors
Volunteers contributed nearly 31,000 hours to maintaining campgrounds and painted 60 picnic tables.
Volunteers administered public programs to more than 1,085 people.
80 Volunteers donated over 26,000 hours to monitor a variety of sensitive and endangered species
Volunteers contributed more than 1170 hours to boating patrols
They worked more than 414 hours to remove graffiti, 
More than 25,500 hours to clean up 2000 cubic yards of trash, 1 ton of cement, and over 4000 lbs of broken glass 
…and more than 10,500 hours were contributed towards preserving our cultural resources. 
Without you, the essential piece of the puzzle, the federal agencies could not achieve all they do to meet their mandates and to accomplish their missions. So let’s once again give each other a round of applause for all your hard work and being a contributing partner in the success of each agency.

Next I would like to introduce a gentleman who is familiar with working with partners and partnerships. Our keynote speaker…Doug Blankinship, is the Volunteer.gov Portal Manager and Partnership Associate Director for Take Pride in America. For the last six years, Mr. Blankinship has led the development and management of the Volunteer.Gov/Gov Portal that enables 9 federal agencies and several state government agencies to recruit thousands of skilled volunteers at the speed of the Internet.

In the 1990s, Doug helped start the Federal Interagency Team on Volunteerism in Washington DC, as well as leading the development of the Teaching Resources and Individual Leadership (Trail Boss) volunteer train-the-trainer initiative that has been renamed Conversation USA. Over the last two years, this program has taught nearly 1,200 individuals and was the training vehicle for the Boy Scout’s Arrow-corps, 5 projects that benefited five national forests this summer. For his efforts with this training program the Boy Scouts of America honored him with the Gold William T. Hornaday Medal in 2004.

The majority of his 40+ years of professional experience at all sectors of society has principally been at the Federal level where he has been involved for 12 years with land use planning and 20 years of volunteer management.

Mr. Blankinship administered the BLM’s Volunteer Program for five years and served as the agency’s youth coordinator for three years. He has an undergraduate degree in History from the University of Maryland and a Masters degree in public administration from the George Washington University. Let us welcome Mr. Blankinship to the stage…

(keynote speaker)
Presentation
(MC)
Thank you, Mr. Blankinship. Would you please stay on stage for the awards portion of the program? At this time, I would like to invite our Federal Land Managers and Volunteer Coordinators to the stage for the presentation of awards.

(Federal Managers and Coordinators take their assigned places:
Federal Managers and Mr. Blankinship - sit on chairs on the stage.
Coordinators - sitting next to stairs leading up to the stage.
#1 Student - stand behind the Plaque Table on stage and will give appropriate plaque to presenter.
# 2 Student - will be placed at the stage helping volunteers safely exit the stage.
(Awardees enter from right side – shake hands of volunteer coordinators – are presented award by presenter – shake hands of land managers – photographer will take photo of each award recipient accepting award, then exit stage opposite of entry point).
The First award is presented by Jim Cribbs, Ranger for the Bureau of Land Management and Interagency Volunteer Coordinator.

(JIM)

Volunteer Special Service Award – (Bailey Middle School)

Today we recognize a very deserving group of middle school students, their teacher, Shanna Baker, and staff to receive the Volunteer Special Service Award. Bailey Middle School students have adopted the Great Unconformity geologic site as their own. During monthly field trips there, the students learn about fossils, ecology, 1.2 billion years of geologic history and, along the way, the importance of litter prevention.

The students, almost 500 in all, have removed 57 cubic yards of waste from the site this past year alone. This is enough trash to reach 17 stories high. Bailey Middle School students and staff hope that the efforts to learn about, clean, and maintain the area will inspire visitors to treat it well. Eventually, students and teachers would like to see the trail, panels and signs that were part of the visitor experience before litter and vandals did their damage restored so that visitors can learn about the area again.

Not only has Bailey Middle School committed to keep a very special area clean, they are the first recognized Take Pride in America School in Nevada, and one of only 100 in the country, to receive this designation. These youths with their dedicated teacher guiding them to do great things are truly deserving of the Special Service Award. They represent what is best about volunteerism and environmental stewardship.

(Bailey Middle School’s photo is taken accepting the award… then exit stage)

(Jim Cribbs) The next award is presented by George Phillips, Project Manager of Cultural Site Stewardship.

(George)

The Cultural Site Steward of the Year Award- Chuck Williams

Recipient of the first annual Cultural Site Steward of the Year award is Chuck Williams. Since 1999, Chuck has contributed over 7,000 volunteer hours for the protection of archaeological and natural resources here in Clark County.

As an active steward, Chuck monitors archeological sites for the Bureau of Land Management, the US Forest Service and US Fish and Wildlife Service. He stewards numerous confidential and public sites in response to cultural site damage that has occurred in our county and from the concern that these fragile historic areas could be harmed in the future.

Chuck has contributed thousands of hours in preservation and conservation programs with the Friends of Red Rock Canyon. Truly a jack of all trades, he is a volunteer interpreter for the Red Rock Canyon NCA, volunteers for trail maintenance, and provides administration and support of special programs such as “Make a Difference Day” in Red Rock Canyon.

Chuck also works hundreds of hours to protect cultural sites by recording and digitizing Cultural Site Records, providing vital information to federal land managers about archeological sites throughout Southern Nevada. Through his tireless efforts and hard work, Chuck has worked to protect these fragile places for the future, and is truly worthy of this award.

(George) Next Nancy Bernard, Volunteer program manager and Team Lead for the Interagency Volunteer Program, will present the Volunteer Supervisor of the year award.

Volunteer Supervisor of the Year – (Dan Rose)
The 2008 Supervisor of the Year Award is presented to Dan Rose.
For the past several years Dan has worked as the Katherine Landing Maintenance Team Leader, supervising 8-10 volunteers in addition to his paid staff. Dan’s positive interaction, direction, and genuine concern for the volunteers he supervises, has been admired by many. Dan Rose always takes the time to provide positive direction to the volunteers. He makes a habit of listening to and considering the volunteer’s suggestions on how to complete a project on schedule. He is sensitive to the volunteers’ wealth of experience and he uses their expertise rather than saying “do it this way”. Dan involves his volunteers in all areas of his operation and he instills in them a sense of ownership and pride in the quality of work completed.
Dan is always approachable and the volunteers appreciate the fact that they can come to him with work related issues and even personal problems. Volunteers have been quoted as saying “He is the best supervisor ever and… constantly looks out for us.” Dan makes his work assignments based on abilities and expertise of the volunteers. He has the compassion to assign volunteers that are not in the best of health to less strenuous tasks, while preserving their dignity until they recover.
Dan Rose consistently goes the extra mile to show his personal appreciation to his volunteers. Each year he provides food and beverages to them on local outings, such as a river ride or a day trip and picnic to Hoover Dam. He promotes camaraderie and instilled everlasting memories for all his volunteers. He has the respect and loyalty of all the volunteers at Katherine Landing and he is respected and admired by his peers and subordinates.
Dan Rose is truly deserving of this year’s award of “SUPERVISOR OF THE YEAR”.

(Amy)

Volunteer Group of the Year – (The Area 52s)

Group of the Year Award
The Group of the Year Award is presented to the Area 52 Volunteers. Under the leadership of Wayne Townsend, the Area 52s have successfully constructed over 60 map display boards for the self-locator maps at the campgrounds and picnic areas at Spring Mountains National Recreation Area. Working in their home garage, their work has helped support the Resource Protection Devices Project for the US Forest Service.
Although fabrication has been the group’s main focus, the Area 52 Volunteers have also helped out with several other projects around the Las Vegas area. The group has assisted with general kiosk inventory and maintenance at Mt. Charleston. This group has also posted various maps and notices at remote trailheads and campsites all around the Spring Mountains from Cold Creek to Lovell Canyon.
At the Spring Mountains Annual Spring Clean up, Area 52s painted over 30 picnic tables in the Old Mill Picnic area and then continued their work by recently painting 27 tables in McWilliams Campground.
Area 52 volunteers contributed over 600 hours this year demonstrating how truly dedicated the group is to caring for our public lands. It is an honor to give them this year’s Volunteer Group of the Year award.

(Area 52’s photo is taken accepting the award… then exit stage)

(Amy) To present the **SPONSOR OF THE YEAR** award is Christina Nalen, Refuge Manager and Interim US Fish and Wildlife Interagency Volunteer Coordinator

(Christina)

**SPONSOR OF THE YEAR. (SAXBYS COFFEE)**

Saxbys Coffee, a national chain with several stores in Clark County, is this year’s winner for Sponsor of the year. The vision statement for each independently owned and operated Saxbys Coffee encourages, "all owners and employees to become active in their communities and help in any way they can."

Saxbys Coffee’s Project Manager, George Barker, takes that vision statement very seriously. When approached by Don’t Trash Nevada and Get Outdoors Nevada about sponsorship, there wasn’t a moment’s hesitation. George simply asked, "What do you need?" He has supported numerous events this past year and donated hot, delicious coffee to more than 300 grateful volunteers working to remove litter from our public lands.

George Barker also donates the equipment, cups, and all those little extras that make for a great cup of coffee. He has even donated hot cider so younger volunteers could have a hot drink on a cold clean-up day as well. George Barker and Saxbys Coffee exemplify what is great about this community and are the deserving recipients of this year’s sponsor of the year award.

Here to accept the award for Saxbys Coffee is Project Manager George Barker.

(Christina) Presenting the Lifetime Achievement award is Nancy Bernard.

(Nancy)

**The 2008 Lifetime Achievement Award is presented to Bob Kinsler this year.**

Bob Kinsler is truly the epitome of volunteerism. Bob and his wife Shirley began volunteering at Lake Mead National Recreation Area in 1994. For the next two summers on concession properties at Cottonwood Cove and Katherine Landing, they collected statistical information and reported violations regarding safety conditions and contract infringements to the park.

In 1996 the couple began volunteering at the Lake Mead Visitor Center and Boulder City Senior Center. After Shirley passed away in 2006, Bob continued volunteering while commuting from Henderson to support the park and our visitors.

Over the years, Bob has donated over 9000 hours while staying true to his commitment and loyalty to the mission and values of the park. During the summers, he knows how difficult it can be to recruit volunteers when it is over 100 degrees and our snow bird volunteers migrate for the season. Therefore, Bob steps up his volunteer schedule to accommodate a 4 day work week at the Alan Bible Visitor Center. For this, he is appreciated by the entire Division of Interpretation for his dedication to serving the public. He is also respected for his willingness to do on the spot things and is always willing to assist on special projects.
Touching the lives of thousands of visitors he patiently addresses their needs by giving clear and accurate information to ensure enjoyable visitor experiences. His name is mentioned more than any other in the Guest Register for his high standards and knowledge.

In all, he has created a strong knowledge base about Lake Mead and the surrounding communities through reading and research, and graciously shares his expertise with others. He nurtures new volunteers in his techniques and exemplifies high quality and professionalism in visitor care. He is an inspiration and highly respected by those around him. He integrates both quality and professionalism into an effective customer care support system. He projects an accurate understanding and full range of awareness to the public that supports the NPS Mission with informal interpretation, safety issues, and orientation subjects.

Given this volunteer’s prodigious term of volunteerism and contributions to Lake Mead National Recreation Area and his community, it’s clear this volunteer deserves the Lifetime Achievement Award.

(Bob’s photo is taken accepting the award… then exit stage)

(Nancy) Presenting the final award this morning is Amy Nichols.

(AMY NICHOLS)

Our last award this morning is for the Volunteer of the year award. This Award is presented to Joseph Belzer.

The Blackbrush seed collection project occurred at various locations crossing into the jurisdiction of all of the federal agencies. Over 100 volunteers collected over 1.9 million seeds to be used to restore and rehabilitate degraded blackbrush habitats throughout southern Nevada.

Joseph Belzer is recognized for his direct support in the Interagency Blackbrush Seed Collection project. Because of his educational background in botany, Joseph contributed invaluable knowledge and guidance to the groups he led.

Taking personal time away from his job to attend “team leader” training and project orientation, he made a commitment to assist agency botanist to lead small groups of volunteers in seed collection. In conjunction with his botany experience and leadership ability, he shared with the team his love for the public lands. As a team lead, Joseph constantly and consistently demonstrated his leadership abilities by encouraging safety and providing resource information to the volunteers at 3 of the 5 collection days. In addition, he was asked to share his wealth of diverse knowledge by providing presentations on the ecology and natural history at the event locations and assist other volunteers with seed collection techniques and plant identification. To document the success of the projects, Joseph took many pictures that are being used and shared by the agencies.

Joseph is outgoing and is a valued team leader and member. While taking on his expanded role as a team leader, Joseph represented himself and the SNAP agencies in a dignified and professional manner. His support and involvement definitely contributed greatly to the success of the program. For this, Joseph Belzer is receiving the Volunteer of the Year Award.

(Joe’s photo is taken accepting the award… then exit stage)

(MC)

Once again, the agencies could not have done it without the help of you, the volunteers. So thank you for all your hard work and remember, each and every one of you plays an important
role in the operation of the agency or agencies you volunteer for...therefore, you complete the puzzle by being an essential piece. This concludes today's program.

A special thank you to Heather Willdon and UNLV's Festival and Event Planning Classes for their assistance in supporting today's event. Thanks to all of you for your continued support of southern Nevada's Public Lands.

Those who received awards, please return to the stage for additional photos, along with the federal managers and volunteer coordinators. We hope you enjoyed today's event and look forward to seeing you again next year.

As you leave today, the SNAP Interagency Volunteer Program Coordinators have purchased gifts for each of you, please pick up them up as you leave. Drive safe and see you next year.

Awardees, Federal Managers, and Coordinators come to the stage to take group photos in front of the SNAP exhibit.

MC-(Background music plays as audience leaves the ballroom)
Volunteer Recognition Breakfast- October 31, 2009- Renaissance Hotel, Ballroom

(8:30 background music begins)

(9:30---WELCOME)

(LaNelda Reads text written in BLUE)

Welcome all to the fifth annual Southern Nevada Interagency Volunteer Recognition Event. I’m LaNelda Rolley, the Marketing Communications Specialist for the Public Lands Institute. This morning we are here to celebrate and recognize you who have volunteered your time, talent and energy to protect our public lands. Each of you has made a difference in the past year by taking action, getting outdoors, and volunteering. We truly appreciate every hour of your time and the many accomplishments achieved.

Joining me to recognize the impact you have made are the managers of the four federal land agencies who oversee the 7 million acres of public lands you have been supporting. When I call your name, please stand and remain standing until introductions are complete.

Federal Managers:
Bill Dickinson, National Park Service
Cynthia Martinez, U.S Fish and Wildlife Service
Stephanie Phillips, U.S Forest Service
Mary Jo Rugwell, Bureau of Land Management

Also here to show their appreciations are the members of the interagency volunteer program team:
Nancy Bernard, National Park Service
Christina Nalen and Angelina Yost, US Fish & Wildlife Service
Amy Nichols, US Forest Service
Jim Cribbs, Bureau of Land Management
Beth Barrie, UNLV Public Lands Institute

Others who have helped to support you include…
Dan Chase, UNLV Public Lands Institute, Program Associate
Dr. Peg Rees, UNLV Public Lands Institute, Executive Director and Associate Vice President of Research and Outreach

Thank you, please be seated.

(Clap….Clap)
We would like to take this time now to highlight some of the 2009 Fiscal Year’s accomplishments. A more detailed list of accomplishments from the past year was incorporated into the slideshow that was rolling on the screen as you came in this morning.

Volunteers contributed 157, 799 hours to the restoration and preservation of Southern Nevada’s public lands. The estimated value of those volunteer hours is $1,008, 419 million dollars. Without your hard work and dedication the federal agencies could not achieve all they do to meet their mandates and to accomplish their missions. So let’s once again give each other a round of applause for all your hard work and being a contributing partner in the success of each agency.
Our theme this year is, “Volunteers expand our horizons”. This sentiment truly describes the impact that volunteers have on our public lands.

We’re grateful for your help expanding our horizons so we’ve lined up sponsors who donated opportunities for you to expand your cultural horizons. Tour passes and tickets have been donated by the following companies:

Mirage
Mandalay Bay
Natural History Museum
Atomic Testing Museum
Lied Children’s Museum
The Springs Preserve

9:50 Option A

We’re thankful for the role you play in expanding our horizons so we’ve put together a celebration that will hopefully expand your cultural horizons. We are delighted to introduce X.

(Native American dance is performed)

9:50 Option B

We’re thankful for the role you play in expanding our horizons so we’ve put together a celebration that will hopefully expand your cultural horizons. We have are pleased to share a presentation on the Paiute Native American Tribe

(Slide show is shown + music)

(LaNelda)

10:05 You are now welcome to help yourself to breakfast.

(Background music will continue to play during the meal)

Option A

10:35 – Native American Storytelling and another dance is performed

(LaNelda)

Thank you, Mr. Anderson and to your dancers

(or)

Option B

10:35 - a Video of Paiutes is played.

(LaNelda- Award 10:50-11:20)

At this time, I would like to invite our Federal Land Managers to the stage for the presentation of awards.

(Federal Managers take their assigned seats on stage)

#1 staff - stand behind the Plaque Table on stage and will give appropriate plaque to presenter.
**# 2 Staff** - will be placed at the stage helping volunteers safely exit the stage).

(Awardees enter from right side – are presented award by presenter – shake hands of land managers – photographer will take photo of each award recipient accepting award, then exit stage opposite of entry point).

**Special Family Award – (Ellis Family)**
The Special Family Award is proudly presented to the Ellis family – Aletha, Kenny, and Roy. The Ellis family’s volunteer efforts have more than doubled the original staff of 2 at Pahranagat. Collectively they have volunteered more than 1100 hours at the Pahranagat National Wildlife Refuge. Each family member has contributed to the refuge in their own unique way. Aletha, described as dependable, optimistic, cheerful, and willing to assist and learn about pretty much anything has been a huge asset to the refuge. In her first few weeks Aletha eagerly hopped on a mower taking down dozens of acres of weeds on the refuge. And while she has been very helpful in the field, Aletha has found her niche as an administrative assistant. She has fallen right into place with typing, filing, answering phones and anything else asked of her in the office. Aletha has been a great help to all the staff at the refuge by taking on much of the paper work and other office duties. The refuge is grateful to have Aletha on board.

Kenneth Ellis or “Kenny” as he is known at the refuge has been volunteering as a biological science aid. Kenny consistently meets and often exceeds his job requirements. For instance, he has walked the refuge’s entire 12 mile boundary fence, through brush and tough terrain in order to collect GPS data for the GIS database. Kenny has also taken the lead helping with information technology, often becoming a point-of-contact for the regional IT staff. Additionally he has developed several power point presentations to help staff improve their computer skills. Kenny is an enthusiastic, dedicated volunteer with reliable work habits. He often does not need guidance or supervision, but willingly accepts it when offered. He is consistently successful in improving his skills, and he works hard to do so. Kenny is always willing to pitch in to help the team, and he gets the job done right the first time. He is efficient in planning projects, punctual in meeting deadlines, and conscientiously adheres to safety standards and guidelines.

Roy Ellis has contributed more than 400 volunteer hours at Pahranagat National Wildlife Refuge. Roy has become a great asset for Pahranagat. He is a professional, multi-talented person, with a personality of the highest caliber. He meticulously performs the toughest tasks and never complains. Roy is an innovative self-starter who rarely requires supervision. He is safe, reliable, exceeds expectations, manages stress well and volunteers to help on any project at the refuge. With Roy the refuge has gained a carpenter, heavy equipment operator, mechanic, and handy man. Not only has he mowed our fields and firebreaks, cleaned our ditches, tuned-up our lawnmowers and chainsaws; but he has also helped our refuge meet safety codes by assisting with reorganizing our workshop.

Congratulations to the Ellis family! Photo is taken accepting the award… then exit stage

**Volunteer Supervisor of the year award (Josh Hoines)**
The Supervisor of the Year Award is presented to Josh Hoines for his relentless dedication to SNAP teams working together to complete resource based projects by involving volunteers. In the last three years Josh has been busy convincing SNAP restoration team members to invite
volunteers to join them on projects. He took the lead and organized volunteer and resource projects – seed collection days, seed ball making projects, and then dispersing the seed balls in disturbed areas.

Josh not only supervised the volunteer projects; he was a true champion for the cause. Josh worked with the SNAP Interagency Volunteer Program team to engage volunteers in restoration projects. At the beginning, he coordinated the projects on all 4 federal lands to collect seed with the help of volunteers. He invited the agency staff to support him and introduced them to the concept of how volunteers are a valuable resource to accomplishing such a project. Staff may have been a bit reluctant at first, but they gave it a try and now they are up to five successful seed collecting days!

Embracing Josh’s model, the Lake Mead restoration staff worked with volunteers in all areas of their operations. Volunteers assisted staff to; collect native seeds, hand remove small saplings of Tamerisk, and hand remove Sahara mustard in the backcountry. Seeing the progress volunteers could make in resource management operations, the weed sentry supervisor hired two volunteers last fall to help determine where invasive plants are, inventory the area, and then assist with the removal of the plant. Josh not only represented the NPS, he represented all the agencies in the true spirit of SNAP and protecting our resources. Due to the success of Josh’s influence, volunteers are now infused in restoration work on the 4 agency lands.

Congratulations and thank you to our supervisor of the year, Josh Hoines. Photo is taken accepting the award… then exit stage

**VOLUNTEER GROUP OF THE YEAR (ASSOCIATION OF PRE-HEALTH PROFESSIONALS)**

The Group of the Year Award is presented to the Association of Pre-Health Professionals, (APHP). The Association of Pre-Health Professionals is a student organization within the UNLV College of Sciences. Whether pursuing a bachelor’s, master’s, or doctoral degree, students in the College of Sciences work closely with the faculty to discover the world around them. These relationships are developed in the classroom and nurtured through hands-on research and community service. The members of the APHP contribute their volunteer time to a number of organizations worldwide. We are grateful to their commitment and dedication to the Get Outdoors Nevada program. Collectively members from the APHP have contributed more than 150 volunteer hours to clean up and restoration events held on BLM, Forest Service and Park Service managed lands.

Interagency staff members are in agreement that it is a privilege working with this group of students. Not only are they mindful of the protection and beautification of their public lands, they continue to exemplify leadership by honoring their commitment to volunteerism and showing a genuine concern for their greater Las Vegas community. The members of the Association of Pre-Health Professionals are dedicated, hard working, and downright fun to be around. While not huge in numbers, this group makes up for it with their motivation, spirit, and zest for helping their community. Congratulations and huge thanks to the always cheerful Group of the Year, APHP.

photo is taken accepting the award… then exit stage

**The 2008 Lifetime Achievement Award (Fran Byers)**

The Lifetime Achievement Award is presented to Fran Byers for her dedication to our educational outreach program at Lake Mead. Fran first became interested in our education programs years ago after attending a Clark County School District professional development
teacher workshop “My Home is the Mojave Desert”. Since then Fran has contributed a total of 1,341 hours of service. She first began leading field trips in the park, conducting water safety education in the schools and working the front desk of the Lake Mead Alan Bible Visitor Center. During this time Fran has reached thousands of students and adults with both resource appreciation and protection messages through educational outreach. Fran has also reached thousands of students through her water safety programs in the schools. On a yearly average Fran has worked 225 hours, a monetary value equaling $4,275 each year. Fran’s dedication and commitment to delivering these programs has allowed our educational outreach program to expand.

While Fran has always conducted field trips and water safety education programs at schools, she also helped set up a volunteer orientation program that we fondly titled “On the Road with Ranger Fran”. This orientation is highly valued by the visitor center volunteers and Student Conservation Associates (SCA). Fran has also created fantastic photo binders of the orientations, thus allowing others to reference locations in the future.

Lastly, Fran has also participated in our 1st and 2nd annual National Junior Ranger Day and has taken initiative to assist our educational programs in any way she could. Fran has been a dedicated volunteer not just to Lake Mead, but also to Red Rock Canyon by volunteering with the Mojave Max educational outreach program. Over the years Fran has been and continues to be a wonderful ambassador for our public lands.

Congratulations Fran!

Volunteer of the Year Award (Jackie Brunet)
The Volunteer of the Year Award is presented to Jackie Brunet for her priceless contribution to the daily operations of the Alan Bible Visitor Center at Lake Mead National Recreation Area. Contributing more than 1269 volunteer hours, all the while providing excellent customer service, Jackie is a “model” volunteer. Jackie’s extensive experience in office management has been a great asset to the Alan Bible Visitor Center. Often Jackie is solely responsible for responding to phone calls, stocking the bookstore, ringing up sales and operating visual/audio equipment while staffing the visitor center information desk.

While Jackie’s primary duties are to visitor center operations, she is always seeking new and challenging opportunities. For instance, Jackie has become an invaluable member of the environmental education staff, helped construct the Material Safety Data Sheets notebook, and frequently assists with the visitor center seasonal staff training.

Jackie also shows a great concern for visitors’ safety. She calmly fields calls from visitors in distress and routinely warns visitors about the potential dangers such as extreme heat and possible animal encounters. Jackie is always bringing in new useful ideas to the visitor center. During her time off Jackie enjoys traveling to surrounding parks and attractions with her husband. Upon her return, Jackie always has new information to share with visitors who are typically traveling to other destinations, especially in the surrounding states of Utah and Arizona. Jackie’s first hand experiences with many of these locales allow her to meet visitors’ need for information concerning accommodations, attractions and scenic views. Congratulations and many thanks to Jackie Brunet, volunteer of the year!

photo is taken accepting the award… then exit stage
11:20-11:30 Drawing winners and closing
At this time we would like to introduce the winners of our drawings…
If your name is written in red on your name tag you may take the centerpiece home with you.
Once again, the agencies could not have done it without the help of you, the volunteers. So
thank you for all your hard work and remember, each and every one of you plays an important
role in the operation of the agency or agencies you volunteer for...therefore, you expand our
horizons.
As you leave today, the SNAP Interagency Volunteer Program Coordinators have purchased
gifts for each of you, please pick up them up as you leave.
Those who received awards, please return to the stage for additional photos, along with the
federal managers and volunteer coordinators. We hope you enjoyed today’s event and look
forward to seeing you again next year. This concludes today’s program.
(Background music plays as audience leaves the ballroom)
Volunteer Recognition Breakfast- October 16, 2010- UNLV Student Union, Ballroom
8:30 background music begins)
(9:30---WELCOME)
(MC Speaks)
Welcome all to the sixth annual Southern Nevada Interagency Volunteer Recognition Event. My name is Dan Chase, I am the Project Manager for the Interagency Volunteer Program. This morning we are here to celebrate and recognize you who have volunteered your time, talent and energy to protect our public lands. Each of you has made a difference in the past year by taking action, getting outdoors, and volunteering. We truly appreciate every hour of your time and the many accomplishments achieved.
Joining me to recognize the impact you have made are the managers of the four federal land agencies who oversee the 7 million acres of public lands you have been supporting. When I call your name, please stand and remain standing until introductions are complete,

Federal Managers:
Bill Dickinson, National Park Service
Kevin DesRoberts, U.S Fish and Wildlife Service
Stephanie Phillips, U.S Forest Service
Mary Jo Rugwell, Bureau of Land Management

Also here to show their appreciations are the members of the interagency volunteer program team:
Nancy Bernard, National Park Service
Angelina Yost, US Fish & Wildlife Service
Amy Nichols, US Forest Service
Jim Cribbs, Bureau of Land Management
Dan Chase, UNLV Public Lands Institute

Others who have helped to support you include…
Elizabeth Barrie, UNLV Public Lands Institute, Anti-litter and Desert Dumping Project Manager
Dr. Peg Rees, UNLV Public Lands Institute, Executive Director and Associate Vice President of Research and Outreach
Tammy Gerber
Thank you, please be seated.

Our theme this year is, “Volunteers are our greatest resource – we’re stronger because of you”. This sentiment truly describes the impact that volunteers have on our public lands, and in honor of your hard work and dedication to the Interagency Volunteer Program.
At this time I would like to invite you all to help yourself to breakfast.
(Breakfast 9:40-10:20)
(Background music will continue to play during the meal)
10:10 – Raffle begins (Background music fades)
(DAN)
I hope you are all enjoying your meal. At this time, I would like to begin our gift drawing. Several local vendors and partners throughout the valley donated items for this event. The following businesses have contributed to the gift drawing: Starbucks, Regal Cinemas, Earth Friendly Products, Red Rock Interpretive Association and the Bureau of Land Management.

- The first prize will go to (number______)
- The second prize will go to (number______)
- The third prize will go to (number______)
- The fourth prize will go to (number______)
- The fifth prize will go to (number______)
- The sixth prize will go to (number______)
- The seventh prize will go to (number______)
- The eighth prize will go to (number______)
- The ninth prize will go to (number______)
- The tenth prize will go to (number______)

(DAN) – Again, Thank you to all the businesses that have made such a generous donation of gifts to our banquet…
Check to see if people are done eating. If not, give them a few extra minutes to finish…otherwise…

(10:20)
At this time, I would like to share this year’s accomplishments with you. During Fiscal Year 2010, volunteers contributed 175,239 hours to the restoration and preservation of southern Nevada’s public lands. The estimated value of those volunteer hours is 3.5 million dollars.

Some of the contributions made by our volunteers during those hours include:

- Volunteers restored more than 945 acres of land
- 84 miles of trails
- They contributed more than 2,138 hours of planting native seeds and plants.
- More than 6 Eagle Scout projects were completed
- And 8 boy scout groups completed service project requirements.
- 25 Campground hosts contributed more than 34,019 hours to meet and greet visitors.
- Volunteers contributed nearly 36,000 hours to maintaining campgrounds, painting several picnic tables and installing 20 carsonite signs.
- They administered over 130 programs to the public.
- 124 Volunteers donated over 34,750 hours to monitor a variety of sensitive and endangered species
- Volunteers contributed more than 3500 hours to boating patrols.
- They worked nearly 100 hours to remove graffiti
- Spent over 19,000 hours to clean up 5,400 cubic yards of trash, 131 cubic yards of cement, and over 4900 pounds of broken glass.
• ...and more than 11,600 hours were contributed towards preserving our cultural resources.

Without you, our greatest resource, the federal agencies could not achieve all they do to meet their mandates and to accomplish their missions. So let’s once again give each other a round of applause for all your hard work and being a contributing partner in the success of each agency.

(Clap, Clap)

Next I would like to introduce a gentleman who is familiar with working with partners and partnerships. Our keynote speaker Nathan Tannenbaum. "Nathan Tannenbaum has been a popular television and radio personality in Las Vegas since arriving from Colorado in 1989. He’s been named Best TV Weathercaster in the Las Vegas Review-Journal's "Best of Las Vegas" issue seven times (including a run of six years in row).

In fact, he’s now working at the R-J, but not as a writer or columnist. He’s in the Online Department there, helping drive the effort to get more and more video on lvjr.com, where he’s on 24/7, delivering the day’s news headlines and weather forecast at lvjr.com/rjtv.

Nate also has a weekly radio program called "Playing Favorites" (Wednesday evenings at 6 on KUNV 91.5FM) in which a prominent member of the community or a fun Las Vegas visitor stops by to chit-chat and play some of his or her favorite CD tracks.

You may also see Nate from time to time on two local TV stations. He’s a fill-in "on call" weather guy at Fox5. And he’s also the host of KLVX Channel 10’s Vegas PBS Community Billboard, letting folks know about various events going on each week around town.

He’s been married since May of 1992 to Linda Shelley, a now-retired World Champion of Synchronized Swimming, who was a featured performer in the original "Splash" at the Riviera Hotel/Casino. Their son, Guy, came into the world in March of 1999 and is the light of their lives.

Nate’s also an accomplished flutist and enjoys playing the National Anthem at various sporting events including the local professional baseball and hockey games as well as the Las Vegas Motor Speedway.

He is also well-known throughout the community for his school visits and hosting numerous charity and corporate functions. He has partnered with Get Outdoors Nevada in the past and continues to support our mission.

Let us welcome Mr. Nathan Tannenbaum to the stage...

(keynote speaker)

(10:30-10:45)

(DAN)

Thank you, Mr. Tannenbaum.

At this time, I would like to invite our Federal Land Managers and Volunteer Coordinators to the stage for the presentation of awards.
Public Lands Institute • IVP Recognition Banquet

(Federal Managers and Coordinators take their assigned places:

**Federal Managers and coordinators** - sit on chairs on the stage.

(Awardees enter from right side – shake hands of volunteer coordinators – are presented award by presenter – shake hands of land managers – photographer will take photo of each award recipient accepting award, then exit stage opposite of entry point).

The First award is presented by Angelina Yost, Volunteer coordinator with the US Fish and Wildlife.

**(ANGELINA)**

**Supervisor of the Year Award – (Bertha Schmalfeldt)**

The 2010 Supervisor of the Year Award is presented to Bertha Schmalfeldt. For the past several years Bertha Schmalfeldt has served as the supervisor for the Alan Bible Visitor Center at Lake Mead National Recreation Area. She is truly deserving of this award. Bertha’s warm, friendly attitude makes working with her a pleasure for both employees and volunteers. Because of her sympathetic nature, her staff is at ease knowing that she will provide strong support and work with them during life challenges and accommodate them with a flexible scheduling.

Bertha is quick to offer recognition for volunteer efforts on a daily basis. She takes the time to know and celebrate her volunteers and their talents. She coordinates seasonal potlucks not only to enhance the bond between her team but also to show appreciation for them. One of her volunteers provided the following quote, “This past spring at the visitor center’s appreciation gathering, Bertha laid out the best salad bar buffet the Visitor Center has ever known to thank volunteers.

Bertha exemplifies the true meaning of a supervisor day after day. She listens and responds to the needs of the Alan Bible Visitor Center’s volunteers while furthering the mission of the National Park Service. She is always available for them to offer suggestions and ideas about visitor center operations. She is very patient at orienting and training new volunteer staff and offering ongoing training opportunities for them to learn and grow. Bertha directly leads and trains volunteers to respond to the daily needs of the many visitors to Lake Mead National Recreation Area, making sure that volunteers and visitors have access to the information they need. She also provides them with the conditions of the area and safety considerations they need to know.

Her ability to run the busy Visitor Center, scheduling employees and volunteers to ensure that the mission is accomplished, is nothing less than outstanding. Bertha Schmalfeldt is truly deserving of this year’s award of “SUPERVISOR OF THE YEAR”. Bertha will you please come to the stage to receive your award (Bertha’s photo is taken accepting the award… then exit stage)

(Angelina) Congratulations, Bertha… Now to present the next award is Jim Cribbs, volunteer coordinator with the Bureau of Land Management.

**(JIM)**

**Volunteer Group of the Year – (THE NATIONAL WILD HORSE ASSOCIATION)**

The Group of the Year Award is presented to the National Wild Horse Association. Under the leadership of Conni Canaday, the National Wild Horse Association has provided over 800 hours of assistance in the past year to the Bureau of Land Management’s Southern Nevada District Wild Horse and Burro Program. Members of National Wild Horse Association have assisted in
a variety of tasks including; gentling and caring for wild horses and burros prior to adoption, promoting the wild horse and burro program at several different events throughout Southern Nevada, helping monitor four of the five herd management areas in the district and assisting the wild horse and burro specialist during emergency situations.

Working with the wild horses and burros can be very dangerous and unpredictable at times, all members and volunteers of National Wild Horse Association practice the safest, most practical and least resistance methods when they handle the wild horses and burros. By the time wild horses are delivered to their new homes and by adoption time, these volunteers have trained the animals to lead, have their hooves worked with and act like a gentled horse that the average person with minimal horse experience would not be intimidated to work with.

Not only is the group dedicated to finding the best homes for the wild horses and burros but they are also willing to conduct training clinics and provide guidance to new owners.

The wild horse and burro experience and expertise this group has is critical to the program, and greatly assists the Bureau of Land Management officials in successfully managing. The promotional and educational events the group attends and holds is significant, not just for the BLM but for all federal agencies associated with the wild horses and burros. They are able to present information to the public with minimal supervision in a very calm and professional manner and they always take the initiative to explain the management of the program to those that are interested. With limited staff, the BLM is truly appreciative of the way the National Wild Horse Association is able to interact with the interested public.

Above all, their members and volunteers are always willing to assist, whether it is a Sunday afternoon wild burro emergency, scheduled presentation at the Red Rock Visitors Center, or a 5 am morning to head out to the field.

It is an honor to present this year’s Volunteer Group of the Year award. Here to accept the award is Conni Canaday, President of the National Wild Horse Association.

Conni will you please come to the stage to accept this award

NWHA’s photo is taken accepting the award… then exit stage

To present the Sponsor of the Year award is Nancy Bernard volunteer coordinator with National Park service.

Sponsor of the Year. (Forever Resorts)

Forever Resorts, comprised of Cottonwood Cove Resorts, Black Canyon & Willow Beach River Adventures, Callville Bay Resorts, Temple Bar Resorts, and Echo Bay Resorts at Lake Mead National Recreation Area are supportive partnered with the National Park Service this past year to coordinate and execute six successful volunteer events.

Because Forever Resorts is not limited by NPS regulations, they were able to create an atmosphere for five events very different than a regular NPS event. They were able to provide light breakfasts, lunches, and elaborate prizes to the volunteers that the NPS alone could not provide to the volunteers. In total, Forever Resort Properties was able to recognize volunteers at a value of $10,000.00 or more in the fiscal year.

The sixth event was held Temple Bar. When one of our partnership schools, Montessori Visions Academy in Las Vegas, encountered bad weather while participating in a one week land lab collecting native seed for the Park, Temple Bar Resorts stepped up to the plate and donated two cabins for the students to stay in as inclement weather proceeded to make camping difficult.
This shows how dedicated the corporation is to the Park, the volunteers and the mission of high quality service.
The six events on the Forever Resorts Properties contributed 3,527 hours of volunteer time to the park which is valued at $73,538.00. Total for the five litter events, over 33,036 pounds of garbage was removed from the park. The one seed event collected over 70 gallons of seed that will be used to restore lands in the park which includes the new Highway 93 project. In the past, Forever Resorts has also donated other services to interagency efforts.
Besides Forever Resort Properties assisting with volunteer efforts, all the employees are always easy to work with within the organization. From the managers to the maintenance staff, Forever Resorts always makes the Volunteer Office staff feel welcomed. The partnership with Forever Resorts has one that the Volunteer Office has been building and successful for the last 10 or more years.
Lake Mead National Recreation Area is honored to have a strong partnership with Forever Resorts and the staff. Both agencies, Forever Resorts and the NPS, work in concert to achieve the goals of keeping the park clean, customer service and recognizing our volunteers. The support Lake Mead National Recreation Area has received from Forever Resorts has been priceless. They truly deserve to be Sponsor of the Year.
We would like the following representatives from the Forever Resorts to come up and receive your awards:

- Rod Taylor (Regional Vice President/Forever Resorts)
- Colette Carter (General Manager-Cottonwood Cove Resorts)
- Zane Boyster (Black Canyon & Willow Beach River) Adventures
- Kim Roundtree (Callville Bay Resorts)
- _______ (Temple Bar Resorts)
- _______ (X-Echo Bay)

(FR’s photos are taken accepting the award… then exit stage)

Presenting the Lifetime Achievement award is Amy Nichols, Volunteer Coordinator with the US Forest Service.

(AMY)
The 2010 Lifetime Achievement Award is presented to John Hiatt this year.
John Hiatt is truly the epitome of volunteerism. John has been working on conservation issues and volunteering in Southern Nevada for the past 30 years.
He played a large part in wilderness protection for Forest Service lands in the 1980s and then focused his attention on BLM managed lands. He helped to both create and expand the Red Rock National Conservation Area outside of Las Vegas.
John has selflessly contributed thousands of hours over the past three decades. He has volunteered for the Fish & Wildlife Service, National Park Service, the U.S. Forest Service, and the Bureau of Land Management, not only over his lifetime, but also this year alone.
In the 1980’s John volunteered for the BLM to do wild land monitoring and worked on numerous restoration projects. He has built numerous fences for the National Park Service and on one occasion saved the Park Service $10,000 dollars on one project alone.
Earlier this year he spent three days on the Desert National Wildlife Refuge digging holes by hand for three long awaited post & cable fences to protect wildlife habitat. This past June, he drove up to the Sheldon National Wildlife Refuge to remove old range fences for a three day event.

John has also made numerous administrative contributions to Southern Nevada over the years. He has secured several grants for the agencies including one for the Forest Service for signage in the Arc Dome Wilderness and another for the Fish & Wildlife service at Pahranagat Wildlife Refuge. John is currently serving as chairman of the BLM's Resource Advisory Council for the Mojave-Southern Great Basin region.

John is very safety conscious and shows up on volunteer projects with his own personal protective equipment and many times with his own tools. He is always willing to show a new volunteer the ropes and keeps an eye out for their safety during the project.

At the Forest Service's National Trails Day this year John lead a crew of young Boy Scouts with little or no trail work experience and before too long John had the boys working safely as a well organized crew. By the end of the day the troop out performed some of the adult trail crews. It is examples like this that prove that he is a real self starter who needs no supervision and on many occasions is the man we turn to for advice.

Volunteering on public lands is so much more to John than just a good thing to do, it's the way he has lived his life for the last 30 years.

Given this volunteer's extraordinary term of volunteerism and contributions to Southern Nevada, it's clear that John truly deserves the Lifetime Achievement Award.

John will you please come to the stage to receive your award.

(John's photo is taken accepting the award… then exit stage)

(AMY) Nancy will be presenting the final award this morning.

(NANCY)

Our last award this morning is for the Volunteer of the year award. This Award is presented to Gene Lueders.

Gene is an outstanding contributor to the mission of the National Park Service at Lake Mead National Recreation Area. He is a retired supervisor and mechanic and brings a vast cornucopia of experience and knowledge to any situation.

He is rigorous in his safety procedures and truly encourages people to work in a safe manner. He looks for issues in the campgrounds, including tree limbs down and broken water lines, and communicates issues effectively.

What is truly outstanding is his ability with any machinery. He can look at a piece of machinery and know what is wrong with it, troubleshoot and then repair it. In fact, the Boulder Beach maintenance shop sets broken machinery aside for Gene's arrival. He repairs any tool or vehicle, and offers tips and advice to avoid future issues. He is trusted with tools, equipment, vehicles, and access to the maintenance yard at any time.

In addition, he is a valuable addition to the weekend maintenance crew, and even ran a backhoe for a plumbing issue when no staff was available. Gene would be impossible to replace with his knowledge and expertise; the folks at Lake Mead NRA depend on him and his specialized skills. Gene goes straight to work with no supervision. Once he completes a task he immediately starts looking for another one.
He demonstrates leadership on a continual basis. This year alone he has contributed over 950 hours and for this, Gene Lueders is receiving the Volunteer of the Year Award.

Gene will you please come to the stage to receive your award

(Gene’s photo is taken accepting the award… then exit stage)

(DAN)

Once again, the agencies could not have done it without the help of you, the volunteers. So thank you for all your hard work and remember, each and every one of you plays an important role in the operation of the agency or agencies you volunteer for...therefore, we’re stronger because of you.

Thanks to all of you for your continued support of southern Nevada’s Public Lands. This concludes today’s program.

Those who received awards, please return to the stage for additional photos, along with the federal managers and volunteer coordinators. We hope you enjoyed today’s event and look forward to seeing you again next year.

As you leave today, the SNAP Interagency Volunteer Program Coordinators have purchased gifts for each of you, please pick them up as you leave. Also, please feel free to take the centerpieces home with you. Drive safe and see you next year.

Awardees, Federal Managers, and Coordinators please come to the stage to take group photos in front of the SNAP exhibit.

(Background music plays as audience leaves the ballroom)
Welcome all to the seventh annual Southern Nevada Interagency Volunteer Recognition Event. My name is Daniel Chase and I am the Project Manager for the Interagency Volunteer Program. This morning we are here to celebrate and recognize you who have volunteered your time, talent and energy to protect our public lands. Each of you has made a difference in the past year by taking action, getting outdoors, and volunteering. We truly appreciate every hour of your time and the many accomplishments achieved. Joining me to recognize the impact you have made are the managers of the four federal land agencies who oversee the 7 million acres of public lands you have been supporting. When I call your name, please stand and remain standing until introductions are complete.

Federal Managers:
Bill Dickinson, National Park Service
Shaun Sanchez, U.S Fish and Wildlife Service
Gar Abbas, U.S Forest Service
Mary Jo Rugwell, Bureau of Land Management

Also here to show their appreciations are Kate Hanson, Southern Nevada Agency Partnership and the members of the interagency volunteer program team:
Nancy Bernard, National Park Service
Angelina Yost, US Fish & Wildlife Service
Harry Konwin, US Fish & Wildlife Service
Bob Louden, US Forest Service
Jim Cribs, Bureau of Land Management
Dan Chase, UNLV Public Lands Institute

Others who have helped to support you include…
Dr. Peg Rees, UNLV Public Lands Institute, Executive Director and Associate Vice President of Research and Outreach
Thank you, please be seated.

Our theme this year is, “Celebrating People in Action”. This sentiment truly describes the impact that volunteers have on our public lands, and honors your hard work and dedication to the Interagency Volunteer Program.

At this time I would like to invite you all to help yourself to breakfast.
(Breakfast 9:10-9:50)
(Background music will continue to play during the meal)
9:40 – Raffle begins (Background music fades)
(DAN)
I hope you are all enjoying your breakfast. At this time, I would like to begin our gift drawing. Several local vendors and partners throughout the valley donated items for this event. The following businesses have contributed to the gift drawing: REI, Whole Foods, Chipotle, Desert Adventures, Bootleg Canyon Flightlines, Fremont Street Experience Flightlinez, and Paddle to the Core

- The first prize will go to (number______)
- The second prize will go to (number______)
- The third prize will go to (number______)
- The fourth prize will go to (number______)
- The fifth prize will go to (number______)
- The sixth prize will go to (number______)
- The seventh prize will go to (number______)
- The eighth prize will go to (number______)
- The ninth prize will go to (number______)

(DAN) – Again, Thank you to all the businesses that have made such a generous donation of gifts to our banquet…
Check to see if people are done eating. If not, give them a few extra minutes to finish…otherwise…

(9:50) At this time, I would like to share this year’s accomplishments with you. During Fiscal Year 2011, volunteers contributed 194,269 hours to the restoration and preservation of southern Nevada’s public lands. The estimated value of those volunteer hours is 4.1 million dollars. Some of the contributions made by our volunteers during those hours include:

- Volunteers restored more than 49.78 acres of land
- 2 miles of trails created and 3 miles of trails eradicated
- They contributed more than 1,085 hours of planting native seeds and plants.
- More than 10 Eagle Scout projects were completed
- And 8 boy scout groups completed service project requirements.
- Campground hosts contributed more than 25,308 hours to meet and greet visitors.
- Volunteers contributed nearly 23,334 hours to maintaining campgrounds, painting several picnic tables and installing 33 carsonite signs.
- They administered over 249 programs to the public.
- 124 Volunteers donated over 7,825 hours to monitor a variety of sensitive and endangered species
- 36 Volunteers contributed more than 2,771 hours to boating patrols.
- They worked nearly 180 hours to remove graffiti
- Spent over 33,570 hours to clean up 1,578 cubic yards of trash, 10 cubic yards of cement, and over 4,440 pounds of broken glass.
- …and more than 10,621 hours were contributed towards preserving our cultural resources.
Without you, the federal agencies could not achieve all they do to meet their mandates and to accomplish their missions. So let’s once again give each other a round of applause for all your hard work and being a contributing partner in the success of each agency.

(Clap, Clap)

Next I would like to introduce a gentleman who is familiar with working with our partners and partnerships. Our keynote speaker, Bruce Lund. Many folks in the audience may have heard of, or know Bruce Lund as a botanist from his five years as a US Forest Service Botanist at the Spring Mountains National Recreation Area up to a few years ago. OR as a birder from the Moapa area where he led the Muddy River Christmas Bird Count for 10 years. OR as just one of those names that comes up in discussions when local nature folks get together.

He indeed is a botanist with a Masters from UMass-Amherst from waaay back in the 1960’s. This was followed by some 4 decades working in nature centers in Massachusetts, Georgia, and Nebraska; 12 years with The Nature Conservancy in New York and Nevada; and 5 years with the US Forest Service in the Spring Mountains NRA.

Upon ‘retiring’ (ha ha) a couple of years ago, Bruce started learning about, and doing field work on, Dragonflies and Damselflies. It quickly became a personal passion as he saw it as great opportunity to proselytize us to swing those binoculars away from birds and enjoy these incredible, colorful, and active insects. He is here to share his passion with us. Let us welcome Mr. Bruce Lund to the stage…

(Bruce Lund)

(10:00-10:15)

(DAN)

Thank you, Mr. Lund

At this time, I would like to invite our Federal Land Managers and Volunteer Coordinators to the stage for the presentation of awards.

(Federal Managers and Coordinators take their assigned places:
Federal Managers and coordinators - sit on chairs on the stage.
(Awardees enter from right side – shake hands of volunteer coordinators – are presented award by presenter – shake hands of land managers – photographer will take photo of each award recipient accepting award, then exit stage opposite of entry point).

The First two awards will be presented by Ranger Jim Cribbs. Ranger Cribbs works for the Bureau of Land Management and is the BLM Interagency Volunteer Coordinator.

(JIM)

(Please review and change from nomination)

Supervisor of the Year Award – (Amelia Savage)

The 2011 Supervisor of the Year Award is presented to Amelia Savage.

She has an easy going manner that allows her to work well in a group and give them leadership without being heavy handed.

Without Amelia’s can do attitude, the training classes and work days would not have happened.

In the two years I have known her, she has never asked a volunteer to do something she wouldn’t do. Amelia is a dedicated employee whose ability to communicate and train her
volunteers have made this volunteer program a joy to be in and has demonstrated her commitment and her full-time leadership abilities. Amelia Savage is truly deserving of this year’s award of “SUPERVISOR OF THE YEAR”. Amelia will you please come to the stage to receive your award (photo is taken accepting the award… then exit stage)

(Jim) Congratulations, Amelia… Now we would like to present the next award

(JIM)

VOLUNTEER GROUP OF THE YEAR – (RED ROCK CANYON NATURAL RESOURCE TEAM)
The Group of the Year Award is presented to the Red Rock Canyon Natural Resource Team. The Group of the Year Award is presented to the Red Rock Canyon Natural Resource Team. They are being recognized for their dedication and hard work in removing a blight from the Lost Creek Children’s Discovery Trail.
They were instrumental in the logistics and actual hands on removal of the graffiti from a sensitive cultural site that had been vandalized late last year.
Dr. Loubser’s summary report gives the team kudo’s for participation, hard work, and their level of expertise in removing the graffiti. This team worked hard and put in tedious hours in awkward and painful positions, working on one or more spots in their efforts to restore the site. Due to their efforts, that goal was realized. Thank you for your efforts. Would the Natural Resource Team come to the stage to receive your award.
(photo is taken accepting the award… then exit stage)

(JIM) Next, to present the SPONSOR OF THE YEAR award, I welcome the IVP lead and Lake Mead NPS volunteer manager, Nancy Bernard. Everyone please welcome Ms. Bernard.

(NANCY)

SPONSOR OF THE YEAR. (GR8 DIVIN)
I am pleased to nominate Vicki Ruiz and the GR8 team at GR8 Divn for the Sponsor of the Year award. While Vicki and her team have been active at Lake Mead for some time, in the past year they have stepped up and taken leadership in new ways. Through the Adopt-A-Cove program, they have taken on several areas of the park, and sponsored underwater litter cleanups throughout the last year.
As divers Vicki and her co-workers and students have a unique view of Lake Mead and Lake Mohave. Unfortunately, that view is often marred by trash dropped off boats or docks. In an effort to help remove some of this litter, Vicki began working with the National Park Service and marinas to organize underwater cleanups, called Eco Dives.
Vicki has a passion for a beautiful, but often ill treated part of the park, called Placer Cove. At the end of their visit, visitors often leave their garbage behind, both in and out of the water. Because of her concern for Placer Cove, Vicki met with members of the maintenance, law enforcement and volunteer program staff to see what she could do to help. Her group began doing Eco Dives at Placer Cove, completing three in the past year, with more events scheduled. The NPS simply does not have the thousands of dollars that hiring divers to complete routine cleanups would take. But, because of GR8 Divn’s generous sponsorship, Placer Cove is cleaner, and freer of underwater hazards.
In the spring, the GR8 Team held their dive in conjunction with a National Park Service beach cleanup, and graffiti removal. “Vicki’s group was the catalyst for the larger event,” said Volunteer Program Manager Nancy Bernard. Besides the trash and graffiti removed, this event
strengthened the park’s commitment to help make Placer Cove a clean and safe environment for families to enjoy the lake. Throughout the summer, the park held multiple impromptu cleanups and interpretive roves in the area, and law enforcement increased their patrols. As part of their training, new divers must complete an “open water” dive in order to receive their certification. When she’s working as an instructor, Vicki has her students do an Eco Dive to fulfill this portion of their requirements. This leadership is incredibly beneficial to Lake Mead, and Vicki is reaching a portion of the community that might not otherwise hear the park’s message of service.

“Vicki and her team are public land stewards, and have donated 205 hours to the park in 2011” said Nancy Bernard, “she’s building a network, and influencing others in the dive community, spreading a message of stewardship.” GR8 Divin’s volunteer time is valued at over $4300. The technical expertise and oversight they provide are unmatched, and they are always a pleasure to work with. GR8 Divn provides excellent service to the park, and fulfills a critical need. (GR8 DIVN’s photos are taken accepting the award… then exit stage)

(NANCY)
I will now present the Lifetime Achievement award (Wanda Alexander).
Wanda Alexander has been an excellent, dedicated groundskeeper volunteer at the Boulder Beach campground for the past 23 years. She and faithful sidekick, dog Emmy Lou, are fixtures in their campground loop, and provide substantial benefit to the park. Since the beginning of her time at Lake Mead, Wanda has donated nearly 28,000 hours. In today’s terms, the value of Wanda’s time is over $591,000. Wanda’s passion for the park resources, knowledge, and level of dedication would be difficult to replace.

Wanda keeps the irrigation system for the Boulder Beach campground’s 154 sites running. She tackles repairs to the bubbler system, replacing PVC pipe as needed. She manages the campground’s ditch system, a series of channels that she “floods” once a day to water all the vegetation in a particular area. If a tree is ill, or needs to be replaced, she will work with other volunteers to remove the unhealthy plants. She will plant and care for new saplings or bushes, and make sure they have good chance of thriving.

The park’s maintenance staff knows that they can rely on her to take care of minor problems, and to let them know immediately of any issues that they need to address. Because of her reliability and knowledge, park maintenance staff has asked Wanda to help direct other Boulder Beach campground groundskeeper volunteer’s efforts. She lets her fellow volunteers know what needs to be addressed each day, and then they work together to accomplish their tasks. When groups come in to do one day beautification projects in the campground, Wanda often helps park staff direct the new volunteers. Because she is a competent leader, park staff is saved from having to constantly be at the campground to give instructions. She’s well liked by her co-workers, and is a positive, upbeat presence in the campground.

Wanda practices safety in her work, buckling her seatbelt when she’s driving the Cushman, and wearing gloves. She encourages glove use among her fellow volunteers. She’s also a champion of the safety of the plants the plants that she cares for. Any visitor that puts a nail in a tree, or inappropriately ties up a clothesline will hear from Wanda. This is the park’s most heavily used campground, and her watchful eye keeps most vegetation from permanent damage.
In 2009, the Boulder Beach campground was recognized as one of the 16 best campgrounds in the southwest by Sunset Magazine. Wanda’s committed care of the campground contributed to the park receiving this honor, a part of Lake Mead’s vision to be the “Best in the West.” Wanda has dedicated thousands of hours of her time to Lake Mead, and the park is a better place for her service. We believe that she is worthy of receiving the honor of the Lifetime Achievement Award.

We asked Wanda’s fellow volunteers at the Boulder Beach campground to say a few words about her, and this is what they told us:

“We have a very special lady in our lives. She has been a mentor to all the volunteers and is a dear friend as well. She says she’s not the ‘boss and that we are our own boss, but we respect her wealth of knowledge and she is the person we turn to with our questions and problems. She knows where every water pipe, sewer line, and underground wire is buried, she keeps every rock in its place, every tree and bush irrigated and (as she says), ‘landscapes’ the whole campground. She takes great pride in her work and sets a fine example for all to follow. We love her always!” Linda Kamm

“She’s outstanding. She’s sharp as heck and knows what needs to be done.” Gene Lueders

“Wanda is one of the most dedicated people I’ve ever met. She can do magic with a landscape rake, and has big rocks moved into place so people can’t ruin campsites [by parking in the wrong place]. She does a morning and night patrol to make sure all plants are watered. She does everything 100%. They don’t come any better – that sizes our Wanda up.” Margaret Lueders, who has worked with Wanda since 1991

Wanda will you please come to the stage to receive your award.

(Wanda’s photo is taken accepting the award… then exit stage)

(Nancy) I would now like to invite the FWS Visitor Services Manager, Angelina Yost, to the podium to present the VOLUNTEER OF THE YEAR AWARD. Please welcome Angelina Yost.

(ANIELINA)

This Award is presented to Bruce Lund.

We nominated this volunteer, Mr. Bruce Lund, because he has significantly contributed to the mission of the Fish and Wildlife Service in Southern Nevada during FY2011. Now retired, Bruce worked 5 years as a US Forest Service Botanist for at the Spring Mountains NRA up until a few years ago. He also worked for the Nature Conservancy here in Nevada for 5 years and has led the Muddy River Christmas Bird Count for the past ten years. Thus, Bruce has been able to apply his local experience and thorough knowledge of federal agencies to effectively assist the FWS in many areas. Bruce was one of the first volunteers to help the FWS open Moapa Valley National Wildlife Refuge to the public in 2009. Because he once lived on the refuge, and due to his biological background, he has been able to provide quality and passionate interpretation to the visiting public. Although resident volunteers mainly opened the refuge to the public in FY2011, Bruce continues to provide back-up, even at short notice. He also trains nearly every resident and episodic volunteer, and regularly conducts interpretive and educational programs to the public and special groups on of the refuges.

Bruce is also an extraordinary secretary of the Friends of the Desert NWR Complex. Along with the president, he is the glue that keeps this Friends Group together. He provides amazingly thorough and accurate minutes of every meeting. He combines distributing the minutes in a timely manner with the next meeting’s agenda. As a result, he has vastly improved the record
keeping and communication of the Friends. Earlier this year, he helped focus efforts by encouraging every board member to read a chapter of the FWS manual on how to form a Friends Group. As a result, the group was able to form a better vision and refine their work plan. Additionally, Bruce recognized the need for improved scientific data and information on dragonflies and damselflies. On his own initiative, he contacted the Desert NWR Complex Biologists about organizing a group of citizen scientists to help complete surveys on all four of the refuges in Southern Nevada. After the initial consultation with the managers, he independently created a plan to train and lead a crew of twelve citizen scientists. Requiring nearly no supervision, he implemented a rigorous schedule, working nearly every weekend, in order to gather all data needed for an accurate and useful survey in one summer season. When he was unable to direct a survey one weekend, it was still completed by training another volunteer to be the lead without him. During FY2011, he personally donated nearly 400 hrs to the FWS. The crew that he solely trained and coordinated donated an additional 400 hours. Through Bruce's very professional contributions, the FWS now has comprehensive and scientific data on damselflies and dragonflies for all the refuges in the Complex. As a result, the FWS is excited to use this survey crew as an example for other types of citizen scientists across the country.

Finally, Bruce is currently working with RRCIA and West CTA on science projects with their students. Thus, due to Bruce’s contribution over the last few years to, not only the FWS, but also the USFS and the BLM, the IVP team recognizes this outstanding volunteer as IVP Volunteer of the Year.

Bruce will you please come to the stage to receive your award
(Bruce’s photo is taken accepting the award… then exit stage)

(Angelina) Bob Louden with the United States Forest Service and Interagency Volunteer Coordinator will be presenting the final award this morning. Please welcome Mr. Louden.

(Bob) Our last award this morning is for the Special Award.

Patty Conant, an employee of the Southern Nevada Conservancy, has been working with the Forest Service supervising volunteers for the Mt. Charleston Litter Program in the Spring Mountains National Recreation Area since 2008. She recruits, schedules and supervises the work of over 700 volunteers who contribute over 2,000 hours to pick up approximately 18,000 pounds of litter each year.

She has successfully fostered relationships with hundreds of groups and many individual volunteers. Many come back year after year because they want to help keep the mountain clean but also because they like to spend time with Patty. It is a dirty job to pick up trash on the mountain with things like dirty diapers, broken glass, fast food wrappers, beverage containers being left behind, but Patty makes it fun for volunteers.

Over the years she has worked with individual volunteers like Jeanine and Thomas who for long periods of time have worked daily with her and volunteer hundreds of hours each year. If no volunteers are available, sometime the clean-up effort becomes a family affair when Patty gets her husband, her son or her daughters and their families to come out and volunteer. She also is part of the Spring Mountains Recreation Team that ensures the trails and recreation sites are clean and functioning properly for visitors.

Patty is always thinking about safety and makes sure her volunteers accomplish their tasks in a safe manner. Volunteers working with Patty have never had an accident.
The US Forest Service considers Patty to be a vital part of the organization and appreciates how she represents the organization in a friendly, professional manner. She has helped thousands of visitors who are lost, stuck, or just having a bad day and helps them get back on track. Her dedication also makes it possible for everyone who visits the mountains to enjoy the awe inspiring scenery, without seeing unsightly trash. From the Forest Service, and everyone who appreciates the mountains, thank you Patty.

Patty will you please come to the stage to receive your award

(Patty’s photo is taken accepting the award… then exit stage)

(DAN)

Congratulations to all of the award winners! Once again, the agencies could not have done it without the help of you, the volunteers. So thank you for all your hard work and remember, each and every one of you plays an important role in the operation of the agency or agencies you volunteer for. This concludes today’s program, however I do have a couple more comments before you leave.

Thanks to all of you for your continued support of southern Nevada’s Public Lands. Those who received awards, please return to the stage for additional photos, along with the federal managers and volunteer coordinators. We hope you enjoyed today’s event and look forward to seeing you again next year.

As you leave today, the SNAP Interagency Volunteer Program Coordinators have purchased gifts for each of you. Please pick them up as you leave. Also, if you have a sticker under your seat you have won the center piece. Drive safe and see you next year.

Awardees, Federal Managers, and Coordinators please come to the stage to take group photos in front of the SNAP exhibit.

(Background music plays as audience leaves the ballroom)
Volunteer Recognition Breakfast- October 13, 2012- UNLV Student Union, Ballroom  
(9:30---WELCOME)  
(Dan)  
Welcome all to the eighth annual Southern Nevada Interagency Volunteer Recognition Event. My name is Dan Chase; I am the Project Manager for the Interagency Volunteer Program. This morning we are here to celebrate and recognize you who have volunteered your time, talent, and energy to protect our public lands.
Each of you has made a difference in the past year by taking action, getting outdoors, and volunteering. We truly appreciate every hour of your time and the many accomplishments achieved. Joining me to recognize the impact you have made are the managers of the four federal land agencies who oversee the 7 million acres of public lands you have been supporting. When I call your name, please stand and remain standing until introductions are complete,

Federal Managers:  
William Dickinson, National Park Service  
Shaun Sanchez, U.S Fish and Wildlife Service,  
Patrick Gubbins, Bureau of Land Management,  
Terri Frolli, with the U.S Forest Service, could not make it today but asked us to say thank you.

Also here to show their appreciations are the members of the interagency volunteer program team:  
Nancy Bernard, National Park Service  
Harry Konwin, US Fish & Wildlife Service  
Bob Loudon, US Forest Service  
Jim Cribbs, Bureau of Land Management  
Dan Chase, UNLV Public Lands Institute

Others who have helped to support you include…
Elizabeth Barrie, UNLV Public Lands Institute, Anti-litter and Desert Dumping Project Manager  
Dr. Peg Rees, UNLV Public Lands Institute, Executive Director and Associate Vice President of Research and Outreach  
Melissa Sanders, Desert Clean-Up Coordinator  
Joanna Libby, Program Assistant of Get Outdoors Nevada

Thank you, please be seated.

Our theme this year is, “Volunteers building community on our public lands”. This sentiment truly describes the impact that volunteers have on our public lands, and in honor of your hard work and dedication to the Interagency Volunteer Program.
At this time I would like to invite you all to help yourself to breakfast.

(Breakfast 9:40-10:20)  
(Background music will continue to play during the meal)  
10:10 – Raffle begins (Background music fades)
(DAN) I hope you are all enjoying your meal. At this time, I would like to begin our gift drawing. Several local vendors and partners throughout the valley donated items for this event. The following businesses have contributed to the gift drawing: Southern Nevada Conservancy, Red Rock Canyon NCA, Desert Adventures, Las Vegas Wranglers, The Resort on Mt. Charleston, UNLV Compliance Office, and Flight Linez.

- The first prize, a one night stay at Mt. Charleston Resort and t-shirt, will go to (number______)  
- The second prize, 2 UNLV football tickets against New Mexico and Spring Mountain water bottle, will go to (number______)  
- The third prize, one guided tour at Bootleg Canyon with Flight Linez, will go to (number______)  
- The fourth prize, 2 UNLV football tickets against New Mexico and Spring Mountain water bottle, will go to (number______)  
- The fifth prize, Kayaking 101 class for two people from Desert Adventures, will go to (number______)  
- The sixth prize, 4 tickets to a wranglers game and Spring Mountain mug, will go to (number______)  
- The seventh prize, one guided tour at Bootleg Canyon from Flight Linez, will go to (number______)  
- The eighth prize, 2 UNLV football tickets against Wyoming and a Spring Mountain mug, will go to (number______)  
- The ninth prize, 4 tickets to a wranglers game will go to (number______)  
- The tenth prize, Annual pass to Red Rock Canyon and Spring Mountain hat, will go to (number______)  
- The eleventh prize, annual pass to Red Rock Canyon and Spring Mountain t-shirt, will go to (number______)  

(DAN) – Again, Thank you to all the businesses that have made such a generous donation of gifts to our banquet…Check to see if people are done eating. If not, give them a few extra minutes to finish…otherwise…(10:20)

At this time, I would like to share this year’s accomplishments with you. During Fiscal Year 2012, volunteers contributed 151,325 Hours to the restoration and preservation of southern Nevada’s public lands. The estimated value of those volunteer hours is 3.3 million dollars. Some of the contributions made by our volunteers during those hours include:

- Volunteers restored almost 3,000 acres of land
- 31 miles of trails created
- 10 miles of trails eradicated
- They contributed nearly 3,000 hours of planting native seeds and plants.
• More than 500 hours devoted to species removal
• More than 6 Eagle Scout projects were completed
• And 12 Boy Scout groups completed service project requirements.
• 42 Campground hosts contributed 13,865 hours to meet and greet visitors.
• Volunteers contributed 19,662 hours to maintaining campgrounds and installed 57 carsonite signs.
• They administered 113 programs to the public.
• 75 Volunteers donated nearly 3,000 hours to monitor a variety of sensitive and endangered species
• 25 Volunteers contributed more than 1,700 hours to boating patrols.
• They worked nearly 100 hours to remove graffiti
• Spent over 11,000 hours to clean up almost 900 cubic yards of trash, 20 cubic yards of cement, and over 5,000 pounds of broken glass.
• 10,000 were contributed to information desk, including Red Rock Ambassadors
• 6,000 hours were contributed towards preserving our cultural resources.
• 6,768 volunteer hours contributed to operational capacities
• 281 ounces of native seed collected and planted by volunteers
• Nearly 4,500 Linear feet of roads were decommissioned by volunteers
• Nearly 2,500 Linear feet of channel cleared of cattails by volunteers
• ….and….Over 500 Linear feet of post and cable installed by volunteers

Without you, our greatest resource, the federal agencies could not achieve all they do to meet their mandates and to accomplish their missions. So let's once again give each other a round of applause for all your hard work and being a contributing partner in the success of each agency.

Next I would like to introduce our keynote John Hiatt. John Hiatt has been working on conservation issues primarily in southern Nevada for almost 30 years. He played a large part in wilderness protection for Forest Service lands in the 1980s and then focused his attention on BLM managed lands. He helped to both create and expand the Red Rock National Conservation Area outside of Las Vegas.

John is well versed in Las Vegas civic affairs having served as a member and chairman of the Enterprise Town Advisory Board since 1979; served on the Las Vegas Valley Citizens Groundwater Management Advisory Committee since its inception in 1998; and served on the Integrated Joint Water Planning Citizens Advisory Committee. John is currently serving as chairman of the BLM’s Resource Advisory Council for the Mojave-Southern Great Basin region. An organic chemist by training, with a Ph.D. from Yale University, John has been employed as a clinical and forensic chemist since 1973. John has been a member of the Board of Directors of Friends of Nevada Wilderness since 1995 where his extensive knowledge of a broad array of subjects has been invaluable in steering Board policy.

Let us welcome Mr. John Hiatt to the stage…
Thank you, Mr. John Hiatt.

At this time, I would like to invite our Federal Land Managers and Volunteer Coordinators to the stage for the presentation of awards.

(Federal Managers and Coordinators take their assigned places:

Federal Managers and coordinators - sit on chairs on the stage.

(Awardees enter from right side – shake hands of volunteer coordinators – are presented award by presenter – shake hands of land managers – photographer will take photo of each award recipient accepting award, then exit stage opposite of entry point).

The First award is presented by Nancy Bernard, Volunteer Program Manager with the National Park Service.

(NANCY)

Supervisor of the Year Award – (Amanda Rowlan)

The volunteer supervisor of the year, Amanda Rowlan has had a challenging year. She is in a detail as the Mohave District Interpreter at Lake Mead National Recreation Area. Her primary duties are to oversee and manage the interpretive operations for the southern part of the park. She supervises interpretive park rangers and volunteers who deliver interpretive and educational programs in the park and in the surrounding communities of Bullhead City, Laughlin, Searchlight and Las Vegas. When she took the position of District Interpreter, she realized that the volunteer program in the southern region of the park needed some work. She identified that the volunteer agreements were outdated, the position descriptions were no longer relevant to what was being done by the volunteers, and the demand for outreach and educational programs were high sought out by the neighboring communities; therefore, Amanda put on her running shoes, donned her red cape and began the arduous process to find the perfect volunteers to meet the current needs for her operations. Amanda’s approach was to manage the volunteer program strategically by targeting her recruiting efforts for each of the identified positions and began interviewing and filling the positions with wonderful volunteers.

In FY 2012, she supervised 192 volunteers who contributed over 8,000 hours providing visitor services. Her volunteers worked at launch ramps providing boating safety information to the boaters, they conducting interpretive and educational programs in the park, the nearby communities and at schools. Her volunteers spoke to visitors on the beaches and launch ramps. These volunteers were bi-lingual and when necessary they translated general information and safety messages to our Hispanic visitors. They worked special outreach events and staffed the visitor center desk to answer general telephone calls and provide basic information to the walk in visitor’s who needed guidance in what to see and do. She is a leader who mentors and coaches her staff and volunteers. She provides a positive and nurturing atmosphere conducive to achieving the goals she set for the program. She laid out her expectations and made certain that the volunteers and staff had all the tools needed to accomplish what had to get done. Throughout the year, Amanda recognized that her team reached small accomplishment, so she baked them cookies and/or cup cakes. But when she noticed that the achievements were monumental, once again the superhero red cape came out and she dipped into her creative arsenal of talents and made handmade items such as hand painted ceramic items, top 10 list t-
shirts and photo collages of her volunteers’ experiences. As you can see Amanda genuinely cares for her volunteers. She always has a warm and friendly smile and takes time to share a story with them. She encourages them and challenges them to achieve great things.

Amanda has made the mission of the National Park Service a part of her daily life. Every project she undertakes demonstrates her dedication to preserving the park’s resources for future generations while she instills a high level of customer service in her paid and non-paid staff. She makes certain that each visitor’s recreational experience is unique and special. Through the SNAP Families in Nature program, she has created lifelong supporters of our public lands because of her personal and positive interactions with people who previously may not have cared as much for preserving resources as they do now because they have a special connection to Lake Mead.

In short, Amanda leads a team of paid and non-paid staff who cares for our public lands. She builds community of volunteers by including them in all aspects of what she does and develops them to become stewards of the public lands. I am proud to present Amanda the volunteer supervisor of the year award.

(Amanda’s photo is taken accepting the award… then exit stage)

(Nancy) Congratulations, Amanda… Now to present the next award is Harry Konwin, volunteer coordinator with the U.S. Fish and Wildlife Service.

(HARRY)

**Volunteer Group of the Year – (SNAP Cultural Site Stewards)**

Before we present this next award, I would like to recognize as a group, the Archaeologists of the Interagency Cultural Resource Team. Let’s please hold any applause for just a few moments, thank you. Please step up here to the front of the stage. From the Park Service, Steve Daron, the Bureau of Reclamation, Mark Slaughter, the BLM Mark Boatwright and Kathleen Sprowl. Not present this morning are from the Forest Service, Kelly Turner and Fish and Wildlife Service, Spencer Lodge. The Cultural Resource Team Project Manager, and Program Coordinator, is George Phillips. Also I’d like to call up any of the Regional Coordinators and stewards that are here this morning. Please join us here at the stage.

Ladies and Gentlemen, the Southern Nevada Agency Partnership Volunteer Cultural Site Stewards are awarded the Volunteer Group of the Year. These volunteers are utilized by all 4 of the IVP agencies. During Fiscal Year 2012, stewards have donated 2015 volunteer hours. Before a steward can be assigned a site they must go through 6 hours of training and a separate site orientation. This training incorporates powerpoint presentations, videos and a safety session that includes review of a 17 page Risk Assessment. Additionally CPR and first aid training is required.

Each IVP agency office has only a very finite number of archaeologists on staff. Without the work of the more than 250 SNAP stewards, cultural site monitoring would not be done anywhere near the current level. Taken together, the contribution of a steward’s specific training, specialized back-country skills, unique cultural resource knowledge, distinctive passion for history, and focused civic consciousness would be difficult to replace.
Due to their passion and knowledge, stewards have done more than was asked of them when they documented and secured abandoned mines, recorded and documented rock art, and helped repair damage done by graffiti. By monitoring cultural sites, and reporting damage when it occurs, the stewards have produced an exceptionally useful product to SNAP archaeologists. Through experience, the Cultural Site Steward Program created many new field-tested protocols and procedures. One of the explicit purposes for the formation of the Southern Nevada Program was to provide a role model to the State of Nevada. In fact, a few years ago, the State implemented its own program following the footsteps established by the SNAP program. Thus, January 2013 will mark the unification of the two programs.

Once again, ladies and gentlemen, the Southern Nevada Agency Partnership Volunteer Cultural Site Stewards are awarded the IVP Volunteer Group of the Year. To accept the award on behalf of the Program is Program Coordinator, George Phillips.

(SNAP CSS’s photo is taken accepting the award… then exit stage)

(Harry) Congratulations, SNAP Cultural Site Stewards. The next award will be presented by Bob Loudon, US Forest Service.

(Bob) **SPONSOR OF THE YEAR. (FRIENDS OF NEVADA WILDERNESS)**

Friends of Nevada Wilderness has been in the forefront of grass roots efforts to coordinate volunteer events that protect Nevada public lands. Friends was established in 1984 and has been working to coordinate land stewardship projects in southern NV since 2008.

From 2008-2010, the organization mostly concentrated their Southern Nevada energies working with the Forest Service. However, in 2011 FNW entered into an Interagency agreement with the Fish and Wildlife Service and the BLM enabling them to coordinate projects there also. Additionally, FNW plans to begin work with the National Park Service this fall.

The FNW staff includes director, Kurt Kuznicki, along with Katie Sanchez and Jose Witt, and 4 SCA Interagency Wilderness Interns. The staff of FNW meets frequently with Agency staff from USFS, BLM, USFWS and NPS in regards to project goals and progress as well as the planning of upcoming monitoring, stewardship, and education events. This allows them to maintain an intimate understanding of the needs and missions of each of the various agencies.

Friends of Nevada Wilderness and their volunteers conduct restoration and resource protection projects, wilderness monitoring, and public outreach events to teach the community about our plentiful wilderness resources. Friends has conducted 31 projects in Clark County from October 2011 to present, with 388 volunteers, totaling 3,606 hours of volunteer work. They have completed 27 resource protection projects that had several volunteers for each event. Some of these were overnight events. They have attended 11 outreach events this year and have brought in 80 new volunteers from these events. FNW has conducted wilderness education and Leave No Trace Ethics programming in 27 classrooms in Clark County this year, talking to over 850 kids. They have many upcoming projects scheduled for this fall.
One of their more prominent yearly events is the collegiate Alternative Spring Break. This year it was held on Desert NWR, and had volunteers recruited from University of Nevada, Reno. These volunteers spent a week at the Desert National Wildlife Refuge rehabilitating and restoring user created pathways and planting a variety of native plants.

The Friends of Nevada Wilderness plays a significant role in sponsoring and coordinating volunteer events on the public lands in southern Nevada. The huge number of volunteer accomplishments in southern Nevada would not have been possible without the help of the Friends of Nevada Wilderness. I am pleased to present FNW with the Sponsor of the Year Award. Congratulations Friends of Nevada Wilderness. Accepting this award is John Hiatt.

(FNW's photos are taken accepting the award… then exit stage)
The next award will be presented by Jim Cribbs, Bureau of Land Management.

(Jim) Volunteer of the year award
This Award is presented to Sue and Roger Kolar. Sue and Roger have been instrumental in establishing the new tortoise habitat volunteer program at Red Rock Canyon National Conservation Area (RRCNCA), dedicating over 522 hours to the tortoise habitat. In April of 2010 when the RRCNCA visitor center reopened, the Red Rock tortoises were returned to us, and we needed help. Sue and Roger stepped up and this year alone, they have supervised 39 volunteers who have contributed 1,100 hours to the Tortoise Habitat, and are responsible for scheduling the volunteers and for their safety and welfare. They are a highly trained pair of volunteers who have contributed greatly to the Tortoise Habitat and the volunteer program. It would take years to get other volunteers equal in knowledge and skills to replace them.

Sue & Roger have contributed countless hours of their own time to BLM and NPS, always with great attitudes and inspiring other volunteers, the public and federal employees. It is my pleasure to present Sue and Roger the Volunteer of the Year Award.

(Sue and Roger’s photo is taken accepting the award… then exit stage)
Presenting the Lifetime Achievement award is Harry Konwin, Volunteer Coordinator with the Fish and Wildlife Refuge

(Harry)
The 2012 Lifetime Achievement Award is presented to Bill James this year.
Bill James is a dedicated conservationist. He is both a leader and a role model. If there is a job to be done, Bill is the man to do it. He has donated his efforts to all 4 public lands management agencies in Southern Nevada, and across the region, including Sheldon National Wildlife Refuge, Mojave Preserve and Jarbridge Wildernesses. Complete documentation for the number of hours Bill has donated does not exist. That is because he has been a public lands volunteer in Southern Nevada for 40 years. A complete list of Bill’s endeavors would take hours. And I’ve got it right here, so I appreciate your patience while I read it to you. Bill has spent numerous years as a SNAP cultural site steward, and has now volunteered to be a regional coordinator. He has spent countless hours with the Nevada Rock Art Foundation to document petroglyph and pictograph sites as well as to remove graffiti in many ancient and historic places all over the state. In southern Nevada, he has recorded sites and removed graffiti on Mt. Charleston, at Red Rock, Sloan Canyon, Grapevine, near Laughlin and on the Desert National Wildlife Refuge. He has done trail work in Lovell Canyon, Cave Springs, Griffith Peak, Rain Tree, Arrow Canyon,
and Black Canyon. You’d be hard pressed to name a Southern Nevada area that Bill hasn’t help improve at some point. But Bill is known for and likes the heavy physical work, like backcountry fence installation and removal. In the Wee Thump Wilderness he used a plasma torch to cut up a van that he and other volunteers subsequently removed. On the Desert refuge, he fabricated the hearth base for the wood stove at Hidden Forest Cabin, installed post & cable at Sawmill Canyon and helped remove an 8 foot tall sheep fence at Enclosure Ridge. When he hikes for fun, he’s usually carrying a trash bag picking up litter on some backcountry trail. There can be no accurate assessment of how many dollars Bill has saved the government. Over his lifetime, in both public areas and wilderness, Bill has contributed to agency missions as he built trails, decommissioned roads, performed monitoring hikes, removed trash and graffiti, worked on route restorations, built and repaired post & cable barriers and removed dangerous barbed wire. Among his many associations, Bill is a member of the Sierra Club, Friends of Nevada Wilderness, Nevada Rock Art Foundation, and a founding member of the Friends of Sloan Canyon. Southern Nevada is lucky to have such a hard working volunteer who cares so much for the preservation of our public lands for future generations. Ladies and gentlemen, the Interagency Volunteer Program is proud to present the Lifetime Achievement Award to Bill James.

(Bill’s photo is taken accepting the award… then exit stage)
(Harry) Congratulations Bill.
(DAN)
Once again, the agencies could not have done it without the help of you, the volunteers. So thank you for all your hard work and remember, each and every one of you plays an important role in the operation of the agency or agencies you volunteer for...therefore, we’re stronger because of you.
Thanks to all of you for your continued support of southern Nevada’s Public Lands. This concludes today’s program. Those who received awards, please return to the stage for additional photos, along with the federal managers and volunteer coordinators. We hope you enjoyed today’s event and look forward to seeing you again next year. Also, we would like to raffle off the centerpieces. The person with the closest birthday to today’s date is the winner of the centerpiece. Drive safe!
Awardees, Federal Managers, and Coordinators please come to the stage to take group photos in front of the SNAP exhibit.
(Background music plays as audience leaves the ballroom)
Interagency Volunteer Program

Optional Training Classes

And Course Descriptions
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<th>Number of Volunteers</th>
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IVP Training Classes and Course Descriptions

**Astronomy:** Students learn the basics of using a star chart and locating objects in the night sky. The session includes classroom instruction and some night sky viewing.

**Blood borne Pathogens:** This is a Video/DVD class that covers how to protect oneself from blood borne pathogens and how to clean them up after treatment. The class is recommended for anyone who may be administering first aid or CPR.

**Botany Field Trip:** This is a tour of the Mt. Charleston area focused on the plant life of the region. Students meet at the Bureau of Land Management (BLM) Las Vegas Field Office and caravan to Mt. Charleston.

**Defensive Driving:** This is the initial (classroom only) defensive driving class required to operate a government vehicle. This course is required by the Bureau of Land Management (BLM), and U.S. Fish and Wildlife Service (USFS) prior to operating a government vehicle. After taking this course, participants may be able to reduce their insurance rates and save money on fuel and maintenance. The contracted instructor requires a minimum of five students. If the minimum is not met, the class will be cancelled.

**Desert Survival:** Students in this class learn desert survival techniques, including how to protect themselves from heat stroke and heat exhaustion. The class also covers how to establish a safety plan that includes signing out and signing in.

**Endangered Species:** This class covers endangered animal and plant species of Southern Nevada.

**Euro-American Cultural Resources:** Students learn about Southern Nevada’s European history. The Saturday class is a field trip to various sites around the central Las Vegas area. It includes stops at the Mormon Fort, the new Desert Demonstration Gardens and Spring Mountain State Park. Participants are instructed to bring water, food, and to wear appropriate clothing for the weather.

**First Aid / CPR / AED:** Students learn first aid, cardio pulmonary resuscitation and how to use an automated external defibrillator. Upon successful completion of this class, students are certified to administer first aid and CPR.

**Geology of Red Rock:** Participants in this class learn about the geology of Red Rock Canyon in relationship to the geology of Southern Nevada. The session includes classroom discussion and a field trip.

**Introduction to Las Vegas Hiking:** Participants learn about hiking trails located on public lands in the Las Vegas area.

**Invasive Plant Species:** Students receive information about non-native plant species
and the impact of such vegetation on the environment.

**Personal Safety:** Students learn personal safety techniques and practices for dealing with the public in the field. This class is *recommended for all trail monitors.*

**Map/Compass/GPS:** This class instructs students to use a map, compass, and GPS in a class room and in a field environment. This class is *recommended for anyone working in the field.*

**Native American Cultural Resources:** The instructor of this class is a member of the Las Vegas Paiute and is a tribal elder. He tells stories, sings and shares some cultural items.

**Plants of the Mojave:** This class, which includes classroom instruction and a field trip, is designed around the plant life of the Mojave Desert, in the picturesque setting of Red Rock Canyon.

**Wild Horse and Burro Field Trip:** Learn about the condition and management of the wild horse and burro herds during this field trip to the Mt. Charleston area.

**Wilderness:** In this new and improved program, participants learn what a wilderness is, how they are threatened, and what can be done to help protect them.
Southern Nevada Interagency Volunteer Program

Standard Operating Procedures
(Excluding Volgistics Guidelines)
Acknowledgements

Nancy Bernard
Volunteer Program Manager / Interagency Volunteer Program Team Lead
National Park Service, Lake Mead National Recreation Area

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Spring Mountains National Recreation Area

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Chuck Williams

Technical Editing and Original Document Design:
Carol Servino and Jennell M. Miller, Ph.D.

Revised 2011

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Introduction

Four Southern Nevada federal land management agencies—Bureau of Land Management (BLM), National Park Service (NPS), U.S. Fish and Wildlife Service (USFWS), and U.S. Forest Service (USFS)—manage more than seven million acres in Southern Nevada. Since 1999, these agencies have been working together to develop collaborative programs and projects that enhance services to the public, improve the stewardship of the federal lands, and increase the efficiency and effectiveness of their management activities.

Agency management and volunteer program coordinators recognized that the creation of a joint program would improve the efficiency and effectiveness of their programs. At the same time, informal observations indicated that Southern Nevada’s dramatically increasing population was often times not clear on how to become engaged in volunteerism on public lands, despite the existence of the many available opportunities. Las Vegas has experienced explosive growth in the past 25 years, growing by 83.5% between 1990 and 2000, according to the Justice & Democracy forum on the Leading Social Indicators in Nevada held at UNLV in 2004. Such growth leads to increased impact to public lands, but also provides a larger pool of people from which to draw volunteers.

The Southern Nevada Interagency Volunteer Program (IVP) began in 2001/2002 when the Outside Las Vegas Foundation, a private non-profit organization, asked the National Park Service’s Rivers, Trails and Conservation Assistance Program (RTCA) to build a partnership among the existing Southern Nevada federal land volunteer programs. Volunteer program coordinators from each agency and RTCA commenced work (in a limited capacity) to jointly recruit, train, manage, support, recognize, and promote the long-term involvement of volunteers in Southern Nevada. This work was the springboard for the future creation of a mutually beneficial joint program that would meet the needs, operations, missions, and goals of all four agencies.

The new IVP Team recognized the benefit in providing a cohesive, centralized source of information for the region’s volunteers. They also identified the need to develop effective communication tools and strategies, institute combined training and recognition programs, develop relationships and partnerships with businesses and non-profit organizations that could lend support, and then measure and evaluate results of the joint volunteer program. The team achieved these team-building and planning efforts without financial support. In addition, Volunteer Program Coordinators generously helped deliver each other’s volunteer events, which included sacrificing personal time. During this period, the following program vision and mission statements, which continue to drive program initiatives, were developed:

**Vision** — The Interagency Volunteer Program will work collectively in recruiting, training, managing, supporting, recognizing and promoting the long-term involvement of volunteers in Southern Nevada.

**Mission** — The Interagency Volunteer Program will encourage, support and build volunteerism to conserve, protect, enhance and foster an appreciation of the diverse natural, cultural and recreational areas in Southern Nevada.

In 2004, the four federal agencies nominated a project to support these joint efforts with Southern Nevada Public Land Management Act (SNPLMA) funding in the Conservation Initiatives category. The following
project: *Cooperative Conservation: Increasing Capacity through Community Partnerships – Interagency Volunteer Program*; was approved by the Secretary of the Interior. In 2005, the National Park Service, which serves as the lead agency on the project, entered into a Great Basin Cooperative Ecosystems Studies Unit (GBCESU) Cooperative and Joint Venture Agreement with the University of Nevada, Las Vegas (UNLV) so that the UNLV Public Lands Institute (PLI) could administer the program. A program manager and support staff were hired to carry out the project. The purpose of the SNPLMA-funded IVP, as stated in the Conservation Initiative Nomination, is to:

- Develop and administer a central clearinghouse and single point of contact for public lands volunteers.
- Develop a joint volunteer recruitment process with a single database, Web site and application forms.
- Develop joint volunteer training programs.
- Connect volunteers and volunteer groups with specific land management projects, such as litter clean up, research, restoration, outdoor education, invasive weed removal, trail maintenance, native plant propagation, site stewardship, etc.
- Train interagency volunteer project leaders.
- Develop coordinated volunteer recognition programs.

Working together, the four federal agencies and UNLV PLI have achieved the above goals in the creation and implementation of the multi-agency “Get Outdoors Nevada” program, which augments and expands existing, individual agency programs, but does not replace them. In its first two years, “Get Outdoors Nevada” received local attention and national recognition.

The IVP Team created standard operating procedures for volunteer recruitment, training, and recognition to document program development and to promote program continuity. These procedures are dynamic and will be reviewed, updated, and modified as needed.
Section I: Volunteer Recruitment

Who May Use Volunteers
The Southern Nevada Interagency Volunteer Program may recruit volunteers for any of the following program partners working on federal public lands:

- The Southern Nevada Interagency Volunteer Program
- Agency employees
- Agency partners
- Other Southern Nevada Agency Partnership (SNAP) Teams

All individuals and organizations requesting assistance in recruiting volunteers are asked to follow the process described below for requesting individual and/or group volunteers.

Purpose of the Needs Assessment
The Needs Assessment lays the foundation for developing meaningful volunteer jobs. It identifies priority work that is appropriate for volunteers to do and describes the skills needed to complete the work. The following considerations should be taken into account when developing a needs assessment for any volunteer position:

1. Identify priority work. Begin by looking at the unfunded backlog of work throughout the area. Consider work that is not now being done by paid staff or by volunteers. Arrange the list of tasks in priority order, organized by division or district to keep it manageable. Make sure the list of unfunded needs is responsive to the priority needs of management, general management plans, and other key planning documents.

2. Identify what portion of the priority work would be appropriate for volunteers. As you look at your prioritized backlog of work, consider the work now done by your volunteers. How does it stack up in terms of agency priorities? Are volunteers spending time on work that is not high priority? If so, supervisory time might also be misdirected. Volunteers should always supplement, and not supplant, the work of paid staff. Volunteers may not perform law enforcement or firefighting positions. Check agency policy regarding other positions that may not be filled by volunteers.

3. Identify the skills needed. Doing this will give you your best chance for success in designing volunteer positions, finding the best volunteers to fill them, and retaining the volunteers.

Process for requesting and supervising individual operational volunteers:

1. The individual, typically an agency Supervisor, who makes the request for volunteers, must draft responses to complete the following documents: Volunteer Job Position Description (see Appendix).

2. Requester schedules a meeting with an Agency Volunteer Coordinator to discuss the draft Volunteer Job Position and the scope of work.
3. The Agency Volunteer Coordinator provides feedback and makes any recommendations for modifications.
4. Requester incorporates modifications and submits *Volunteer Job Position Description* to Agency Volunteer Coordinator for final approval.
5. Agency Volunteer Coordinator determines best method(s) to recruit and then implements the recruitment process.
6. Agency Volunteer Coordinator gathers applications from prospective, eligible volunteers and gives to the Requester.
7. Requester interviews, selects, and initiates required agency paperwork for hiring (e.g., service agreements and agency specific requirements). Requester also:
   – Trains or ensures the volunteer attends mandatory, core, and on-the-job training.
   – Supervises the volunteer.
   – Submits volunteer hours to Agency Volunteer Coordinator.
   – Evaluates the volunteer’s performance.
   – Recognizes the volunteer.
   – Initiates the *Termination of Volunteer Service Agreement*.
8. Agency Volunteer Coordinator or authorized user enters volunteer hours into the interagency database.

**Process for requesting and supervising episodic group volunteers for a specific project or event**

1. The individual making the request, typically an agency Supervisor, must draft responses to complete the following documents: Event Profile Form, which includes the *Volunteer Job Position Description forms* (see Appendix).
2. Requester schedules a meeting with Agency Volunteer Coordinator to discuss the Event Profile Form, which includes the *Volunteer Job Position Description and the scope of work that needs to be done*.
3. Agency Volunteer Coordinator provides feedback and makes any recommendations for modifications.
4. Requester incorporates modifications and submits the Event Profile Form and *Volunteer Job Position Description* to Agency Volunteer Coordinator for final approval.
5. Requester coordinates with Agency Volunteer Coordinator on project details such as date, location, time, size of the project, number of people needed, support staff needed, tools and equipment needed, and training needs.
6. Agency Volunteer Coordinator determines best method(s) to recruit and implements recruitment process.
7. Requester and Agency Volunteer Coordinator initiate required agency paperwork (e.g., volunteer service agreement form 301A (see Appendix) for the event and facilitate communication with the volunteers. Requester also ensures that the required paperwork is completed at commencement of project.
8. Requester trains volunteers for the work, including providing safety training.
9. Requester supervises the group of volunteers.
10. Requester documents and submits to the Agency Volunteer Coordinator a report, which summarizes work completed, number of volunteer hours, volunteer service agreement (including signature of each volunteer participating).
11. Agency Volunteer Coordinator ensures termination of service agreement.
12. Agency Volunteer Coordinator or authorized user enters data into interagency database.

More about the Forms
It is critical to complete the aforementioned forms. Although the process and forms used are agency specific, the information required is similar from agency to agency.

Purpose of Event Profile
An accurate event profile form is mandatory for all volunteer events requiring support from UNLV Public Lands Institute. The event profile form indicates the requested level of support from UNLV PLI.

Purpose of the Position Description
Written position descriptions are mandatory and critical to the ultimate success of a volunteer program. The purpose of a written position description is to document the work that the agency has determined to be a need. Workers’ compensation coverage will be provided, should the need arise, only for those described duties.

Written position descriptions are powerful management tools that describe priority work within the context of total staffing needs. They provide a clear statement of expectations and serve a direct role in recruiting, selecting, placing, supporting, and evaluating the volunteer. Written position descriptions can also help minimize potential liability problems. Agency-specific position descriptions generally consist of the following:

- Position Title
- Name of Supervisor
- Work Location
- Major Duties
- Goals and Outcomes
- Time Commitment
- Qualifications (knowledge, skills, experience)
- Required Training or Prerequisites
- Benefits to Volunteer
- Special Requirements

Targeted Recruitment
Targeted recruitment is the process of tailoring recruitment campaigns to a particular person or group. This method is used when attempting to fill a volunteer position that requires a particular ability on the part of the volunteer, such as a higher-than-usual level of commitment, or a specific attitude, aptitude, interest, experience, or skill set. When filling such a volunteer position, it is important to reach people who will most likely have the desired characteristics. To identify the best possible sources of volunteers for such positions, ask yourself these questions:

- What types of people are apt to have these characteristics?
• Where might they work or be involved in recreational activities?
• What benefits would they receive by performing this volunteer job?
• What will motivate them (i.e., networking, meeting new friends, etc.)?
• How will we reach this volunteer with our need?
• Where do they live, work, shop, and play?
• What do they read, watch, listen to, and attend?
• What are effective techniques to reach these prospective volunteers (person-to-person interaction through a service club, church)?
• Who, from our agency, would most likely elicit positive responses from them (a peer, an authority figure, a friend)?

Targeted recruitment might include recruiting volunteers from special populations, including people with limited income and education, people with disabilities, the unemployed, and college students. Tips for targeting recruitment campaigns for various populations are provided below.

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Volunteers celebrate National Public Lands Day by gearing up for work on the Road Restoration Project on Sept. 23, 2006 at Red Rock Canyon NCA.

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Non-Targeted Recruitment

Non-Targeted recruitment is used when the project requires a large number of volunteers and/or does not require any specific skills or lengthy commitment, for example, litter removal. The easiest way to announce a need for non-specific volunteers is through the Southern Nevada Interagency Volunteer Program Web site (www.getoutdoorsnevada.org). Other methods include:

• Notices in newsletters/newspapers (agency, corporate, church, club, etc.)
• Radio talk shows and/or TV appearances
• Public Service Announcements
• Press releases
• Table top exhibits at community events
• Word of mouth
• Other Web sites

Consider creating flyers and/or posters, which can be distributed widely in such places as:

• Bulletin boards (agency, churches, stores, businesses, etc.)
• Chambers of Commerce
• Churches
• Coffee houses
• Community centers
• Drop-in volunteer sites
• Health clubs
• Housing projects/neighborhoods
• Laundromats
• Libraries
• Medical/dental waiting rooms
• Professional organizations
• Public transportation facilities (bus stops/train stations)
• Flyers and announcements (publicity during events)
• Recreation centers
• Residential areas (door-to-door)
• Schools and universities
• Senior centers
• Shopping centers (grocery stores/malls)
• Sign up sheet for future events
• Stuffers (bills and grocery bags)
• Vehicle wraps/magnets
• Vocational and adult education bulletin boards
• Volunteer fairs and community events
• Volunteer centers
• Volunteer.gov (list job description for specific jobs; requires password)
• Other Web sites: Take Pride in America; National Public Lands Day; American Hiking Association; Great American Clean-Up; Wilderness.net; Southern Nevada Volunteer Association; volunteer.gov; RSVP; and other sites deemed appropriate.

Providing specialty promotional items at events are effective ways to enhance non-targeted recruitment. Promotional items should creatively include as much information and contact data as possible, such as events schedules, Web site address, logo, and tagline. Use recycled or recyclable materials to the extent possible. Examples of promotional items include:

• Bookmarks
• Eyeglass cases
• Lanyards
• Pens and pencils
• T-shirts
• Water bottles or custom-labeled bottled water

**Web Site Recruitment**

Post volunteer positions and projects/events to the interagency Web site [www.getoutdoorsnevada.org](http://www.getoutdoorsnevada.org).

► **Volunteer Positions**

The Project Manager will post a list of available event/job descriptions approved by respective agency volunteer coordinator. Agency Volunteer Coordinator(s) will provide volunteer position updates to the Project Manager (e.g., additions/deletions).

► **Volunteer Projects (events)**

Events posted on the Web site must be volunteer projects taking place on federal land (any part of the event) or meet the following criteria for intent and purpose:

1. Is its intent to encourage, support, and build volunteerism?
2. Is its purpose to conserve, protect, and foster an appreciation of natural, cultural, and recreation areas in Southern Nevada?

For events that will take place on federal lands it is the responsibility of the agency volunteer coordinators to send an accurate event profile form to the Project Manager at least 6 weeks in advance.

In the case of events that will not take place on federal land, the Project Manager e-mails the contact individual who has made the request to post to the Web site. The e-mail solicits written responses to questions 1 and 2, above. The Project Manager then reviews and forwards the responses to the IVP Team members, along with his or her recommendation. IVP Team Members have seven days to respond. If the IVP Team does not reach a decision within seven days, the Project Manager makes a decision.

**E-mail Newsletter**

E-mail information on volunteer opportunities using Volgistics database or other available e-mail lists.

• During the 15th week of each month, the Project Manager will send a mass e-mail to Volgistics database volunteers. The e-mail will promote current and upcoming opportunities or other pertinent program information.
• Mass newsletter e-mail to database volunteers should be limited to one time per month, if possible.
• If the opportunity is on federal land, the newsletter e-mail may include details of position or event with link to Web site for additional information and/or registration.
• If the opportunity is not on federal land, detail will not be included in newsletter e-mail, but a link to a Web site with additional information will be provided.

**Examples of Southern Nevada Organizations from which to recruit**

Red Rock Canyon Interpretive Association; Friends of Red Rock Canyon, Friends of Nevada Wilderness; Native Plant Society; Sierra Club; Red Rock Audubon; Master Gardeners; Boy Scouts/Girl Scouts; Court Ordered/mandated (limitations determined by each agency); UNLV Extension – Nevada Naturalist; Public
Lands Alliance; Hughes Corporation; Station Casinos; Bank of America; Wells Fargo; HSBC; Chamber of Commerce; Republic Services; Starbucks; REI, Timberland, and others.

Volunteer Application Process through the Get Outdoors Nevada Web site
- Volunteer completes and submits Volunteer Interest form and is entered into Volgistics as ‘Applicant’
- Database Manager sends memo to PLI notifying that info is in Volgistics
- PLI reviews information for completeness and accuracy
- PLI contacts volunteer for any missing information and/or to clarify information

Volunteer Housing
Housing availability is agency specific. Check with the respective agency Volunteer Coordinator to determine availability. General guidelines for 2011 are as follows:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLM</td>
<td>RV trailer site may be available</td>
</tr>
<tr>
<td>NPS</td>
<td>RV trailer site may be available for certain positions.</td>
</tr>
<tr>
<td>USFS</td>
<td>RV trailer sites may be available.</td>
</tr>
<tr>
<td>USFWS</td>
<td>RV trailer sites may be available.</td>
</tr>
</tbody>
</table>
Section II: Volunteer Training

The Interagency Volunteer Program team (IVP) is required to provide training to volunteers; team members collaborate to develop and manage training schedules. The IVP team and respective government agencies are dedicated to the education and welfare of volunteers, and they ensure volunteers receive the best training available in a timely manner.

Volunteer training is determined by job the description and the requirements of each agency, with the exception of New Volunteer Orientation, which is recommended for all new operational volunteers. All operational volunteers should complete interagency volunteer orientation within six months of beginning a volunteer position. All new volunteers complete interagency orientation within six months. The course will be offered a minimum of two times per year, in the spring and fall. At least two members of the Interagency Volunteer team will be present to conduct and host the Interagency Volunteer Orientation training.

Volunteers may be required to complete certain job specific training and/or encouraged to complete optional training courses as determined by the volunteer Supervisor. If a volunteer can demonstrate that he/she possess the skills required for the position, the volunteer Supervisor may waive additional training.

Volunteer training and orientation is offered to:

1. Volunteers covered under a signed volunteer agreement
2. Agency Staff/Contract employees/Partners that work directly with volunteers

To improve the educational level within the community, training may be offered to the following:

1. State, county, city, agency staff, contract employees not working directly with volunteers, partners and volunteers
2. Tour-guides from private companies
3. Private community service organizations

Training Priority

Class size may have a minimum and maximum enrollment requirement that will be determined by the class instructor. Classes will be filled on a first come-first serve basis. If class size becomes an issue, priority will be determined by the above order. If a training cost is involved, categories four through six will be responsible for the cost of the class.

Volunteer Orientation

All new operational volunteers will be required to complete interagency orientation training within six months of their respective start dates. Historically, this training has been conducted in a classroom, taking 4-5 hours. The IVP program has contracted with UNLV Distance Education to have this training automated. Once completed volunteers will be able to take this computer-based training at their own pace. Each agency will have 15 CD copies of this newly automated training to lend out to volunteers.

When in person…
### Day 1 | Interagency Volunteer Orientation | 4-5 hours

Orientation may be scheduled to include a second day of training for volunteers participating in the First Aid/CPR/AED/Blood borne pathogens training.

**Automated version...**

Completed at volunteers’ unique pace.

### Day 2 | First Aid/CPR/AED/Blood borne Pathogens | 8-9 hours

**Job Specific Training**

Job specific training is job related and is offered as needed, individually or in a group setting, depending upon the circumstances. Job specific training is the type of training that a volunteer would be required to take per direction from his/her volunteer Supervisor and as part of his/her duties as outlined in the position description. It is the responsibility of the volunteer Supervisor to determine what training would be required. If the volunteer Supervisor is unable to provide the required training, the Supervisor should contact the respective interagency agency volunteer coordinator to request support. A volunteer should never perform an activity that requires specific training without having successfully completed that training. The following are examples of job specific training courses that may be offered:

**For Field Volunteers**

- Radio Operations and Communications
- Map, Compass, and GPS
- Desert and Wilderness Survival
- Safety (A more in-depth field safety relating to tools, equipment management, etc. for the job)
- Explosives Identification
- Vehicle Classes
  - ATV/Motorcycle Training
  - Defensive Driving
  - Off-road Driving

**For office Volunteers**

- Customer Service
- Computer Skills (must have favorable adjudicated background check and pass security course)

**Optional Training**

Optional training will be offered three times per year. It is recommended that the fall session be delivered during October/November, the winter sessions be delivered in February/March, and the spring session be held May/June. Each session of classes will be held over a two-month period and may consist of day and evening classes.
The interagency team will work together to set the class schedule and find course instructors. The team will make an effort to develop a schedule including instructor bios, course descriptions and other pertinent details. The schedule will be promoted on the Web site and elsewhere as determined by the team.

The classes and number of classes per session will be determined by work schedules and other scheduled events. Some classes require or would be best taught during an all day session. Others require less time, and could be combined with other classes to create a full-day schedule. Field trips can complement class instruction and may even be offered without classroom instruction. The following are examples of optional training courses that may be offered:

- Anthropology
- Archaeology
- Astronomy
- Botany
- Cultural Resources
  - European
  - Native American
  - Spanish Trail
- Desert Ecology
- Fire
- Geology
- History
- Hydrology
- Invasive Weeds
- Lands Issues
- Law Enforcement
- Leave No Trace
- Rock Climbing
- Trails
  - Hiking
  - Skiing/Winter Sports
- Weather
- Wilderness
- Wild Horse and Burro
- Wildlife
  - Aquatic
  - Bats
  - Birds
  - Insects and Arachnids
  - Invasive Species
  - Mammals
  - Reptiles
- Threatened/Endangered Species
- Tortoise

Training Evaluation
To ensure the quality of training courses, an evaluation form (see Appendix) will be completed at the end of each class and turned in to the Interagency Volunteer Program representative for analysis.

Training Recordkeeping
The history of volunteer training and orientation that each volunteer satisfactorily completes is tracked and documented.
Section III: Volunteer Recognition

Recognition for volunteers will occur annually; the form of this recognition may vary, depending on the availability of funds, as determined annually by the Interagency Volunteer Program (IVP) team. However, Volunteer Supervisors are encouraged to recognize their volunteers throughout the year if they wish. The team discourages competing with the scheduled interagency recognition times and requests that Volunteer Supervisors coordinate closely with their respective agencies’ Volunteer Coordinators to minimize overlap and maximize adherence to agency policy regarding volunteer recognition.

Volunteer Appreciation Week
Nationally, volunteers are recognized in April of each year as National Volunteer Week. The IVP team will recognize volunteers during this week. The IVP team determines the content, and mails the package to all database volunteers with active hours during the preceding 12-month-period.

Annual Volunteer Banquet/Awards Ceremony
The annual volunteer banquet/awards ceremony takes place in the fall of the year (October/November). Agency Federal Managers are invited to participate in the event.

- Invitations and awards are based upon federal fiscal year.
- Volunteers with 20 hours or more the preceding fiscal year are invited; they also are eligible for award nomination. The nomination process will begin prior to the end of the fiscal year for which the volunteer is nominated.
- The IVP team determines the final invitation list, which may include any special guests. If possible, the IVP team may choose to allow volunteers to invite a guest to the recognition event as part of their recognition.
- The event may include breakfast, lunch, or dinner as determined by the IVP team.
- Volunteers may be given a recognition gift prior to leaving the event. Gift will be determined by the IVP team. The IVP team will develop the event agenda.
- IVP Nomination forms will be distributed to field Supervisors and others as identified by IVP team members at least eight weeks prior to the event and returned to the IVP team six weeks prior to the event.
- IVP team members will use documented criteria to rank volunteer nominations and identify volunteers to be recognized.
Annual Volunteer Awards

Following the fiscal year, which runs from October through September, the Southern Nevada Interagency Volunteer Program (IVP) will organize a volunteer recognition event for volunteers that have contributed 20 hours or more the preceding fiscal year. At the recognition events, one award may be given in each of the following categories:

1. Sponsor of the Year
2. Volunteer of the Year (individual)
3. Volunteer Group of the Year
4. Lifetime Achievement
5. Volunteer Supervisor of the year
6. Special Award (optional each year)

Nomination Process and Forms

Nomination forms are used to solicit nominations for each category from Agency Staff. Nomination forms should be provided to staff at least ten (10) weeks prior to the recognition event, with a deadline for return of the forms being at least six (6) weeks prior to the event. All nominees will be invited to the recognition event.

<table>
<thead>
<tr>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor of the Year</td>
</tr>
<tr>
<td>Volunteer of the Year</td>
</tr>
<tr>
<td>Volunteer Group of the Year</td>
</tr>
<tr>
<td>Lifetime Achievement Award</td>
</tr>
<tr>
<td>Volunteer Supervisor of the Year</td>
</tr>
<tr>
<td>Special Award</td>
</tr>
</tbody>
</table>

Rating Committee

The rating committee reviews nominations from each agency and ultimately determines the recipients for each award category. The rating committee should comprise the Interagency Volunteer Team. The rating committee will meet and review the nominations and select recipients together at least four (4) weeks prior to the annual recognition event.
Selection Criteria for Nominees

After nominations are received from Agency staff, the rating committee will use specific criteria to evaluate and rate them. Listed below are the forms used to evaluate nominees, the purpose of each award, and the criteria used by the committee in each category.

<table>
<thead>
<tr>
<th>Rating Forms</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>FM 200</td>
<td>Sponsor of the Year</td>
</tr>
<tr>
<td>FM 201</td>
<td>Volunteer of the Year (individual)</td>
</tr>
<tr>
<td>FM 202</td>
<td>Volunteer Group of the Year</td>
</tr>
<tr>
<td>FM 204</td>
<td>Lifetime Achievement Award</td>
</tr>
<tr>
<td>FM 205</td>
<td>Volunteer Supervisor of the Year</td>
</tr>
<tr>
<td>FM 206</td>
<td>Special Award</td>
</tr>
</tbody>
</table>

The following selection criteria for each of the awards must be used to determine the recipient. All awards must be considered for the time frame within the fiscal year preceding the award.

**Sponsor of the Year -- Form: FM200**

**Purpose:** This award recognizes organizations that have made a significant financial or in-kind contribution to the volunteer program. Donors will determine the value of in-kind contributions.

**Criteria:** Review nominations using the criteria below to make a selection.
- Value of donation (must be greater than $250)
- Interagency involvement
- Ease of working relationship
- Level and quality of service or product given

**Volunteer of the Year -- Form: FM201**

**Purpose:** This award recognizes individuals who have contributed a considerable amount of time volunteering on Southern Nevada Public Lands as an interagency volunteer and does exemplary work in serving one or more agency missions. The volunteer’s service being recognized was performed within the fiscal year.

**Criteria:** Review nominations using the criteria below to make a selection.
- The volunteer should have a considerable # of hours
- Interagency service (number of agencies the volunteer has worked with)
- Level of Safety awareness
- Impact to and support of agency mission
- Supervision required
- Leadership the volunteer demonstrated
- Initiative/ownership
Volunteer Group of the Year -- Form: FM202

Purpose: This award recognizes a group that has contributed a considerable amount of time volunteering on Southern Nevada Public Lands, completing exemplary work in serving one or more agency missions. Recipient performed the work within the fiscal year.

Criteria: Review nominations using the criteria below to make a selection.
The volunteer group should have a considerable # of hours
Interagency service (number of agencies the volunteer group has worked with)
• Level of Safety awareness
• Impact to and support of agency mission
• Supervision required
• Leadership the volunteer group demonstrated
• Initiative/ownership

Lifetime Achievement -- Form: FM204

Purpose: This award recognizes a volunteer who has dedicated a minimum of three years to the program, and has made a positive impact. A volunteer considered for this award has done exemplary work and likely is under consideration for numerous awards. A recipient cannot receive this award more than once, and the award may be given posthumously.

Criteria: Review nominations using the criteria below to make a selection.
• Number of years in service (minimum of 3)
• Interagency involvement
• Number of service hours
• Impact to agency mission
• Efficiency (Has saved the government money through creating efficiencies.)
• Initiative (Takes initiative on projects and has demonstrated safety.)

Volunteer Supervisor of the Year -- Form: FM 205

Purpose: This award recognizes volunteer supervisors for their outstanding dedication to the volunteer, the project, and the agency. Supervisors may be agency staff, volunteers, contractors, or others that have been directly involved as an assigned supervisor of volunteers throughout the fiscal year.

Criteria: Review nominations using the criteria below to make a selection.
• Is available and supportive (tools, moral, emotional)
• Recognizes volunteers for their efforts
• Is easy and fun to work with
• Represents agency and interagency programs well
• Possesses organizational skills
• Communicates well and demonstrates leadership
Special Awards -- Form: FM206

Purpose and Criteria: The name of this award will be changed to reflect its purpose, as appropriate. Special awards may, or may not, be given every year. This category is reserved for outstanding achievements or events such as saving someone’s life, preventing a catastrophe, or for recognizing groups or individuals, such as founders or families, that have assisted with the program. The unique service that a volunteer has provided may also qualify them for this award.
**Section IV. Volunteer Event Guidelines**

A volunteer event is a working/educational event – such as a project for clean-up, trail work, restoration, or planting – and is distinguished from a volunteer recognition event.

Volunteer events can be large (100+) or small (<30) but usually do not require a specific skill set, so many people are able to learn how to do it on the spot. Volunteer Supervisors are encouraged to coordinate with the interagency volunteer event schedule so that the overlap between events is minimized, the competition for volunteers is reduced, and the likelihood of staff burnout is decreased. Increased coordination and communication can only result in a better event for both the staff and the volunteers. Many times, by coordinating with the agency Volunteer Coordinator and thus the Interagency Team, Volunteer Supervisors have access supplies and materials that they otherwise may have a hard time pulling together.

The IVP will encourage other SNAP teams to conduct events around recognized national events; i.e. National Trails Day (June), National Public Lands Day (September), National Wildlife Week (October), Earth Day (April 22), Great American Clean-Up Day (March/April). The interagency volunteer team will ensure that National volunteer days are recognized by coordinating throughout the year with SNAP teams to identify conservation projects. Projects will be driven by the type of work that needs to be completed by the agencies.

**Four (4) months prior to event confirm the following**

- Project Supervisor and agency volunteer coordinator meet to complete *Volunteer Event Profile*, documenting event date and times, nature of event (i.e. clean-up/planting/trail restoration, etc.), general location of event (i.e. Lake Mead NRA), minimum/maximum number of volunteers needed, and water desired (i.e. breakfast foods, lunch, snacks, etc.).
- Agency volunteer coordinator contacts Project Manager to discuss recruiting methods.
- Project Manager may list event on Web site, www.getoutdoorsnevada.org, but does not open for registration until six (6) weeks prior to event.
- Project Manager may list event on other volunteer sites.
- Project Manager may register on Take Pride in America Web site.
- Project Manager may seek event sponsors.

**Three (3) months prior to event**

Project Supervisor completes project checklist identifying needs such as tools, giveaways, banners, tables/chairs, etc., in order to determine which supplies are needed, and then provides the list to the agency volunteer coordinator.

**Two (2) months prior to event**

- Project Supervisor advises agency volunteer coordinator of exact event location and provides directions.
- Project Supervisor and agency volunteer coordinator develop 'job description/agreement form/Risk Management Worksheet.
• Project Manager may begin actively to publicize event through media releases, UNLV campus e-mail and student union plasma screen, flyers, mass e-mail to database.

Six (6) weeks prior to event
• Project Manager opens Web site registration for project.

One (1) month prior to event
• Project Manager reviews recruiting progress to evaluate need for additional outreach (i.e., how many are recruited, how many more needed.)
• Project Manager steps up or slows media/outreach efforts.
• List of final needs/orders confirmed

Two (2) weeks prior to event
• Project Manager sends confirmations to volunteers and includes any critical information.
• Project Manager coordinates with project Supervisor to identify spokesperson for media and develop talking points.
• Project Supervisor does final site review to ensure area is ready for project.
• Agency Volunteer Coordinator provides completed Group Agreement form to Project Supervisor (agency specific).

One (1) week prior to event
• Project Manager closes registration and e-mails registration list to Project Supervisor.
• Project Supervisor does final check of needs, confirms any orders placed (e.g., toilets, canopies, banners, printed materials, etc.).
• Project Supervisor completes Event Summary and distributes to event staff.

Event Day
• Project Supervisor brings ‘event kit’ which may include: duct tape, masking tape, scotch tape, twine (for hanging banners), scissors, permanent markers, stapler, staples, pens, clip boards, microphone, communication radios, first aid kit, safety vests, paper towels, hand wipes, pre-registration lists, Get Outdoors Nevada and Take Pride in America banners, interagency brochures, Post-it® notes.
• Project Supervisor may bring promotional info for future events
• Project Supervisor may bring directional signs if needed (i.e., NPS and BLM have their own)
• Project Supervisor manages registration and requests assistance from project Manager if needed (registration process may be unique to each land management agency).
• Project Supervisor coordinates photographer, media/publicity with project Manager if needed.
• Project Supervisor ensures safety talk is delivered to volunteers prior to start of the event. Talk includes: Use of tools – safe techniques, potential hazards – plants, animals, ammunition, hydration – environmental conditions (i.e. uneven surface, flash floods, etc.), personal safety – what to do if hurt.
  o Safety equipment includes first aid kit, radios, water, gloves, hats, sunscreen, close-toed shoes, and long pants.
Post event (within 10 days following event)

- Project Supervisor must use agency procedures to report any accidents/injuries immediately following event and should communicate any issues with the Volunteer Coordinator and Project Manager.
- Project Supervisor, Volunteer Coordinator and Project Manager may want to hold a wrap-up meeting with staff who participated to get what worked and what didn’t work resulting in event evaluation and adaptive improvement for the future.
- Project Supervisor forwards event photos and accomplishments to agency Volunteer Coordinator and Project Manager.
- Project Manager may publicize through www.getoutdoorsnevada.org and newsletter e-mail, Take Pride in America Web site, and other appropriate Web sites.

Volunteer Event Registration / Check-In Procedure Guidelines

► Bureau of Land Management

- Agency volunteer coordinator will complete a Volunteer Services Agreement for Natural Resources Agencies Form 301A (see Appendix) for event with Line manager signature, and all group and individual volunteers will be covered under that agreement.
- A group agreement will be visibly posted at registration table.

Indians

- Interagency Volunteer Program (IVP) registration form will list individual pre-registrants. Pre-registrants must provide signature upon check-in.
- Non pre-registered volunteers must complete and sign the IVP registration form.
- Parental Approval section of the 301A form must be completed and signed for volunteers under 18 years of age.

Groups

- Groups must provide a list of participants (in advance if possible). This information will be listed on IVP registration form for that group, and each member of the group will need to provide a signature on that form upon check-in.
- Parental Approval form must be completed and signed for volunteers under 18 years of age.

► National Park Service

- Agency volunteer Manager will complete and sign a Volunteer Services Agreement for Natural Resources Agencies Form 301A, and all group and individual volunteers will be covered under that agreement.
- A group agreement will be visibly posted at registration table.

Indians

- Interagency Volunteer Program (IVP) registration form will list individual pre-registrants. Pre-registrants must provide signature upon check-in.
- Non pre-registered volunteers must complete and sign the IVP registration form.
• Parental Approval section of the 301A form must be completed and signed for volunteers under 18 years of age.

Groups

• Groups must provide a list of participants (in advance if possible). This information will be listed on IVP registration form for that group, and each member of the group will need to provide a signature on that form upon check-in.
• Parental Approval form must be completed and signed for volunteers under 18 years of age.

► U.S. Forest Service

• Forest Service representative and Forest Service Line Officer will complete and sign a Volunteer Services Agreement for Natural Resources Agencies Form 301A, and all group and individual volunteers will be covered under that agreement.
• A group agreement will be visibly posted at registration table.

Individuals

• Interagency Volunteer Program (IVP) registration form will list individual pre-registrants. Pre-registrants must provide signature upon check-in.
• Non pre-registered volunteers must complete and sign the IVP registration form.
• Parental Approval section of the 301A form must be completed and signed for volunteers under 18 years of age.

Groups

• Groups must provide a list of participants (in advance if possible). This information will be listed on IVP registration form for that group, and each member of the group will need to provide a signature on that form upon check-in.
• Parental Approval form must be completed and signed for volunteers under 18 years of age.

► U.S. Fish & Wildlife Service

• Agency volunteer coordinator will complete and sign a Volunteer Services Agreement for Natural Resources Agencies Form 301A for event, and all group and individual volunteers will be covered under that agreement.
• Group agreement will be visibly posted at registration table.

Individuals

• Interagency Volunteer Program (IVP) registration form will list individual pre-registrants. Pre-registrants must provide signature upon check-in.
• Non pre-registered volunteers must complete and sign the IVP registration form.
• Parental Approval section of the 301A form must be completed and signed for volunteers under 18 years of age.

Groups

• Groups must provide a list of participants (in advance if possible). This information will be listed on IVP registration form for that group, and each member of the group will need to provide a signature on that form upon check-in.
• Parental Approval form must be completed and signed for volunteers under 18 years of age.
Appendix (forms, etc.)
Definitions

**Volunteer:** Any person who has completed and is operating under a volunteer agreement, whether individual or group agreement, controlled by one of the four government land management agencies.

**Operational Volunteer:** These are volunteers who perform volunteer duties on a regular schedule.

**Event Volunteer:** These are volunteers who sign up to work special events or projects.

**Agency Staff:** Any federal government employee.

**Contract Employee:** Any contractor operating as a staff member for one of the four government land use agencies.

**Partner:** Any company, group, or organization operating under a memo of understanding, or agreement form; signed and approved by one of the four federal land management agencies, or others as determined by the IVP team.
Volunteer Services Agreement for Natural Resources Agencies
for Individuals or Groups

*Please print when completing this form*

<table>
<thead>
<tr>
<th>Site Name/Project Leader</th>
<th>Agency</th>
<th>Reimbursement (if any)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of Volunteer or Group Leader – Last, First, Middle</th>
<th>Age (If Individual Agreement)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Under 18</td>
<td>18-25</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Are you a U.S. Citizen?</th>
<th>Email Address</th>
<th>Home Phone</th>
<th>Mobile Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>Visa Type</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>IF VOLUNTEER IS UNDER AGE 18 – Name of Parent or Legal Guardian</th>
<th>Home Phone</th>
<th>Mobile Phone</th>
<th>Email Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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</thead>
</table>

I affirm that I am the parent/guardian of the above named volunteer. I understand that the agency volunteer program does not provide compensation, except as otherwise provided by law; and that the service will not confer on the volunteer the status of a Federal employee. I have read the attached description of the service that the volunteer will perform.

I give my permission for ________________________________ to participate in the specified volunteer activity sponsored by ________________________________ at _________________________________.

(Name of Sponsoring Organization, if applicable) (Name of Volunteer Duty Station)

From ________________________________ to _________________________________.

(Parent/Guardian Signature)

<table>
<thead>
<tr>
<th>Emergency Contact Name</th>
<th>Home Phone</th>
<th>Mobile Phone</th>
<th>Email Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>
GOVERNMENT OFFICIAL COMPLETES THIS SECTION

Description of service to be performed. Include details such as time and schedule commitment, use of personal equipment, government vehicle, skills required (note certifications if necessary), level of physical activity required, etc. Attach the complete job description and job hazard analysis to this form. If this is a group agreement, the leader is to provide the group name, a complete list of group participants to be attached to this form, and parental approval (above) completed for each volunteer under the age of 19.

<table>
<thead>
<tr>
<th>Government Vehicle required?</th>
<th>Yes</th>
<th>No</th>
<th>Valid State Driver’s License</th>
<th>International Driver’s License</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Vehicle to be used?</td>
<td>Yes</td>
<td>No</td>
<td>Please verify that the volunteer is in possession of one of these documents. DO NOT keep a copy of the document for his/her file.</td>
<td></td>
</tr>
</tbody>
</table>

I understand that I will not receive any compensation for the above service and that volunteers are NOT considered Federal employees for any purpose other than tort claims and injury compensation. I understand that volunteer service is not creditable for leave accrual or any other employee benefits. I also understand that either the government or I may cancel this agreement at any time by notifying the other party.

I understand that my volunteer position may require a reference check, background investigation, and/or a criminal history inquiry in order for me to perform my duties.

I understand that all publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as specifically stated in the attached job description, will become the property of the United States, and as such, will be in the public domain and not subject to copyright laws.

I understand the health and physical condition requirements for doing the work as described in the job description and at the project location, and certify that the statement I have checked below is true:

☐ I know of no medical condition or physical limitation that may adversely affect my ability to provide this service.

☐ I do know of a medical condition or physical limitation that may adversely affect my ability to provide this service and have explained it to ________________________________.

(Name of Agency Official)

I do hereby volunteer my services as described above, to assist in agency-authorized work. I agree to follow all applicable safety guidelines.

______________________________  ________________________________
(Signature of Volunteer)  (Date)

The above-named agency agrees, while this arrangement is in effect, to provide such materials, equipment, and facilities that are available and needed to perform the service described above, and to consider you as a Federal employee only for the purposes of tort claims and injury compensation to the extent not covered by your volunteer group, if any.

______________________________  ________________________________
(Signature of Government Representative)  (Date)

Termination of Agreement

Volunteer requests formal evaluation  ☐ Yes  ☐ No  Evaluation Completed  ________________________________  (Date)

Agreement terminated on  ________________________________  ________________________________
(Date)  (Signature of Government Representative)
Public Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) and U.S. Department of the Interior (USDI) prohibit discrimination in all programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA and USDI are equal opportunity providers and employers.

Privacy Act Statement

Collection and use is covered by Privacy Act System of Records OPM/GOVT-1 and USDA/OP-1, and is consistent with the provisions of 5 USC 552a (Privacy Act of 1974), which authorizes acceptance of the information requested on this form. The data will be used to maintain official records of volunteers of the USDA and USDI for the purposes of tort claims and injury compensation. Furnishing this data is voluntary, however if this form is incomplete, enrollment in the program cannot proceed.
## Southern Nevada Interagency Volunteer Training Evaluation

Please indicate your level of agreement with each statement by placing an X in the appropriate column for each statement.

<table>
<thead>
<tr>
<th>Statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>The announced objectives of the session were met.</td>
</tr>
<tr>
<td>I will use this information in the volunteer work I do.</td>
</tr>
<tr>
<td>The handouts were useful.</td>
</tr>
<tr>
<td>The presenter was well prepared.</td>
</tr>
<tr>
<td>The presenter was knowledgeable.</td>
</tr>
<tr>
<td>The presenter used a variety of methods to share information during the session.</td>
</tr>
<tr>
<td>I would recommend this training to a friend.</td>
</tr>
<tr>
<td>I felt engaged in the material during the session.</td>
</tr>
<tr>
<td>It was worth my time to attend this session.</td>
</tr>
<tr>
<td>I would like to attend another training session by this presenter.</td>
</tr>
<tr>
<td>I would like to attend another training session on this topic.</td>
</tr>
</tbody>
</table>

How could this training be improved?

What other topics would you like to see offered as training sessions?

Date ____________________
Location ________________________________
Name of Project:

Project Supervisor Name & Contact Information:

Agency/SNAP team(s):
Date:
Location:

Time:
# Volunteers Needed:
Age requirement (if any):
Required experience or skills:

Will Port-A-Potties be needed?

Would you like the Conservation Education team to prepare a service learning component to the event?

Description (if more than one project, please number and describe each project, including description of work and number of volunteers needed for each):

Additional Participating Groups (if known):
Volunteer Event Accomplishments

Instructions:
Please fill out and return this form within 5 business days of the completion of your event. Forms can be emailed to dan.chase@unlv.edu

Name of Event:

Date:

Location:

Type of event (i.e., clean up, restoration, etc.):

Sponsors:

Participating Groups:

# Volunteers Participating:

# Hours Contributed (total for group):

Accomplishments: (must be quantitative/measurable – i.e. feet of trail, cubic yards of litter, feet of fence, square area, etc.)

Recycled Materials: (list any and all recycled materials, i.e. mulched brush, plastic bottles, concrete)
Volunteer Program
Needs Assessment Worksheet

<table>
<thead>
<tr>
<th>Unfunded Work That Needs To Be Done</th>
<th>Appropriate Work For Volunteers To Do</th>
<th>Skills Needed To Do The Work</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

Area Name:  
Date:
Volunteer Job Description

Job Title:

Supervisor:

Location:

Project Duration:

Hours Per Week:   Hours Per Month:

Description of Duties:

Benefits to Volunteer:

Goal/Outcome of Job:
Volunteer Awards:

Nomination Instructions and Forms
Rating Criteria Forms
Instructions for Nominating ‘Sponsor of the Year’

The Southern Nevada Interagency Volunteer Program is seeking nominations for Sponsor of the Year. Please review the criteria below and use FM 100 to write a narrative of 500 words or less to address the following criteria against your volunteer will be evaluated.

Important: Nominees will be rated against the following criteria. Please include in your narrative as much detail as possible on each of the criteria below and provide examples where appropriate.

**Sponsor of the Year**

- Only nominate a sponsor for contributions within the past fiscal year.
- The sponsor’s donation(s) must amount to more than $250 dollars (may be financial or in-kind, but not volunteer hours).
- Please include information about the following and provide examples where appropriate when making your nomination:
  - Financial or in-kind donation amount
  - Interagency involvement – which federal land management agencies has the sponsor helped?
  - How easy was the sponsor to work with?
  - If a service was provided please rate the quality of that service (was service timely, relative to agency mission, critical to project)
Southern Nevada Interagency Volunteer Program
Sponsor of the Year Nomination

I would like to nominate…

Sponsor Name_____________________________ Phone Number____________________

Your Name______________________________ Phone Number____________________

Your Agency_______________________________

I am nominating this sponsor because…
(Limit your response to 500 words or less)
Instructions for Nominating ‘Volunteer of the Year’

The Southern Nevada Interagency Volunteer Program is seeking nominations for Volunteer of the Year. Please review the criteria below and use FM 101 to write a narrative of 500 words or less to address the following criteria against which your volunteer will be evaluated.

Volunteer of the Year
- Only nominate a volunteer for contributions within the past fiscal year.
- Only nominate a volunteer who has made significant contributions to your agency’s volunteer program.

Important: Nominees will be rated against the following criteria. Please include in your narrative as much detail as possible on each of the criteria below and provide examples where appropriate.

- Number of hours the volunteer contributed this fiscal year
- Interagency involvement – which federal land managing agencies has the volunteer helped?
- Level of safety awareness (always wears safety equipment, follows check-in/out procedures, encourages others to follow safety procedures)
- Impact to agency and support of agency mission (work would not be completed without volunteer, specialized skills difficult to replace)
- Level of supervision required
- Initiative and ownership (exceeds expectation, takes ownership, brings new ideas)
- Leadership demonstrated (frequency and level of leadership)

FM100
Southern Nevada Interagency Volunteer Program
Volunteer of the Year Nomination

I would like to nominate…

Volunteer Name___________________________ Phone Number______________________

Your Name_______________________________ Phone Number______________________

Your Agency_______________________________

I am nominating this volunteer because
(Limit your response to 500 words or less) -
Instructions for Nominating ‘Volunteer Group of the Year’

The Southern Nevada Interagency Volunteer Program is seeking nominations for Volunteer Group of the Year. Please review the criteria below and use FM 102 to write a narrative of 500 words or less to address the following criteria against your volunteer will be evaluated.

Volunteer Group of the Year Nomination Criteria

- Only nominate groups for their contributions within the past fiscal year.
- Only consider a volunteer group that has made significant contributions to your agency’s volunteer program

Important: Nominees will be rated against the following criteria. Please include in your narrative as much detail as possible on each of the criteria below and provide examples where appropriate.

- Number of hours the group contributed
- Interagency involvement – which federal land managing agencies has the volunteer group helped?
- Level of safety awareness (always wears safety equipment, follows check-in/out procedures, encourages others to follow safety procedures)
- Impact to agency and support of agency mission (work would not be completed without volunteer, specialized skills difficult to replace)
- Level of supervision required
- Initiative and ownership (exceeds expectation, takes ownership, brings new ideas)
- Leadership demonstrated (frequency and level of leadership)
Southern Nevada Interagency Volunteer Program
Volunteer Group of the Year Nomination

I would like to nominate...

Group Name____________________________  Phone Number______________________

Your Name____________________________ Phone Number______________________

Your Agency____________________________

I am nominating this volunteer because…
(Limit your response to 500 words or less)
Instructions for Nominating “Lifetime Achievement”

The Southern Nevada Interagency Volunteer Program is seeking nominations for Lifetime Achievement Award. Please review the criteria below and use FM 104 to write a narrative of 500 words or less to address the following criteria against which your volunteer will be evaluated.

- Lifetime Achievement Nomination Criteria
  - Nominee must have contributed a minimum of three years of service to the interagency program (one or more agencies).
  - Nominee must NOT have received this award in the past.

**Important:** Nominees will be rated against the following criteria. Please include in your narrative as much detail as possible on each of the criteria below and provide examples where appropriate.

- Number of years in service
- Interagency involvement (list all agencies where the volunteer has worked)
- Number of hours worked during life of service
- Impact to agency and support of agency mission
- Saved the government money
- Takes initiative on projects and demonstrates safety
Southern Nevada Interagency Volunteer Program
Lifetime Achievement Nomination

I would like to nominate…

Volunteer Name________________________________ Phone Number____________________

Your Name________________________________ Phone Number____________________

Your Agency______________________________

I am nominating this volunteer supervisor because
(Limit your response to 500 words or less)
Instructions for Nominating ‘Supervisor of the Year’

The Southern Nevada Interagency Volunteer Program is seeking nominations for Volunteer Supervisor of the Year. Please review the criteria below and use FM105 to write a narrative of 500 words or less to address the following criteria against which your volunteer supervisor will be evaluated.

**Supervisor of the Year Nomination Criteria**
Consider a Supervisor (they can be an agency volunteer or paid staff) that has been responsible for supervising volunteers as a regular part of their job during this past fiscal year.

**Important:** Nominees will be rated against the following criteria. Please include in your narrative as much detail as possible on each of the criteria below and provide examples where appropriate.

- Supervisor’s availability and support.
- Recognition that the supervisor provided to their volunteers
- Ease of working relationship. (Was the supervisor easy to work with and talk to?)
- Agency and Interagency representation. (Did the supervisor do well at representing the agency and/or interagency mission of protecting the resources while serving the public?)
- Organization Skills
- Communication and direction
- Leadership (frequency and level of leadership)
Southern Nevada Interagency Volunteer Program
Supervisor of the Year

I would like to nominate…

Supervisor Name__________________________ Phone Number__________________________

Your Name_______________________________ Phone Number__________________________

Your Agency_______________________________

I am nominating this volunteer supervisor because…
(Limit your response to 500 words or less)
Instructions for Nominating ‘Special Award’

The Southern Nevada Interagency Volunteer Program is seeking nominations for Special Award. Please review the criteria below and write a narrative of 500 words or less to address the following criteria against which your volunteer supervisor will be evaluated.

Important: Nominees will be rated against the following criteria. Please include in your narrative as much detail as possible on each of the criteria below and provide examples where appropriate.

Special Award Nomination Criteria

The special award category is not necessarily given every year. It is meant to recognize outstanding achievements or events such as saving someone’s life or otherwise preventing a catastrophe. Agency staff is NOT eligible for this award.

I would like to nominate…

Name__________________________________ Phone Number____________________

Your Name_______________________________ Phone Number____________________

Your Agency_______________________________

I am nominating this group/individual volunteer because…
(Limit your response to 500 words or less)
Volunteer Nomination Rating Criteria
Rating Criteria Form 200
Interagency Volunteer Program Awards
Sponsor of the Year

For Fiscal Year ____________

Name of Nominee_______________________________________________________
Name of Rating Official__________________________________________________

<table>
<thead>
<tr>
<th>Rating Criteria</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Financial or in-kind donations</td>
<td></td>
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</tr>
<tr>
<td>a) $250-400 = 1</td>
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<td>b) $401-600 = 2</td>
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<td>c) $601-800 = 3</td>
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<td>d) $801-1000 = 4</td>
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<td>e) ~&gt;1000 = 5</td>
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<td>2. Interagency Involvement</td>
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<tr>
<td>One point for each agency where the</td>
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<tr>
<td>nominee sponsored events.</td>
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<td>a) US Fish and Wildlife Service</td>
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<td>b) National Park Service</td>
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<tr>
<td>c) Bureau of Land Management</td>
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<tr>
<td>d) US Forest Service</td>
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<td>3. Ease of working relationship</td>
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<td>a) Coordination time required from I</td>
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<td>b) Sponsor met timelines</td>
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<td>c) Sponsor understood needs of the</td>
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<tr>
<td>agency</td>
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<td>4. Quality of Service</td>
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<tr>
<td>a) Product or service was delivered</td>
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<td></td>
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<tr>
<td>b) Product or service was relative</td>
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<tr>
<td>c) Without the product or Service</td>
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<td>the event would not have been possible</td>
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<tr>
<td>Total Score (add scores for criteria 1-4)</td>
<td>Maximum score - 19</td>
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</tbody>
</table>
Rating Criteria Form 201
Interagency Volunteer Program Awards
Volunteer of the Year

For Fiscal Year ____________

Name of Nominee_______________________________________________________
Name of Committee Member______________________________________________

<table>
<thead>
<tr>
<th>Rating Criteria</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of service hours within fiscal year</td>
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</tr>
<tr>
<td>a) 100-399 hours = 1 point</td>
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<td>b) 400-699 hours = 2 points</td>
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<td>c) 700-999 hours = 3 points</td>
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<td>d) 1000 – 1299 hours = 4 points</td>
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<td>e) 1300+ = 5 points</td>
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<td>2. Interagency Service</td>
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<tr>
<td>One point for each agency in which the Nominee</td>
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<tr>
<td>volunteered</td>
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<tr>
<td>a) US Fish and Wildlife Service</td>
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<tr>
<td>b) National Park Service</td>
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<tr>
<td>c) Bureau of Land Management</td>
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<td></td>
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<tr>
<td>d) US Forest Service</td>
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<tr>
<td>3. Level of safety awareness</td>
<td></td>
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<tr>
<td>a) Safety Equipment was always worn = 2 points</td>
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<tr>
<td>b) Used Check in and Check out procedures = 2 points</td>
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<tr>
<td>c) Encouraged others to be a safe worker = 1 point</td>
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<tr>
<td>4. Impact to agency and support of agency mission</td>
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<tr>
<td>a) Job would not have been completed without work of</td>
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<tr>
<td>the volunteer = 2 points</td>
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<tr>
<td>b) Skills of the volunteer are specialized and would</td>
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<tr>
<td>be difficult to replace = 2 points</td>
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</tbody>
</table>
### Rating Criteria (continued) Volunteer of the Year

<table>
<thead>
<tr>
<th>5. Supervision required (choose one)</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Volunteer worked successfully without direct supervision most of the time =5</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>b) Volunteer worked successfully without direct supervision some of the time = 3</td>
<td></td>
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</tr>
<tr>
<td>c) Volunteer required regular supervision = 1</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Leadership the volunteer demonstrated (choose one)</th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>a) Volunteer demonstrated leadership most of the time = 5</td>
<td></td>
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</tr>
<tr>
<td>b) Volunteer demonstrated leadership some of the time = 3</td>
<td></td>
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<tr>
<td>c) Volunteer rarely demonstrated leadership = 1</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Initiative and ownership</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Volunteer did more than was asked of him/her and product was useful = 2 points</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>b) Volunteer took ownership of work and completed it timely = 1 points</td>
<td></td>
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</tr>
<tr>
<td>c) Volunteer brought new ideas to the agency that were implemented = 2 points</td>
<td></td>
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</tr>
</tbody>
</table>

Total Score *(add scores for criteria 1-7)* | Maximum score - 33
Rating Criteria Form 202  
Interagency Volunteer Program Awards  
Volunteer Group of the Year

For Fiscal Year ____________

Name of Nominee_______________________________________________________

Name of Rating Official________________________________________________

<table>
<thead>
<tr>
<th>Rating Criteria</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of service hours within fiscal year_______</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>a) 100-999 hours = 1</td>
<td></td>
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<tr>
<td>b) 1000-1999 hours = 2</td>
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<tr>
<td>c) 2000-2999 hours = 3</td>
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<tr>
<td>d) 3000 – 3999 hours = 4</td>
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<tr>
<td>e) 4000+ = 5</td>
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<tr>
<td>2. Interagency Service</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>One point for each agency below that the nominee</td>
<td></td>
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<tr>
<td>has volunteered with.</td>
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</tr>
<tr>
<td>a) US Fish and Wildlife Service</td>
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<tr>
<td>b) National Park Service</td>
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<tr>
<td>c) Bureau of Land Management</td>
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<tr>
<td>d) US Forest Service</td>
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<tr>
<td>3. Level of safety awareness</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>a) Safety Equipment was always worn = 2</td>
<td></td>
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<tr>
<td>b) Used Check in and Check out procedures = 2</td>
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<tr>
<td>c) Encouraged others to be a safe worker = 1</td>
<td></td>
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<tr>
<td>4. Impact to agency and support of agency mission</td>
<td>1</td>
<td>2</td>
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<td>4</td>
<td></td>
</tr>
<tr>
<td>a) Job would not have been completed without work of</td>
<td></td>
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<tr>
<td>the volunteer group = 2</td>
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<tr>
<td>b) Skills of the volunteer group are specialized and</td>
<td></td>
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<tr>
<td>would be difficult to replace = 2</td>
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<tr>
<td>Rating Criteria (cont) Volunteer Group of the Year</td>
<td>Form 202</td>
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<td>--------------------------------------------------</td>
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<tr>
<td>5. Supervision required</td>
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<tr>
<td>(choose one)</td>
<td>1 2 3 4 5</td>
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</tr>
<tr>
<td>a) Volunteers worked successfully without direct supervision most of the time = 5</td>
<td></td>
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<tr>
<td>b) Volunteers worked successfully without direct supervision some of the time = 3</td>
<td></td>
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<tr>
<td>c) Volunteers requires regular supervision = 1</td>
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<tr>
<td>6. Leadership the group demonstrated</td>
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</tr>
<tr>
<td>(choose one)</td>
<td>1 2 3 4 5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Demonstrated leadership most of the time = 5</td>
<td></td>
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</tr>
<tr>
<td>b) Demonstrated leadership some of the time = 3</td>
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<tr>
<td>c) Did not demonstrate leadership = 1</td>
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<tr>
<td>7. Initiative and ownership</td>
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<tr>
<td>1 2 3 4 5</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>a) Volunteers did more than was asked of them and product was useful = 2</td>
<td></td>
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</tr>
<tr>
<td>b) Volunteers took ownership of work and completed it timely = 1</td>
<td></td>
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</tr>
<tr>
<td>c) Volunteers brought new ideas to the agency that were implemented = 2</td>
<td></td>
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</tr>
</tbody>
</table>

**Total Score** *(add scores for criteria 1-6)* | **Maximum score - 33**
Rating Criteria Form 204
Interagency Volunteer Program Awards
Life Achievement Award

For Fiscal Year ____________

Name of Nominee_______________________________________________________

Name of Rating Official__________________________________________________

Important: A volunteer must have a minimum of 3 years of service, and receive this award one time only.

<table>
<thead>
<tr>
<th>Rating Criteria -</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of Years in Service with any agency</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>a) 3-5 years = 1</td>
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<tr>
<td>b) 6-10 years = 2</td>
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<tr>
<td>c) 11-16 years = 3</td>
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<tr>
<td>d) 16-20 years = 4</td>
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<tr>
<td>e) &gt;20 years = 5</td>
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</tr>
<tr>
<td>2. Interagency Involvement</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>One point for each agency where the nominee has worked.</td>
<td></td>
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</tr>
<tr>
<td>a) US Fish and Wildlife Service</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>b) National Park Service</td>
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<tr>
<td>c) Bureau of Land Management</td>
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<tr>
<td>d) US Forest Service</td>
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<tr>
<td>3. Number of hours worked during life of service</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>a) 500-999 hours = 1</td>
<td></td>
<td></td>
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<tr>
<td>b) 1000-1999 hours =2</td>
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<tr>
<td>c) 2000-2999 = 3</td>
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<tr>
<td>d) 3000 – 3999 = 4</td>
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<tr>
<td>e) 4000 or more= 5</td>
<td></td>
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<tr>
<td>4. Impact to agency and support of agency mission</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>a) Job would not have been completed without work of the volunteer = 2 points</td>
<td></td>
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</tr>
<tr>
<td>b) Skills of the volunteer are specialized and would be difficult to replace = 2 points</td>
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</tbody>
</table>
### Rating Criteria (cont) Lifetime Achievement Award

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>5. Saved the government money</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>a) Volunteer brought forward ideas that were used and saved the government money</td>
<td>2</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>b) Volunteer independently created efficiencies in facilities or processes</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Takes initiative on projects and demonstrates safety</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>a) Volunteer did more than was asked of them and product was useful</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Volunteer independently created efficiencies in facilities or processes</td>
<td>2</td>
<td></td>
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<tr>
<td>c) Volunteer used safety practices and was a leader for others</td>
<td>2</td>
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</tbody>
</table>

**Total Score (add scores for criteria 1-6)**

<p>| | | | | | |</p>
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<tbody>
<tr>
<td>Maximum score</td>
<td>27</td>
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</table>
Rating Criteria Form 205
Interagency Volunteer Program Awards
Volunteer Supervisor of the Year

For Fiscal Year ____________

Name of Nominee_______________________________________________________

Name of Rating Official________________________________________________

<table>
<thead>
<tr>
<th>Rating Criteria</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Supervisor availability and support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Supervisor provided tools timely = 2</td>
<td></td>
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<tr>
<td>b) Supervisor was available for questions and assistance when volunteer asked = 2</td>
<td></td>
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<tr>
<td>c) Supervisor spent time with volunteer during work duties = 1</td>
<td></td>
<td></td>
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<tr>
<td>2. Supervisor recognized volunteer’s efforts</td>
<td></td>
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<tr>
<td>a) Supervisor provided verbal recognition = 2</td>
<td></td>
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<tr>
<td>b) Supervisor gave physical recognition (awards, gifts, BBQ) = 3</td>
<td></td>
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<tr>
<td>3. Ease of working relationship</td>
<td></td>
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<tr>
<td>a) Supervisor was easy to get along with = 2</td>
<td></td>
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<tr>
<td>b) Supervisor made the job fun and exciting = 2</td>
<td></td>
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<tr>
<td>4. Agency and interagency representation</td>
<td></td>
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</tr>
<tr>
<td>a) Supervisor showed a sense of pride for the agency they work with = 2</td>
<td></td>
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<tr>
<td>b) Supervisor was knowledgeable on the agency mission = 2</td>
<td></td>
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<tr>
<td>c) Supervisor was involved with and supportive of interagency program = 1</td>
<td></td>
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<tr>
<td>5. Organization skills</td>
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<tr>
<td>a) Supervisor demonstrated excellent organization skills that helped make the volunteer’s job easier = 2</td>
<td></td>
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<tr>
<td>b) Supervisor gave clear direction and stuck to the plan = 2</td>
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</table>
6. Communication and direction

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<thead>
<tr>
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<th>5</th>
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</thead>
<tbody>
<tr>
<td>a) Supervisor was available and let volunteer know information that pertained to the success of the volunteer's projects</td>
<td></td>
<td></td>
<td></td>
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<td>2</td>
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<tr>
<td>b) Supervisor contacted the volunteer on a consistent basis</td>
<td></td>
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<tr>
<td>c) Supervisor gave volunteer enough clear direction to minimize confusion</td>
<td></td>
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<td>2</td>
</tr>
</tbody>
</table>

7. Demonstrates leadership

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<thead>
<tr>
<th></th>
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<th>2</th>
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</tr>
</thead>
<tbody>
<tr>
<td>a) Demonstrated leadership most of the time</td>
<td></td>
<td></td>
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<td>5</td>
</tr>
<tr>
<td>b) Demonstrated leadership some of the time</td>
<td></td>
<td></td>
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<td>3</td>
</tr>
<tr>
<td>c) Did not demonstrate leadership</td>
<td></td>
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<td>1</td>
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</tbody>
</table>

Total Score (*add scores for criteria 1-7*)

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Maximum score - 31</td>
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</tbody>
</table>
Rating Criteria Form 206
Interagency Volunteer Program Awards
Special Award

For Fiscal Year ____________

Name of Nominee_______________________________________________________

Name of Rating Official__________________________________________________

Event or activity volunteer was involved with:
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General Information

The Volgistics Account Number is 147863045.

These procedures are written in order to standardize volunteer application processing, database design, reporting of volunteer hours, event registration, and to provide tips on how to use the database for reports, scheduling, and tracking hours.

Viewing Records

If an individual volunteers for more than one agency, the affected agencies will see hours and job history for all agencies. Agency Volunteer Coordinators will be able to run reports showing hours for their agency only. The UNLV Public Lands Institute (PLI) Database Administrator and Project Manager will be able to run reports showing volunteers total hours (all agencies) for award purposes.

Deleting Records

Although hours and job assignments are shown for other agencies, Volunteer Coordinators will be unable to change or delete other agency information. If an agency ‘deletes’ a volunteer and the volunteer is active in another agency(s), none of the hours history will be lost. The agency that deleted the volunteer will no longer be able to view the volunteer information, but PLI staff and the other affected agencies will still be able to view the volunteer record.

The exception to this will be if a Volunteer Coordinator deletes a volunteer record and his/her agency is the only ‘Site’ shown on the Core Tab. In this case, the entire record will be deleted and can not be recovered. Caution should be taken in deleting records; questions and concerns should be directed to the Database Administrator. If there are any volunteer hours associated with a volunteer, the record should be archived instead of deleted. See “Archiving Volunteer Records.”

Generally speaking, a record should only be deleted if the record is two years old (determined by checking the “Status” date on the History Tab) and the volunteer has not reported any hours. In this case there is no need to “Archive” the record.
Archiving Volunteer Records

Records should be archived whenever a volunteer has no reported hours for two fiscal years. This will not only unclutter the database by removing inactive records, it is also less expensive to store archived records.

As covered under “Deleting Volunteer Records,” volunteers who have never reported any hours are not archived. These volunteers may be deleted if their records are two years old (determined by checking the “Status” date on the History Tab).

Archived records should be kept in the database until three fiscal years have elapsed from the date of the first reported hours. This can be determined by checking “Type” on the “Core” tab.

To archive a volunteer record, first update “Type” on the core tab by selecting the fiscal year (2006-2007 for example) that the volunteer last reported hours. The record is archived by then clicking on the “Archive” button located at the top of the “Core” tab.

Archived records can be re-activated by using the “Advanced Options” button at the bottom of the “Volunteers” search page (click on the word “Volunteers” on the left-hand side of the screen). When the Advanced Options page is listed:

- check the “Archived volunteers” box, and
- select “All” at the top of the page.

All Archived records will be listed. The record can be returned to the active database by clicking the “Restore” button at the top of the “Core” tab.
TAB (Page) Definitions and Use

History Tab

The History Tab should be used to track awards, checklist items, and training.

Profile Tab

The Profile Tab should be used to record a volunteer’s skills and preferences (if known). This information can later be used to match volunteers with open job functions.

Service Tab

The Service Tab is used to track which job functions a volunteer has been assigned to (if any – an “events only” volunteer will not be assigned to any specific function) and to record volunteer hours worked. Generally, hours are posted under this tab.

Schedule Tab

The Schedule Tab is used to schedule the volunteer for specific job functions or events. Scheduling may also be done using the “Schedule” function, accessed by clicking on the word “Schedule” shown on the left hand side of the screen. Lastly, scheduling can be completed under the “Assignment” functions, using the Schedule Tab.

Notes Tab

The Notes Tab should be used to track contact information, special interest or other ‘free form’ information that does not fit in any of the other tab fields. This could also include important medical information.

Contact Tab

The Contact Tab is used to record emergency contacts, employer information and personal references.

VIC Tab

The VIC Tab is used to provide a volunteer with access to the Volunteer Information Center (VIC). Volunteer password is created or changed on this tab.
Database Field Definitions

Volunteer Status

**Active** - a volunteer who has volunteered at least one hour for any agency.

**Applicant** - this is the default status for any new volunteer who submits a volunteer application or who pre-registered for an event.

**Deceased** – this status indicates that the volunteer has passed away. The record will not be archived until there are no reported hours for two fiscal years.

**Inactive** - this status may be used when a volunteer becomes inactive for health, or other valid reasons. This is generally only used for a short term absence. See “Archiving Volunteers” for instructions on deactivating volunteer records.

**Mailing List** – this status is used for a contact (usually an organization or media contact) that wishes to receive information about events or volunteer activities.

**Prospect** – this status is used when an agency (generally a Volunteer Coordinator) has an individual they wish to recruit as a volunteer.

*Note:* By using the database functions, the Database Administrator or Volunteer Coordinator can automatically change the status of "Applicants" and "Prospects" to “Active” once volunteer hours have been recorded.

**Assignments** – the assignment is the basis of Volgistics database structure. There are a maximum of three levels of assignment. The highest level, Site, is used to determine database security. Volgistics System Operators may either have access to all Sites, or to one specific Site.

Volunteers may be assigned to any, all, or a combination of Sites.

**Sites** - there are five “Sites” within the IVP database which relate to the four public land agencies plus Site Stewardship: Bureau of Land Management (BLM), US Fish and Wildlife Service (FWS), US Forest Service (USFS), National Park Service (NPS), and Site Stewardship.

**Place** – this is the second level of database structure and is used to identify agency specific job functions such as; “Wildlife”, “Cultural”, “Environmental”, etc. Agency Volunteer Coordinators control these definitions and can add, combine, or delete as needed.

**Assignment** – is the third and lowest level of the database structure and is used to identify and track hours by specific job function such as; “Information Desk,” “Trail Maintenance,” etc. Again, agency Volunteer Coordinators controls these definitions.

Assignments can be structured for specific scheduling requirements and may also be optioned so that the database can be searched for associated job skills required by the position. This would be useful when Volunteer Coordinators need to fill open volunteer positions.

It is also recommended that the agencies use the “Opportunity Directory” feature to advertise volunteer openings on the Get Outdoors Nevada and other Web sites. Each assignment can be optioned to appear or not appear on the directory listing. This is accomplished by checking the ‘advertise’ box on the Job Assignment ‘Assignment’ tab.
Type

The Type field on the Core Tab is used by some of the agencies to record if the volunteer has a current fiscal year volunteer agreement. The Database Administrator or IVP Project Manager need to update the drop down box each year.

Flags

Flags are used to identify specific groups of volunteers. Some examples would be organizations (Sierra Club, Master Gardeners, etc.), the type of volunteer functions desired (Work Events only), or other items that would assist the team in creating reports.

Check List

IVP standard and agency-specific check list items are to be determined by the IVP Team. The check list items must be added or deleted by the Database Administrator. Some examples would be “volunteer orientation,” “Confidentiality Agreement signed,” etc. Automated reminders can be generated so that the Volunteer Coordinators can track which items need to be completed by using the “Tickler” functions. Completed items can be posted to the History Tab by using the ‘Tags’ function.

Awards

IVP standard and agency-specific awards are to be determined by the IVP Team. The awards and associated ground rules are added or deleted by the Database Administrator. An automated awards list can be generated so that the Volunteer Coordinators can track when awards are due by using the “Tickler” functions. Letters, reports, or certificates can be printed and/or posted to the History Tab by using the ‘Tags’ function.
Processing On-line Volunteer Applications

The on-line application will be received automatically by the Volgistics database from the Get Outdoors Nevada Web site. These applications will have a status of “Applicant.”

The Database Administrator will make an initial review of the application to determine which agencies are affected, based on how the applicant checked the “Volunteer Location” on the Profile Tab.

The Database Administrator will activate the desired “Sites” on the Core Tab and then send an email to Project Manager.

The Project Manager will review the application and, if necessary, contact the applicant for initial screening. Once this has been accomplished, the Project Manager will notify the affected agencies for further processing.

Procedures to follow when notified that a volunteer application has been received for your agency:

The Project Manager will send an email with the name phone number and email address (if provided) of the volunteer to be processed.

Individuals who are already volunteering at other agencies will have a status of “Active.” The status of these volunteers should NOT be changed by other agencies.

If your agency rejects the volunteer or the volunteer decides they do NOT want to volunteer for your agency, you can delete the volunteer record (as covered above, you should not delete a volunteer record if your agency is the only ‘Site’ listed on the Core Tab, and the volunteer has any volunteer hours). If in doubt, check with Database Administrator or Project Manager first.

*It is the responsibility of each agency Volunteer Coordinator(s) to contact the volunteer so that the volunteer is made aware of his/her status and volunteer opportunities.*

It is suggested that a history of these contacts and/or decisions be posted to the volunteer’s Notes Tab.
Adding Volunteers to the Database

When entering a new volunteer application, use a status of “Applicant” if you have not yet made a decision to accept the volunteer into your organization. If you have decided the applicant is acceptable, use a status of “Active.” The application will default to “Active” if you do not enter anything in status.

In addition to the volunteer’s name, enter at a minimum record a mailing address and telephone contact number. If at all possible, record an email address, which is the most desired means of communications. If there is no contact information available, the record should not be placed into the database as we would have no means to contact the volunteer or to verify identity. In the case of event volunteers who do not provide contact information, the preferred method of recording hours is to group these hours under the common event volunteer record “Event Volunteer.”

If the volunteer wishes to be notified of other agency events or volunteer opportunities, please remember to check the following on the Profile Tab:

- Events/Opportunities under “Email Preferences”
- Yes under “Referral”
- Under Volunteer Locations, check the appropriate preferences, if known.

If the volunteer only wants to participate in ‘events,’ such as trash clean ups, you will need to add the Flag of “Special Events Only” on the Core Tab.

An error message will pop up if the volunteers name is already in the Volgistics database for another agency, or if the name matches a record in the archived file. The application will list the address, phone number and any other contact information of the possible duplicate. You will have a choice of combining the records, continuing with a separate record for just your agency, or canceling the transaction. In almost all cases, you should combine the records so that volunteers receive credit for all hours they volunteer and to eliminate confusion. If you are not sure how to proceed, please contact Database Administrator or Project Manager for resolution. The Database Administrator can combine duplicate records and make the affected agencies aware of the combined record.
Printing Reports and Extracting Volunteer Data

By specifying Assignment (Site, Place and Assignment), Status, Flags and Sets, we are able to create almost any report, listing or file extraction the team desires. The use of “Tags” helps to identify specific groups of volunteers later for other reports, posting hours, etc.

An index at the end of this document provides a listing of available reports and extractions.

NOTE: Please be aware that when information is extracted (to an Excel spreadsheet), all information is listed regardless of indicators such as “No Postal Mail” or “No Email.” Users are responsible for verifying this type of information before using any extracted data.

The Volunteer Coordinators should review the operation of the functions listed below. They may be accessed by clicking on the associated work shown on the left hand side of the screen.

Volunteers – these functions allow the Volunteer Coordinator to search the database for volunteers who match certain criteria (sites, sets, flags, etc.)

Assignments – these functions allow the Volunteer Coordinator to create or update volunteer positions, define schedules, and list or contact volunteers assigned to the position. Volunteers may also be scheduled from this function.

Schedule – this function can be used to schedule volunteers by specific dates and job functions. Volunteers may also be scheduled under “Assignments” or on the volunteer record Schedule Tab.

Tickler – these functions can be used to track checklist items or determine awards.

Post – this function is used to post batch hours, generally used for events, meetings or regularly scheduled job functions such as Campground Host, Information Desk, etc.

Tags – used to automatically update batch items (after volunteers have been “tagged”) for reasons such as changes in Status, Awards, Check List items, Training, etc.

Sets – this is used to identify specific groups of volunteers by creating one or more search criteria based on any field within the volunteer database.

Print – print reports or extract data for off-line reports (Word, Excel, etc.) based on any of the above listed criteria (tags, flags, sets, status, sites, assignments, etc.). Note that you now have the option of printing the report in Adobe Reader format (PDF) or as an Excel document for Volunteer List, Service Details, or Service Summary.

The Database Administrator is available for assistance in creating more complex reports or information needs.
Scheduling Events, Notifying Volunteers, and Logging Hours

Create only one work assignment job title for each work event within each agency. For example, each agency may schedule a “Public Lands Day” or “National Trails Day” each calendar year. Volgistics does not require a separate job title for each year, as the application has the functionality to create reports by date.

Volunteers should be encouraged to pre-register for an event. This will speed up registration the day of the event and also allow for better logistics planning.

It is best to update event volunteers on a weekly basis, at least. By doing so, data entry time is broken up into small time commitments. For example, it takes one or two minutes to add a volunteer record to Volgistics and about half a minute to ‘assign’ an existing volunteer to a job function. If you receive 20 pre-registrations per week, these could be entered in two, 10-minute sessions, rather than waiting until you have 100 volunteers to enter and having to spend three hours entering as one batch.

If volunteers are part of a group agreement, such as for Wells Fargo Bank, make sure that they have a “Flag” indicating this. By tracking this information up front, it makes it easy to rerun reports after the event for thank you letters, and tracking volunteer hours by group.

NOTE: if the group is unable to have their volunteers pre-register individually, the group’s coordinator should contact the event coordinator in order to provide a list of names and/or estimated head count. This will allow for better event and meal planning as well as speeding up the registration process the day of the event. You will also need a volunteer record set up to capture any group volunteers who do not provide enough information to be entered as an individual volunteer. This is done by creating an event volunteer record such as “Event Volunteer – HSBC” and adding the correct group ‘flag’ to this record.

There are several reports that can be generated after the event, such as the percent of ‘no shows,’ number of ‘first time’ volunteers, and so forth. These reports should be completed as soon as possible after the event hours have been posted and before the event schedule has been cleared (covered later in this section). See the report index for details on how to generate reports.

In order to use the scheduling functions of Volgistics to pre-register volunteers for events, the Database Administrator or Volunteer Coordinator needs to “Setup” the event date for the number of volunteers required. This is accomplished by clicking on “Assignments” on the left side of the screen and then selecting the assignment (Great American Clean Up, National Trails Day, etc.).

If you wish for volunteers to be able to sign up for this event through the Volunteer Information Center (VIC) functions, remember to check the ‘Sign in’ option box on the ‘Assignment’ tab.

- Once the assignment is listed, click on the Schedule Tab at the top of the screen.
- Move the curser to the bottom of the screen, and click on “Show setup.”
- The items shown with the light green background apply to having volunteers pre-register online. If this option is not being used, you may scroll down to the where the white background appears with red lettering “Add an opening.”
Enter the hours of the event and the maximum number of volunteers required.

Make sure that "One time" is selected, and enter the date of the event.

Click on "Save" at the bottom of the screen. At this point the schedule calendar will show the number of ‘open’ slots for that assignment and date.

Pre-Register Volunteers from the Volunteer Information Center (VIC)

To Schedule volunteers, click on the Schedule Tab to access a volunteer record. Then select the month the event is being held. Next use the drop down box to select the event title. Lastly click on the date of the event (it should be the only day shown in green.) and then add the volunteer to the schedule by clicking on "Save."

To create pre-registration list, or send email to the pre-registered volunteers:

1. Click "Assignment" on the left side of the screen.
2. Click on the Schedule Tab.
3. Select the date of the event using the date boxes shown at the top of the screen.
4. Click on “Go.”
5. Move the curser to the bottom of the screen.
6. Click on “Tag all.”
7. At this point you can create reports, send email or list the ‘tagged’ volunteers. Instructions for creating pre-printed registration sheets are covered in another section.

To create pre-printed registration sheets

Event registration sheets listing the names of pre-registered volunteers can be generated in either Volgistics or Excel and printed as reports prior to the event.

To print the report from Volgistics:

1. Tag the scheduled volunteers as described above.
2. Click on “Print” on the left side of the screen.
3. Click on "Volunteer List."
4. Choose either “Event Sign Up List – legal,” or “Event Sign Up List – standard,” depending on if you want the report printed on standard paper or legal size. NOTE: you have the option of printing this report as an Adobe Reader file (PDF), or as an Excel spread sheet. If you select the spread sheet option, you may customize the report (with headings, page numbers, etc.) in Excel after it has been created.
5. Make sure “Tagged Volunteers” is selected for printing.

If you plan to register group volunteers separately, use the ‘Flag’ to separate each group and print a report listing just the group members. You will then need to print a report of all non-group volunteers by using the “Not any of these” flags.

6. After printing the report, click on “Mailbox” on the left side of the screen to view the report.

To print the report using a Word Document (extracting the information to an Excel file):

1. Tag the scheduled volunteers as described above.
2. Click on “Print” on the left side of the screen.
3. Click on “Excel spread sheet.”
4. Click on “Event sign up volunteers.”
5. Make sure “Tagged Volunteers” is selected for printing.
If you plan to register group volunteers separately, use the ‘Flag’ to separate each group and print a report listing just the group members. You will then need to print a report of all non-group volunteers by using the “Not any of these” flags.

6. After printing the report, click on “Mailbox” on the left side of the screen to view the report.

7. You will be asked if you want to “open” or “save” the report – select OPEN. The Excel document will be open.

If the list looks correct, click on the word “File” at the top of the screen and select “Save as.” Enter the document name and path where you wish to save the spreadsheet and make sure to change the “Save as type” to Excel spreadsheet. Then save the document.

1. Start Word.
2. Open the document “Event sign up sheet” (previously provided and saved as a document on your PC).
4. Select the file you saved in the step above.

The rest of the set up should be set up correctly. Choose the option of selecting all the names in the list. Once the merge is completed, you can print as is, or modify the Header by adding the name of the event.

After event processing (posting volunteer hours, sending thank you emails or letters, etc.)

1. First, select the pre-registered volunteers who worked the event by listing those scheduled following the first three (3) steps, above.

2. Using the completed pre-registration sheets, “Tag” the volunteers who worked the event.

3. Next, “Tag” the volunteers who did not pre-register from the ‘manual’ sign up sheets. (NOTE: this assumes that the volunteer is in the Volgistics database. If this is not true, a volunteer record will have to be created (if sufficient information is available such as full name and some form of address – email or US mail).

4. If you are unable to read the names because they are incomplete or illegible and thus are unable to create a volunteer record, highlight those names on the sign up sheets for processing as ‘Event Volunteers’ (covered below).

5. Use “Post” on the left side of the screen to post hours for the tagged volunteers.

6. Next post the total hours for those volunteers where there is not enough information to enter them on the database. Multiply the number of volunteers by the hour worked. For example, if there are 10 non-database volunteers and each worked 4 hours, there are a total of 40 hours to account for.

7. Select the volunteer record for “Event Volunteer.” Click on the Service Tab. Select the event “Assignment” by using the pull down box. Enter the date of the event and the number of hours (40 in the above example) and click on “Save.” NOTE: if you are posting hours for “groups”, you will need to separate the hours by posting to each group that participated, for example “Event Volunteer – HSBC” or “Event Volunteer – Sierra Club”.

8. Lastly, create or ask the Database Administrator to create a “Set” to identify those volunteers who worked the event.
a. Select “Set” on the left hand side of the screen.
b. Click on the button, “Create a new set.”
c. Type in the name of the new set using the event name and month/year.
d. Select “Service” in the pull down box “Include volunteers based on.”
e. Click on “Go.”
f. Select ‘at least’ one hour and the start and end month of the event.
g. Click on “Finished” to save the set.

Running Reports – Selecting Volunteers

To run a report on event volunteers:

1. Select “Print” on the left hand side of the page.
2. Next click on “Service Details.”
3. Then click on “IVP – List Event Volunteers.”
4. Select “Print it.”
5. Then you must change the date for the month of the event you wish to report.
6. Next, select the event from the drop down box, “Only include service in.”
7. Lastly, click on the “Start printing” button.

To select the volunteers who worked the event (for thank you letters, etc.) use the “Set” created above to either tag the volunteers or print reports or extract Excel spreadsheets.

We are keeping the following statistics for the major events:

- Number of pre-registered volunteers (male/female), (Active/First Time/Applicants)
- Number of pre-registered ‘shows’ (male/female), (Active/First Time/Applicants)
- Number of pre-registered ‘no shows’ (male/female), (Active/First Time/Applicants)
- Total volunteers who attended (male/female), (Active/First Time/Applicants)

Clearing Schedules

After all post-event reports have been printed and the statistics calculated, the event schedule can be cleared (to clean up the database). This can best be done in the “Assignment” functions.
Using “Assignments” and “Scheduling” For Ongoing Activities

Volunteers who regularly work in defined job functions, such as the Information Desk, Trail Maintenance, Graffiti Removal, etc. can be ‘assigned’ to these functions. Once the volunteer is assigned to a function they can be easily scheduled or contacted.

Volunteers who are registered for ‘Events’ do not need to be assigned to these job functions, but the Volunteer Coordinator may “Schedule” them for specific work days.

Volunteers who are either assigned, or scheduled for a job function can then be identified and “tagged” for reports, email notices, posting hours, or other activities.

Volunteer Coordinators can option the job Assignments for specific skill sets required and/or to set scheduled openings.

NOTE: The job Assignments option can also be set up to allow the volunteers to schedule themselves using the Volunteer Information Center functions. Volunteer Coordinators who do not wish to have this option active for a particular assignment need to make sure the “Sign in” option is not checked on the “Assignment” tab.

A scheduling reminder can be activated with one or both of the following options:

1. Send a monthly reminder prior to the start of the month showing any scheduled activity. The monthly reminder can be sent to the volunteer, the coordinator, or both.

2. Send a daily reminder (a few days in advance – we determine how many days in advance). The daily reminder can be sent to the volunteer, the coordinator or both.

Creating “Scheduled” job assignments:

1. Click on “Assignments” on the left hand side of the screen.

2. Click on the desired job function name. Once the assignment is listed, click on the “Schedule” tab at the top of the screen.

3. Move the curser to the bottom of the screen and click on “Show setup.”

4. The items shown with the light green background apply to having volunteers pre-register on line. If this option is not being used, you may scroll down to the where the white back ground appears with red lettering “Add an opening.”

5. Enter the hours of the event and the maximum number of volunteers required.

6. Make sure that “One time” is selected and enter the date of the event.

7. Click on “Save” at the bottom of the screen. At this point the schedule calendar will show the number of ‘open’ slots for that assignment and date.

Filling an open schedule from the “Assignment” function:

1. Click on “Assignments” on the left side of the page.

2. Select the job function you wish to schedule.

3. Click on the “Schedule” tab.
4. The page will show schedule for the current date.

5. Click on the “Calendar” button on the top of the page. Select the month you wish to schedule.

6. Click on the day of the month you wish to schedule.

7. Select the correct time slot (if more then one is available). Click on the word “Fill”.

8. Select the volunteer from the pull down box.

9. Click on “Save” to schedule the volunteer.

Scheduling a volunteer from the volunteer record:

1. Retrieve the volunteer record after selecting “Volunteers” on the left side of the screen.

NOTE: If the volunteer is not in the database, you will first need to add the volunteer, as per the guidelines.

2. Click the “Schedule” tab. Select the month of the event at the top of the page. Next click on the drop down box under the “Sign-up” section. Select the event you wish to schedule.

3. Click on “Go.”

4. The screen will show the month selected and highlight the date(s) open for scheduling. Click on the date you wish to schedule.

5. The screen will show the date and time of the event. Click on “Save” to schedule the volunteer.

6. The screen will change to show that the volunteer is scheduled for the event.

Filling a schedule using the “Schedule” function:

1. Click on “Schedule” on the left side of the screen.

2. Select the date you wish to schedule using the date boxes shown at the top of the screen.

3. Click on “Go”.

4. The screen will change to the desired date and a list of all job functions that can be scheduled for that date. Under the correct job function open and filled slots will be displayed. NOTE: open slots are shown first follow by the slots that are filled. If you have several open slots you will need to scroll down to see the volunteers who are already scheduled.

5. Click “Fill” on any open (blank) line.

6. When the screen changes, click on the “Volunteer” drop down box.

7. Select the volunteer’s name.
8. Make sure that “One time” is selected.

9. Click “Save” at the bottom of the screen.
Scheduling Training; Tracking Volunteer Training History

Volunteer training should be recorded in the History Tab. A list of training classes will need to be updated by the Public Lands Institute (PLI) staff based on input from the four agency volunteer coordinators. For example there should only be one “First Aid/CPR” class listed. Volunteers may take training at any agency or PLI site.

Volunteer hours will be recorded in the Service Tab, under a “Training” job assignment. If an individual volunteers for more then one agency, they will be asked to choose the agency hours will be posted to.

For Interagency Training, a separate Site (IVP) has been established for scheduling purposes. This site is used for scheduling only, as all hours will need to be posted to one of the four agencies.

The PLI staff has the only access to this site and will be responsible for scheduling volunteers for Interagency Training. Volunteers will need to be added to the “IVP” site on the Core Tab before they can be scheduled.

To log IVP training hours, first select Training and then select the CORRECT agency. As mentioned above, if the volunteer is assigned to more then one agency, he/she will be asked to specify which agency should be used (credited).

If the volunteer does not indicate on the training sign up sheet which agency they volunteer for, and if there is more then one agency training assignment listed on the pull down list, you will need to look at the volunteer’s Service Tab to see where they are reporting the most hours.

The recording of hours and training history is very easy to accomplish once the training is completed and the ‘schedule’ of who attended the training is updated. First delete any scheduled volunteer who did not attend the training. Next, add any ‘show up’ volunteers who attended the training.

1. Click on "Tags" on the left hand side of the screen. Click on "Clear all tags" to clear any tags that may have been set.

2. Using ‘Assignments’ on the left hand side of the screen, click on the training class you wish to record.

3. Go to the Schedule Tab. Change the date to the date the class was held. The list of volunteers should then be displayed. Go to the bottom of the screen and click on "Tag all."

4. Click on "Tags" on the left hand side of the screen. On the bottom half of the screen look for "Add this Date to all the tagged volunteer records," click on the "Add a Date" drop down box. Select "Class" from the drop down list. Select the correct class and add the date of the class. Click on "Go" to record the information in each volunteer record.

5. You are now ready to log the hours for each volunteer. Click on "Post" on the left hand side of the screen. Check the "Tagged Volunteers" under who to post hours. Leave the Status checked as shown (should be everyone except Deceased and Inactive). Click on "Continue" at the bottom of the page. Under "Assignment Field," select "Let me choose the assignment from the list of all assignments." Select "All the hours I'm posting are for this date" and fill in the correct date. Under "Hours field" select "Post this many hours for every entry" and fill in the correct hours (add travel time?). Then click on "Start Posting." For each volunteer listed, you will select the correct "Training" assignment based on which agency the volunteer selects.
Reporting an Organization’s Volunteer Contributions Using Flags

Groups that are identified using a specific flags should have their member list updated each fiscal year. This is accomplished by running a report for each organization (FORRC, HSBC, etc.) showing volunteers (names only) currently associated with the group.

This listing will be sent to the organizations volunteer contact who should be asked to update the list by removing volunteers who are no longer associated with the organization. The organization may also wish to add name of volunteers who should be “flagged” as a member of their organization.

Organizations may also request a report showing the volunteer hours their organization donated for specific timeframes. These reports can be produced showing individual volunteer hours for recognition purposes. Some groups, such as HSBC use these reports as a means for determining financial contributions.

Flags may be added or deleted by contacting the Database Administrator.

Identifying Minors

Use the Age range field on the Profile Tab to indicate that the volunteer is less than 18 years old. This field would be updated whenever a parental agreement form is filled out. This requires a manual entry by staff.

Minors can then be identified by running the set, “Age range under 18.”

Once “tagged,” minors can be identified as needing a parental agreement form to volunteer, or to exclude minors from being contacted by phone, email or postal mail.

Volunteer Coordinators will need to manually change the Age Range once a volunteer reaches the age of 18.

Administrating the America the Beautiful Pass
(For volunteers with 500 hours annual service)

Volunteers who are eligible for the America the Beautiful Pass can be identified at any time by using the set called “America the Beautiful”. This set needs to be updated with new dates each fiscal year.

To automatically determine who is eligible for the pass, click on “Tickler” on the left hand side of the screen.

- Make sure that “America the Beautiful Pass” is the ONLY box checked under “Checklist” and “Awards.”

- Make sure the “Due now” box is checked.

- Click on the “Go” box.
Once the list volunteers who qualify for the pass appear on the screen:

- Review the list to verify the volunteer should receive the award. For example, some groups, such as Master Gardeners, may appear.

- To update the check list and create an entry in the Volunteers History Tab, check individual names, or “Check all” at the bottom of the screen.

- Enter the date the pass will be issued (good for one year), and click on the “Save” box.

- If you wish to send a note, or export names and addresses to print a letter, you may do so by “tagging” the volunteers at this time.

Volunteers who have been issued the pass can be identified at any time by using the set “Check list – America the Beautiful Pass.”

Questions to be resolved include the following:

Will passes by issues during the year (as volunteers reach the 500-hour goal) or will all passes be issued at the end of the fiscal year?

Will “Hosted” volunteers (Campground Host, etc.) be eligible for the pass? If so, the agencies need to standardize how these hours are posted and reported. For example the BLM does not post Hosted hours in Volgistics. They are reported separate from Volunteer hours.
Back Up the Volgistics Database

In order to ensure that there is an off-site backup of the Volgistics database, the PLI staff will download a copy of the entire volunteer database at least once a month.

The “Excel spread sheet” report “IVP - Back up Vol Info” has been optioned to create a back-up file automatically on the first day of each month. This report will be placed in the “Get Outdoors Nevada” mailbox in Volgistics.

This file should be saved onto a CD or DVD disk and placed in a locked drawer or cabinet in the PLI offices. A re-writable disk can be used to store more than one month’s worth of data (approximately 4 MB per download at present) to cut down on the number of CD/DVD’s kept.

NOTE: During a meeting with the Park Service on January 4, 2005 their attorney stated that a locked file and/or office will suffice for security of paper documents or other volunteer records.

REVIEWING ACCESS RIGHTS (WHO HAS ACCESS)

At the end of each quarter, the Database Administrator or IVP Project Manager will forward a list of UNLV and agency staff that has access to Volgistics. The agencies are responsible for notifying the IVP Project Manager and/or the Database Administrator when an agency staff member no longer requires access.
Using the Coordinator Function

The Coordinator Function allows agency staff, or trained volunteer team leaders to manage assigned job functions by scheduling volunteers and tracking volunteer hours. Volunteers would need to be assigned to the job functions by the Agency Volunteer Coordinator before the Coordinator can view or update the volunteer’s information.

This function could also be useful for other specific job functions such as the Information Desk, Cultural Resources, Tortoise Habitat and Roving Interpretation.

Each coordinator would need to complete a Confidentiality Agreement form before being provided access to the application.
Using the “Volunteer Information Center” (VIC) Functions

The Volunteer Information Center (VIC) is the portion of Volgistics that allows individual volunteers to view their own information using the Internet. The application does not require any downloads or software updates. Volunteers can access the Volunteer Information Center using any Web browser, from any Internet connected Mac or PC (including dial-up).

Not all volunteers will want to use the VIC, nor should they. Volunteers will always have the option of reporting their hours and/or scheduling volunteer time using existing methods.

Volunteers must have a valid email address and be granted access to their records by the Volunteer Coordinators. The function can be set up with options to allow the volunteer to do any of the following: access and change their personal contact information, indicate what activities they are interested in, maintain emergency contact information, schedule themselves for open shifts (such as the Front Desk) or volunteer events (such as Red Rock Day). Volunteers may also view their own history of volunteer hours and log volunteer hours. The application has the capability for the Volunteer Coordinator to post messages, special instructions, or announcements that can be viewed by the volunteer when accessing the Volunteer Information Center.

Having volunteers log their hours will provide savings for agency staff by eliminating paperwork. By using the “Audit” option, Volunteer Coordinators can review all hour entries made by the volunteers.

The application does not allow volunteers to edit (change) hours previously entered. If a volunteer enters hours incorrectly, the Volunteer Coordinator should catch the mistake during the audit process, or the volunteer can contact the Volunteer Coordinator to make a correction.

Additional savings are realized in self-scheduling. This is most noticeable in volunteer positions such as the Information Desk, which requires filling two shifts per day.

Event volunteers are able to schedule themselves for group events such as National Trails Day, Make a Difference Day, etc. History has shown that some volunteers are signing up for the several events each year. Using VIC for these volunteers not only provides savings for PLI and agency staff, but also saves the volunteers from having to enter all contact information each time they sign up for events.

Another option of VIC is the installation of a Touch Screen Monitor, called VIC Touch. VIC Touch is a portion of the Volunteer Information Center that allows volunteers to log hours using a touch screen monitor located at the Visitor Center. Each volunteer must be granted access by the Volunteer Coordinator and be provided a unique volunteer number. Volunteers may change their volunteer number (providing it is not already used by another volunteer).

This module did not prove to be effective during the pilot program. The module has potential to be useful at locations where many volunteers report for duty, such as the Red Rock Canyon Visitor Center, once the application offers additional features and a more stable, high speed Internet connection is made available. The Internet connection used during the pilot was a shared satellite connection which, in many cases, resulted in long response times while volunteers were attempting to log in.

NOTE: The job Assignments can also be set up as an option to allow the volunteers to schedule themselves using the Volunteer Information Center functions. Volunteer Coordinators who do not wish to have this option active for a particular assignment need to make sure the “Sign in” option is not checked on the “Assignment” tab.
Printing Labels (And adjusting Adobe Reader, if needed)

Aligning text on laser or ink jet label sheets

Labels appear in your Mailbox as Adobe Reader portable document files (PDF). They may be printed from the PDF file. In the case of label sheets, proper alignment of text on the page is critical. Adobe Reader sometimes requires adjustment to insure proper page alignment.

If the text does not properly align with the labels on your label sheets being used, follow these steps:

1. Double check to be sure you selected the correct Avery® label number on the Page Design window if you’re using Avery brand labels, or if your label manufacturer provides the comparable Avery stock number. If you’re not using Avery labels or you’re not sure of the Avery® label number, be sure you’ve selected “Unknown or different brand” as the Avery® label number, and then double check your label page dimensions on the Page Design window.

2. Versions of Adobe Reader prior to Adobe Reader 6 may not accurately scale some printed reports, such as labels. For proper label alignment from Adobe Reader, use Adobe Reader version 6 or later. Learn more about how to get Adobe Reader.

3. Set scaling to ‘None’ in Adobe Reader. To do this:
   a. Be sure you’re using Adobe Reader 6 or later.
   b. From your Volgistics Mailbox, click on the label report you want to print. This opens Adobe Reader and displays the report on the screen.
   c. From the Adobe Reader tool bar, click the Print button, or choose Print from the Adobe Reader File menu. This opens a ‘Print’ window.
   d. In the ‘Page Handling’ box on the Print Window set Page Scaling to ‘None.’
   e. Click the OK button.

4. In rare cases there are compatibility issues with Adobe Reader and certain printer driver software versions that cause text alignment problems. Adobe provides more information about this and additional support for Adobe Reader at www.adobe.com.
Index of Available Reports and Extractions

LABELS – MAILING

Sets, Flags and Tags may be used if additional filtering is required.

IVP – Address Labels Avery 5160 Located under “Address labels,” this report will print address labels for the volunteers selected. Labels will not be printed for volunteers who have selected “No postal mail” or for those volunteers who do not have a valid zip code.

LABELS – FILE or EVENT

Sets, Flags and Tags may be used if additional filtering is required.

IVP – Event labels Avery 5161 Located under “Labels,” this report is used to print labels for pre-registered event volunteers when individual volunteer agreement forms are being used instead of sign in sheets. The labels are pasted on the form to save the volunteers from having to fill in name and address information.

IVP – Labels Avery 5160 Not for Mailing Located under “Labels,” this report is used to print labels for file folders or other such uses.

REPORTS - HOURS BY AGENCY AND/OR ASSIGNMENT

Sets, Flags and Tags may be used if additional filtering is required.

BLM – YTD Hours by Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

BLM – YTD Hours by Job and Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

Fish & Wildlife – YTD Hours by Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

Fish & Wildlife – YTD Hours by Job and Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

Forest Service – YTD Hours by Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.
Forest Service – YTD Hours by Job and Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

Park Service – YTD Hours by Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

Park Service – YTD Hours by Job and Volunteer Located under “Service details,” this reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

Site Stewardship – YTD Hrs by location & volunteer Located under “Service details,”. This reports only the agency shown in the report title. Beginning and ending dates for the report need to be changed each fiscal year, either by using the ‘modify’ function or by changing manually each time the report is printed.

IVP – FY (05/06) Hours by Job and Volunteer Located under “Service details,” this lists all agencies and volunteers. The report heading must be updated each year by ‘modifying’ the report. The starting and ending fiscal years may be changed during the print function.

IVP – FY (05/06) Hours by Agency Located under “Service details,” this lists all agencies. The report heading must be updated each year by ‘modifying’ the report. The starting and ending fiscal years may be changed during the print function.

IVP – Volunteer Hours by site and place Located under “Service details,” this lists all agencies and volunteers. This report can be used to list specific dates and/or ‘sets’ of volunteers. Start and end dates must be entered when printing the report. Hours are listed as a total for each volunteer who charged time to each job assignment.

IVP – FY 05/06 hours by agency (by quarter) Located under “Service summary,” this lists all agencies, showing hours by each quarter. The report heading must be updated each year by ‘modifying’ the report. Starting quarter and number of quarters included can be changed during the print function.

IVP – FY 04/05/06 Hours by Agency Located under “Service summary,” this lists all agencies for the past three fiscal years. The report heading must be updated each year by ‘modifying’ the report. The starting and ending fiscal years may be changed during the print function.

REPORTS - HOURS BY VOLUNTEER

Sets, Flags and Tags may be used if additional filtering is required.

IVP – Volunteer hours by date-assignment Located under “Service Details,” this report can be used to list specific dates and/or ‘sets’ of volunteers. The report should be used when a detailed report of all volunteer hours is required. Start and end dates must be entered when printing the report. Each hourly entry, by date within job assignment, is shown for each volunteer listed.
**IVP – Hours History by volunteer**  Located under “Volunteer list,” this report will list the complete history of volunteer hours worked for each volunteer. Sets, tags, class, etc. can be used to determine which volunteers will be included in the report.

**IVP – FY 04/05/06 Hours by Volunteer**  Located under “Service Summary,” this report will show the volunteer hours for the last three fiscal years, by volunteer. The report heading will need to be changed each fiscal year by ‘modifying’ the report. Fiscal years listed can be changed during at the same time the heading is modified, or can be manually entered when printing the report.

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**REPORTS - EVENTS**

**IVP – List Event Volunteers**  Located under “Service Details,” use this report to list the volunteers and hours worked after each volunteer event. The event and date must be entered at the time the report if printed. Tags, flags or sets may also be used if additional filtering is required.

**IVP – Event Sign up List – legal**  Located under “Volunteer list,” use this report to print a listing (on legal size paper) of pre-registered event volunteers. The listing may be used as a sign in sheet if the agency does not require disclaimers. Volunteers must first be ‘tagged’ before printing the report. The event name will need to be changed by ‘modifying’ the heading line prior to printing the report.

**IVP – Event Sign up List – letter**  Located under “Volunteer list,” use this report to print a listing (on letter size paper) of pre-registered event volunteers. The listing may be used as a sign in sheet if the agency does not require disclaimers. Volunteers must first be ‘tagged’ before printing the report. The event name will need to be changed by ‘modifying’ the heading line prior to printing the report.

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**REPORTS OTHER**

*Note. All of the following reports will list all volunteers within the agency (or all agencies if printed by the IVP Project Manager or Database Administrator). Sets, Flags and Tags may be used if additional filtering is required.*

**IVP – List Applicants and Prospects**  Located under “Volunteer list”.

**IVP- List Vol Name Address Phone Email**  Located under “Volunteer list”.

**IVP – Preferred Contact Method – Phone**  Located under “Volunteer list”.

**IVP – Preferred Contact Method – US Mail**  Located under “Volunteer list”.

**IVP – Applicant listing by date**  Located under “Volunteer list”.

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**EXTRACTING INFORMATION (to an Excel Spreadsheet)**

*NOTE: Please be aware that when information is extracted (to an Excel spreadsheet), all information is listed regardless of indicators such as “No Postal Mail” or “No Email.” The “No Postal Mail,” “No Email,” and “Okay to Call” indicator are extracted along with the other data shown. Users are responsible for checking to see if the volunteer wishes to be contacted by this type of communications before using any extracted data. Sets, Flags and Tags may be used if additional filtering is required.*
IVP – Back Up Vol Info Located under “Excel spread sheet,” this is used by the PLI Project Manager to backup the database monthly. The backup CD is kept in a locked file for security.

IVP – Extract email only Located under “Excel spread sheet,” this is used to extract all email address (including blank id’s) as well as the “No Email” indicator.

IVP – Extract event sign up volunteers Located under “Excel spread sheet;” Volunteers must be tagged before extract. The extracted information is used to print event sign in sheets.

IVP – Extract name address email phone Located under “Excel spread sheet;” used to extract the volunteer name, mailing address, email address and phone numbers. The “No Postal Mail”, “No Email” and “Okay to Call” indicators are extracted also.

IVP- Extract only name and address Located under “Excel spread sheet;” used to extract the volunteer name and mailing address. The “No Postal Mail” indicator is also extracted.

IVP Extract preferred contact method Located under “Excel spread sheet;” used to extract the volunteer name and preferred contact method (phone, email or postal mail).
Welcome to the Interagency Volunteer Program

Dear Volunteer Event Assistant,

Welcome to the Interagency Volunteer Program (IVP)!

You have joined a program that has established an outstanding reputation for addressing the needs of the four federal land management agencies by increasing volunteer support. Much of the credit goes to community members, such as you, who share their time and talents strengthening the Interagency Volunteer Program. It is our desire to help you create a positive, rewarding, and enjoyable volunteer experience.

The Event Assistant Handbook provides answers to many questions you may have regarding the Interagency Volunteer Program, and more specifically the Volunteer Event Assistant Position. The handbook covers policies and procedures and our mutual responsibilities. It is your responsibility to read and follow the policies and procedures set forth in this handbook. It is also your responsibility to contact Daniel Chase, Interagency Volunteer Project Manager if you have questions regarding any of the policies and procedures.

Personal satisfaction gained from a job well done is a benefit, as well as a primary reason many people enjoy volunteering. Additional benefits of volunteering as an event assistant include: opportunity to help protect, conserve, restore, and beautify public lands; opportunity to be an effective role model; opportunity to network personally and professionally; and an opportunity to develop life and leadership skills. The Interagency Volunteer Program is dedicated and committed to assisting you in developing a satisfying and valuable volunteer experience.

Again, welcome to the Interagency Volunteer Program. We are excited to have you on board and look forward to working with you.

Sincerely,

Daniel Chase, PhD
Project Manager
Interagency Volunteer Program
702-895-5149
dan.chase@unlv.edu
Receipt and Acknowledgment of Volunteer Event Assistant Handbook

The IVP Volunteer Event Assistant Handbook is a key document intended to familiarize you with the Interagency Volunteer Program. This handbook will serve as a reference during your service to the Interagency Volunteer Program.

Please read the following statements and sign below to recognize your receipt of and acknowledgement of the IVP Event Assistant Handbook.

- I have received and read a copy of the IVP Event Assistant Handbook. I understand that the policies, procedures, and benefits outlined in it are subject to change at any time by the IVP.
- I understand that my volunteer service is terminable at will, either by me or IVP.
- I am aware that during my volunteer service confidential information may be made available to me. I understand that any confidential information must not be released.
- I understand that my signature below indicates that I have read the above statements.

_________________________  ______________________
 Volunteer Signature          Date

_________________________  ______________________
 IVP Project Manager Signature  Date
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Purpose of the Event Assistant Handbook

The Event Assistant Handbook has been written to inform you about the Interagency Volunteer Program’s history, vision, mission, core values, policies, and procedures. Major points have been covered in this handbook; however, if you have any questions regarding your volunteer service with IVP, you are encouraged to discuss them with the IVP Project Manager or Federal Agency Volunteer Coordinator. Open communication between the Volunteer Event Assistant and the IVP Project Manager will help nurture an efficient, professional, and rewarding work environment.

The success of the IVP program is based on the service provided by its volunteers. We believe that you will enjoy your volunteer work, fellow volunteers, and support staff. We take great pride in developing successful volunteers and are confident you will find the Interagency Volunteer Program a great organization to volunteer for.

We encourage you to read the Event Assistant Handbook carefully and refer back to it as often as needed.

What You can Expect from IVP

As a Volunteer Event Assistant for IVP you have the right to:

1. Receive a clear and specific job description
2. Receive proper orientation, training, and evaluation for your position
3. Expressions of recognition and appreciation
4. Be treated as a co-worker who contributes to the continued success of IVP
5. Be assigned appropriate tasks and duties according to skill, interest, availability, and training
6. Offer suggestions and feedback regarding the volunteer program
7. Expect that your time will not be wasted by lack of planning on the part of IVP
8. Performance evaluation and feedback

What IVP Expects from a Volunteer Event Assistant

As a Volunteer Event Assistant for IVP you are expected to:

1. Know your responsibilities/duties and how to perform them in a professional manner
2. Seize opportunities for development as offered to you
3. Work as a team player, cooperate with co-workers
4. Insure all confidential information remains confidential
5. Attend and participate in scheduled training sessions
6. Report to your assignment on time and be ready to work
7. Inform the Project Manager or Volunteer Coordinator as soon as possible of any absences or tardiness
8. Voice your suggestions and opinions to help improve the quality of IVP
Interagency Volunteer Program Background Information

Vision

The Interagency Volunteer Program will work collectively on recruiting, training, managing, supporting, recognizing, and promoting the long-term involvement of volunteers in southern Nevada.

Mission

The Interagency Volunteer Program will encourage, support and build volunteerism to conserve, protect, enhance and foster an appreciation of the diverse natural, cultural and recreational areas in southern Nevada.

About the Interagency Volunteer Program

The Interagency Volunteer Program addresses the needs of the four federal land management agencies by increasing volunteer support. The Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, and U.S. Forest Service maintain independent volunteer programs. However, the agencies recognize that a jointly created program that integrates and coordinates recruitment, training, and recognition of volunteers would improve the efficiency and effectiveness of their activities.

- A united volunteerism effort is less confusing and has a stronger impact than four individual efforts.
- A central volunteer “clearinghouse” encourages community members to turn to one place to learn about, sign up, and be trained to become a volunteer for the public lands surrounding Las Vegas.
- Individuals are matched (based upon skills, desired location, and need) to an appropriate volunteer opportunity on the public lands.
- The joint database allows volunteers to be recognized for all the work they’ve performed on the public lands in southern Nevada, rather than on an agency-by-agency basis.

About the Public Lands Institute

- The Public Lands Institute began as a university initiative in April 2004, when Dr. Peg Rees, Associate Vice President for Research and Outreach, learned the federal land management agencies in Clark County needed to create new partnerships to implement projects funded by the Southern Nevada Public Land Management Act (SNPLMA) of 1998.
- The Nevada System of Higher Education Board of Regents elevated the initiative to institute status in April 2005. Staff of the Public Lands Institute report to the Office of the Vice President for Research and Graduate Studies.
About the Four Federal Land Agencies

**Bureau of Land Management (BLM)**

The public lands the Bureau of Land Management (BLM) cares for in Southern Nevada are a vast expanse of desert basin and range terrain. From Death Valley in the west to the Virgin River Gorge in the east, the BLM manages multi-hued rocky crags, towering pine forests, glistening oases, and scenic desert plains. This magnificent area offers many culturally significant sites as well as the natural beauty of the Mojave Desert. Two BLM conservation areas in the Las Vegas Valley include:

- Red Rock Canyon National Conservation Area
- Sloan Canyon National Conservation Area

**National Park Service (NPS)**

The National Park Service (NPS) preserves the natural and cultural resources and values of the national park system for the enjoyment, education, and inspiration of this and future generations. The National Park System of the United States comprises 384 areas covering more than 83 million acres in 49 States, the District of Columbia, American Samoa, Guam, Puerto Rico, Saipan, and the Virgin Islands. In Southern Nevada, NPS manages Lake Mead National Recreation Area, the premier inland water recreation area in the country.

- Lake Mead National Recreation Area

**U.S. Fish and Wildlife Service (USFWS)**

The U.S. Fish and Wildlife Service is responsible for conserving, protecting and enhancing fish, wildlife and plants and their habitats for the continuing benefit of the American people. Its mission in Nevada is to protect the natural biological diversity of the Great Basin, Eastern Sierra, and Mojave Desert ecosystems. There is great diversity in Southern Nevada with the vast, wild 1.6 million acre desert bighorn sheep habitat of the Desert National Wildlife Range, the millions of migrating birds in the valley of shining waters of Pahranagat National Wildlife Refuge, the unique plants and animals found around the crystal blue warm springs of Ash Meadows National Wildlife Refuge, and the endangered Moapa dace at Moapa Valley National Wildlife Refuge.

- Ash Meadows National Wildlife Refuge
- Desert National Wildlife Range
- Pahranagat National Wildlife Refuge
- Moapa Valley National Wildlife Refuge

**U.S. Forest Service (USFS)**

The Forest Service manages 193 million acres of public lands in national forests and grasslands. Included in that number is the spectacular 6.3 million acres of the Humboldt-Toiyabe National Forest. Located in Nevada and a small portion of Eastern California,
the Humboldt-Toiyabe is the largest forest in the lower 48 states. The Spring Mountains National Recreation Area is part of the Humboldt-Toiyabe National Forest and encompasses more than 316,000 acres of remarkable beauty and surprising diversity.

- Spring Mountains National Recreation Area
Volunteering Policies

The IVP staff understands that each new job or position can come with a number of questions and concerns. In fact it is quite common to be apprehensive or nervous starting in a new position. We want to let you know that all of your co-workers are here to assist you in a successful tenure with IVP. Please feel free to ask any of your co-workers for help.

To help answer many questions you should begin by reading this handbook. It has been designed to answer a variety of questions about policies and procedures and also outlines what you can expect from IVP and what is expected of you as a Volunteer Event Assistant.

Absences and Tardiness

Volunteer Event Assistants are expected to be reliable and professional in their volunteer duties. Volunteer Event Assistants are expected to be dependable and arrive to their assignment on time.

In the event that a volunteer assistant cannot report to their assignment, or will arrive late, it is their responsibility to contact the IVP Project Manager or Volunteer Coordinator as soon as possible (see contact list, pg. 19). Providing as much advance notice as possible will help the Project Manager arrange for someone to cover your position in your absence.

Dates of Service

The first day of your required volunteer event assistant training will be your official start date. The last day of your volunteer service will be your end date. Your official start date will be used to schedule performance evaluations.

Attendance

Volunteer Event Assistants will be required to maintain a volunteer timesheet. Timesheets must be emailed to the Project Manager after each event. Time sheets are needed to maintain accurate records of your contribution to IVP. The statistics from your timesheet are used for recognition and evaluation of IVP. Additionally, many companies value volunteer service and count it as qualifying experience for future employment.

Background Check

In an effort to ensure work environment safety, Volunteer Event Assistants may be required to submit to a criminal history background check and reference check prior to acceptance as a volunteer event assistant. Applicants refusing to comply with this request will not be considered for the Volunteer Event Assistant position.
Confidential Information

Volunteer Event Assistants are responsible for maintaining the confidentiality of all privileged and proprietary information to which they may be exposed to during their time of service.

Equal Volunteering Opportunity

The Interagency Volunteer Program is committed to a policy of equal opportunity for everyone regardless of age, race, color, gender, sexual orientation, religion, national origin, disability, or veteran status. All actions affecting personnel are administered fairly in accordance with all applicable federal, state, and local laws.

Worker’s Compensation

Volunteer Event Assistants are covered by worker’s compensation during their specified volunteer hours for the specific agency they are assisting (i.e., USFS, BLM, NPS, or USFWS). It is important that a Volunteer Services Agreement Form for Natural Resources Agencies be completed in advance for each Federal land worked on. This form provides an official record of the volunteer’s intended contributions, the anticipated physical demands, and contact information in the event of an injury or illness. A copy of the Volunteer Group Services Agreement Form for Natural Resources Agencies is available from the IVP Project Manager and included at the end of the handbook.

Vehicle Use

As a Volunteer Event Assistant you are expected to provide your own transportation to and from the event site. While working on the public lands you may be asked to operate an official federal government vehicle. Prior to operating any federal government vehicles you must first complete any and all specific federal agency vehicle use requirements.

For instance, the Park Service has a 2-page self-certification form to be completed which must be accompanied with a valid driver’s license. Agency specific requirements will be provided by agency volunteer coordinators.

Traffic Violations

While operating a private vehicle for authorized IVP business you are responsible for any accidents, fines, or traffic violations incurred.

Dismissal

Volunteer Event Assistants who fail to adhere to the rules and policies and procedures of the interagency volunteer program or fail to perform their assignment satisfactorily are subject to dismissal.
No Volunteer Event Assistant will be dismissed until he/she has had the opportunity to discuss the reason(s) for dismissal with the IVP Project Manager.

Volunteer Event Assistants may be dismissed without warning for just cause and the IVP Project Manager has the right to request a Volunteer Event Assistant to leave immediately.

Grounds for immediate dismissal include, but are not limited to:
- Being under the influence of drugs or alcohol while performing volunteer service
- Theft of property or misuse of IVP equipment or materials
- Gross misconduct or insubordination
- Illegal, unsafe, or violent acts.

**Performance Evaluations**

The principal reason for performance evaluations is to identify Volunteer Event Assistants’ strengths, identify opportunities for growth, and develop ways to improve on weaker areas.

Performance evaluations will focus on the following areas:
- Attendance, punctuality, and initiative
- Attitude and willingness to learn
- Customer service with public
- Knowledge of job

Evaluations will take the form of ongoing communication between Volunteer Event Assistants and the IVP Project Manager and Agency Volunteer Coordinators and staff. Formal evaluations will be conducted on a semi-annual basis.

**Dress Code**

Volunteer Event Assistants are expected to dress and groom in accordance with accepted social and business standards, particularly because you will be working with the public. Your neat appearance contributes to the image of yourself and IVP.

Volunteer Event Assistants will be expected to wear an IVP uniform (i.e., IVP shirt and nametag). For your safety, close-toed shoes are always required.

**Expense Reimbursement**

Volunteer Event Assistants are not authorized to incur any expense on behalf of IVP. In the event something needs to be purchased, please contact the IVP Project Manager or the federal land agency Volunteer Coordinator. You will not be reimbursed unless prior written authorization has been granted.
Parking

Volunteer Event Assistants are expected to obey all city and state traffic and parking rules during their volunteer assignment.

Phone Calls

Volunteer Event Assistants are expected to limit calls to business or emergency calls during their volunteer service.

Resignation

In the event you anticipate having to resign from your Volunteer Event Assistant position, please contact the IVP Project Manager in a timely manner. Exit interviews are available upon request.

Safety

Safety is the responsibility of all. Safety is given prime importance and taken very seriously in all aspects of IVP events. It is our mission to protect you from injury and illness and will cover this in training.

Please report any injuries to the Project Manager immediately.

Smoking

Volunteer Event Assistants are expected to refrain from any tobacco use when in direct contact with the public. Smoking is prohibited in all government vehicles.

Substance Use/Abuse

The illegal use, sale, or consumption of alcohol or illegal drugs or controlled substances constitutes grounds for immediate dismissal.
Volunteer Event Assistant Position Description

The Volunteer Event Assistant will work closely with the IVP Project Manager and land management agency Volunteer Coordinators assisting with all aspects of planning, developing, organizing, and facilitating programs and activities. The Event Volunteer Assistant is: a person who can organize, lead, and inspire a group of volunteers on the day of the project; someone who represents the Interagency Volunteer Program; and an individual who is 100% accountable for the completion of the project.

Duties would include: set up agency equipment and supplies, act as project site host, register and greet volunteers, recruit volunteers, conclude and tear down event, and communicate program event information with the IVP Project Manager or land management agency Volunteer Coordinator. Events could include any of the following:

- Desert clean-up
- Community neighborhood clean-up
- Campground beautification
- Seed collection/dispersal
- Wildlife monitoring
- Program promotion activity
- Seed ball making event
- Invasive weed removal
- Native species planting
- Trail restoration/decommission

Time Commitment

Volunteer Event Assistants must commit to a minimum of three events per year (4-6 hrs per event); additional hours are required for training.

Training

Volunteer Event Assistants will be required to complete the following trainings:

- General training (3 hrs)
  - Volunteer orientation/handbook
  - Group forms and other paperwork
  - Safety protocols
- First aid/CPR (4 hrs)
- On the job training (4-6 hrs/event)
  - Shadow a volunteer coordinator at an event(s)

Skills, knowledge, experience

- General knowledge and/or willingness to learn
- Ability to work and communicate with diverse groups
- Ability to perform moderate physical labor
- Ability to lead and motivate groups

**Benefits to the volunteer**

- Opportunity to help protect, conserve, restore, beautify public lands
- Opportunity to be an effective role model for community, family, and friends
- Opportunity to socialize with diverse populations and backgrounds
- Opportunity to network personally and professionally
- Opportunity to develop life and leadership skills

**Special Requirements**

- General knowledge of Public Lands
- General knowledge of partnership of Get Outdoors Nevada
- Comfortable communicating with individuals and groups
- Must have reliable transportation

**Requirements/Qualifications**

Volunteer Event Assistants need to be in good physical health to meet physical demands of the position. The work requires physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, reaching, or similar activities; and recurring lifting of moderately heavy items. Volunteer Event Assistants could be asked to…

- lift up to 30 pounds
- Bend, lift, pull, and push
- Walk for long periods of time
- Walk on uneven surfaces
- Be outside in extreme heat or cold (depending upon the season)

Volunteer Event Assistants must wear all Personal Protective Equipment (PPE) required for the task being performed. Examples: gloves for picking up trash, trash pickers, etc.

Volunteer Event Assistants should not perform any duties that are beyond their physical ability.

**Work Environment**

Fieldwork is generally performed in remote areas. Temperatures can vary widely throughout the year with winter highs in the 30s and summer highs over 110. Venomous snakes and spiders are occasionally encountered. Thorny vegetation such as cacti and cat claw are common. Any Volunteer Event Assistant who cannot meet the physical requirements of the position should let the Volunteer Coordinator know so they can be assigned to lighter duty.
Closing Remarks

On behalf of the IVP, it is our hope that your experience as a Volunteer Event Assistant is both satisfying and rewarding. Thank you for your commitment to our public lands. If you have any questions or concerns please feel free to contact the IVP Project Manager.
# Volunteer Services Agreement for Natural Resources Agencies

*for Individuals or Groups*

Please print when completing this form

<table>
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<tr>
<th>Site Name</th>
<th>Agency</th>
<th>Reimbursement (if any)</th>
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<th>Name of Volunteer or Group Leader – Last, First, Middle</th>
<th>Home Phone</th>
<th>Cell Phone</th>
<th>Email Address</th>
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<th>IF VOLUNTEER IS UNDER AGE 18 – Name of Parent or Guardian</th>
<th>Home Phone</th>
<th>Cell Phone</th>
<th>Email Address</th>
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I affirm that I am the parent/guardian of the above named volunteer. I understand that the agency volunteer program does not provide compensation, except as otherwise provided by law; and that the service will not confer on the volunteer the status of a Federal employee. I have read the attached description of the work that the volunteer will perform.

I give my permission for ________________________________

by ________________________________

to participate in the specified volunteer activity sponsored by ________________________________

At ________________________________

(Name of Sponsoring Organization, if applicable) (Name of Volunteer Duty Station)

From __________ to __________

(Parent/Guardian Signature) __________

(Date) (Date) (Date)

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<th>Emergency Contact Name</th>
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16
Brief description of work to be performed. Include details such as minimum time commitment required, use of personal equipment, use of government vehicle, etc. Attach the complete job description to this form. If this is a group agreement, the leader is to provide the group name, a complete list of group participants to be attached to this form, and parental approval (above) completed for each volunteer under the age of 18.

Government Vehicle required?  
☐ Yes  ☐ No

☐ Valid State’s License  ☐ International Driver’s License

Personal Vehicle to be used?  
☐ Yes  ☐ No

Please verify that the volunteer is in possession of one of these documents. DO NOT keep a copy of the document for his/her file.

I understand that I will not receive any compensation for the above work and that volunteers are NOT considered Federal employees for any purpose other than tort claims and injury compensation. I understand that volunteer service is not creditable for leave accrual or any other employee benefits. I also understand that either the government or I may cancel this agreement at any time by notifying the other party.

I understand that my volunteer position may require a background investigation in order for me to perform my duties.

I understand that all publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as specifically stated in the attached job description, will become the property of the United States, and as such, will be in the public domain and not subject to copyright laws.

I do hereby volunteer my services as described above, to assist in agency-authorized work.

(Signature of Volunteer)  (Date)

The above-named agency agrees, while this arrangement is in effect, to provide such materials, equipment, and facilities that are available and needed to perform the work described above, and to consider you as a Federal employee only for the purposes of tort claims and injury compensation.

(Signature of Volunteer Manager/Coordinator)  (Date)

Termination of Agreement

Volunteer requests formal evaluation  
☐ Yes  ☐ No  Evaluation Completed  (Date)

Agreement terminated on  (Date)  (Signature of Volunteer Manager/Coordinator)
Public Burden Statement
According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) and U.S. Department of the Interior (USDI) prohibit discrimination in all programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA’s TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA and USDI are equal opportunity providers and employers.

Privacy Act Statement
Collection and use is covered by Privacy Act System of Records OPM/GOVT-1 and USDA/OP-1, and is consistent with the provisions of 5 USC 552a (Privacy Act of 1974), which authorizes acceptance of the information requested on this form. The data will be used to maintain official records of volunteers of the USDA and USDI for the purposes of tort claims and injury compensation. Furnishing this data is voluntary, however if this form is incomplete, enrollment in the program cannot proceed.
Interagency Volunteer Program Contact Information

Daniel Chase
UNLV Public Lands Institute
Project Manager, Get Outdoors Nevada
(702) 895-5149
dan.chase@unlv.edu

Amy Nichols – Forest Service Volunteer Coordinator
Natural Resource Officer
US Forest Service
Las Vegas NV
(702) 515-5421
anichols@fs.fed.us

Nancy Bernard – National Park Service Volunteer Coordinator
Lake Mead National Recreation Area
Volunteer Program Manager
601 Nevada Way
Boulder City, NV 89005
(702) 293-8714
nancy_bernard@nps.gov

Angelina Yost – Fish and Wildlife Service Volunteer Coordinator
Visitor Services Manager
Desert National Wildlife Refuge Complex
Las Vegas, NV 89130
702-515-5453
angelina_yost@fws.gov

James H. Cribbs – Bureau of Land Management Volunteer Coordinator
Park Ranger/Interagency Volunteer Coordinator
Red Rock Canyon NCA
702-515-5234
James_Cribbs@blm.gov
Southern Nevada Interagency Volunteer Program

Marketing Portfolio

The Public Lands Institute promoted and advertised the award-winning Get Outdoors Nevada program and its events in a variety of ways. Examples of the program’s public relations, outreach, media efforts, and subsequent news coverage are shown on the following pages. They include press releases as well as advertising for print, radio, TV, and the Web.
MARKETING GET OUTDOORS NEVADA

To connect with the general public, the Interagency Volunteer Program established a brand for volunteer efforts on public lands in Southern Nevada. “Get Outdoors Nevada” reflects the nature of the organization, gains the interest of prospective volunteers, and issues a call to action. The brand identity statement, “Volunteer and make the land your own,” defines and sets the expectation for the brand. The consistent use of branding (name and image) improves recognition of the program over time, making the brand stronger.

Once the brand identity was established, the next step was to build awareness and recognition, both of which are enhanced by exposure in many different ways in many different places. Advertising, public relations, and outreach were the primary marketing tools used to reach the general public and recruit volunteers. In fact, traditional advertising and email were the most effective methods to increase awareness and drive visitors to the website.

The following marketing tools were employed to raise awareness:

- Advertising and Promotion: print ads, radio spots and sponsorship, television spots, bus wraps, promotional flyers, emails, online banner ads, and posters.

- Public Relations and Outreach: news releases/media advisories, articles/news stories, and community/outreach events

Every two to three years, Get Outdoors Nevada was promoted through advertising campaigns. The first campaign in 2007 had as its goal to increase awareness. The 2009 campaign targeted specific markets to meet the various SNAP team operational needs, thus enhancing the sustainability of the team initiatives. The goal of the 2012 campaign was to recruit volunteers for the U.S. Forest Service and increase the number of operational volunteers in the database.

In alternating years, advertising and public relations activities were used to recruit episodic volunteers for such events as National Public Lands Day, National Trails Day, and the Great American Clean-Up.
ADVERTISING/ PROMOTION
2006-2007
Advertising
Celebrate the Great American Clean-up on March 25, 2006!

Volunteers are needed to participate in this year’s clean-up.

The Southern Nevada Interagency Volunteer Program, Get Outdoors Nevada, will partner with community volunteers to help remove litter and debris from Lake Mead National Recreation Area.

Visit www.getoutdoorsnevada.org to register, or call 702-895-4890.

Celebrate Red Rock Day on Saturday, May 13, 2006!

Put your passion into action by volunteering at Red Rock Canyon National Conservation Area

Friends of Red Rock Canyon and the Southern Nevada Interagency Volunteer Program are looking for volunteers to work on restoration and clean-up projects in the Red Rock Canyon National Conservation Area. Most projects are at the visitors center or within a short drive. Volunteers should bring gloves and sunscreen, wear long pants, a hat, and closed-toed shoes. Lunch and entertainment will be provided.

To pre-register, visit www.getoutdoorsnevada.org or call 702-895-5734

REGISTRATION DEADLINE IS MAY 10

Celebrate Red Rock Day on Saturday, May 13, 2006!

Put your passion into action by volunteering at Red Rock Canyon National Conservation Area

Friends of Red Rock Canyon and the Southern Nevada Interagency Volunteer Program are looking for volunteers to work on restoration and clean-up projects in the Red Rock Canyon National Conservation Area. Most projects are at the visitors center or within a short drive. Volunteers should bring gloves and sunscreen, wear long pants, a hat, and closed-toed shoes. Lunch and entertainment will be provided.

To pre-register, visit www.getoutdoorsnevada.org or call 702-895-5734

REGISTRATION DEADLINE IS MAY 10
Experience Your Outdoors by Celebrating National Trails Day 2006 in Southern Nevada

Hit the trail to enjoy and restore the trails in Spring Mountains National Recreation Area

Saturday, June 3, 2006
9:00 a.m. – 12:00 p.m.
Registration 8:30 a.m. – 9:00 a.m.

Kyle Canyon
Spring Mountains National Recreation Area
Managed by the U.S. Forest Service

The Southern Nevada Interagency Volunteer Program invites you to discover and celebrate Southern Nevada’s wonderful trails by volunteering at Spring Mountains National Recreation Area. Volunteers of all ages are needed to restore trails and install signs. You will need to bring gloves and sunscreen, and wear long pants, a hat and sturdy shoes. Lunch will be provided.

To pre-register, visit www.getoutdoorsnevada.org or call 702.895.5734 for location directions.

Registration Deadline is May 29.

Celebrate the 13th Annual National Public Lands Day

JOIN US IN THE NATION’S LARGEST HANDS-ON VOLUNTEER EFFORT TO IMPROVE AMERICA’S PUBLIC LANDS

Sponsored by
Southern Nevada Interagency Volunteer Program

Now is your chance to lend a hand to America’s lands. Volunteers are needed to remove trash and debris at Lake Mead National Recreation Area. Individuals, families, and civic groups are invited to volunteer. Pre-registration is required.

Visit www.getoutdoorsnevada.org to register or call 702-895-5734
Celebrate the Great American Clean-up™ on March 24, 2007!

Get Outdoors Nevada rallies volunteers for the nation's largest annual community improvement project.

Volunteers of all ages are needed to remove litter and debris from Lake Mead National Recreation Area on Saturday, March 24. The Southern Nevada Intergency Volunteer Program, Get Outdoors Nevada, invites you and your family, friends or civic group to beautify one of the most visited national recreation areas in the United States.

Pre-registration is required.
Visit www.getoutdoorsnevada.org to register, or call 702-895-5734.

The Southern Nevada Intergency Volunteer Program, Get Outdoors Nevada, is funded by the Southern Nevada Public Land Management Act and managed by the UNLV Public Lands Institute on behalf of the Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, and the U.S. Forest Service.

Celebrate the 13th Annual National Public Lands Day
JOIN US IN THE NATION'S LARGEST HANDS-ON VOLUNTEER EFFORT TO IMPROVE AMERICA'S PUBLIC LANDS
Sponsored by Southern Nevada Intergency Volunteer Program.
Now is your chance to lend a hand to America's lands. Volunteers are needed to remove trash and debris at Lake Mead National Recreation Area. Individuals, families and civic groups are invited to volunteer. Pre-registration is required.
Visit www.getoutdoorsnevada.org to register or call 702-895-5734.

Celebrate Red Rock Day on Saturday, April 28, 2007!
Put your passion into action by volunteering at Red Rock Canyon National Conservation Area

The Southern Nevada Intergency Volunteer Program, Get Outdoors Nevada, is funded by the Southern Nevada Public Land Management Act and managed by the UNLV Public Lands Institute on behalf of the Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, and the U.S. Forest Service.

Friends of Red Rock Canyon and the Southern Nevada Intergency Volunteer Program are looking for volunteers to work on restoration and clean-up projects in the Red Rock Canyon National Conservation Area. Projects are within a short drive of the visitor's center. Volunteers should bring gloves and sunscreen, wear long pants, a hat, and closed toe shoes. Lunch and entertainment will be provided.

To pre-register, visit www.getoutdoorsnevada.org or call 702-895-5734
REGISTRATION DEADLINE IS APRIL 21

The Southern Nevada Intergency Volunteer Program, Get Outdoors Nevada, is funded by the Southern Nevada Public Land Management Act and managed by the UNLV Public Lands Institute on behalf of the Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, and the U.S. Forest Service.
Experience Your Outdoors by Celebrating National Trails Day 2007 in Southern Nevada

Hit the trail to enjoy and restore the trails in Spring Mountains National Recreation Area

Saturday, June 2, 2007
Registration 8:30 a.m. – 9:00 a.m.
9:00 a.m. – 12:00 p.m.

Lee Canyon
Spring Mountains National Recreation Area
Managed by the U.S. Forest Service

The Southern Nevada Interagency Volunteer Program, Get Outdoors Nevada, invites you to celebrate Southern Nevada’s wonderful trails by volunteering at Spring Mountains National Recreation Area. Volunteers are needed to restore trails and build a fence to help protect the Mt. Charleston Blue Butterfly Habitat. You will need to bring sunscreen and wear long pants, a hat and closed toe shoes.

To pre-register, visit www.getoutdoorsnevada.org or call 702.895.8734 for location directions.
Registration Deadline is May 25.

The Southern Nevada Interagency Volunteer Program, Get Outdoors Nevada, is funded by the Southern Nevada Public Land Management Act and delivered by the University of Nevada, Las Vegas Institute on behalf of the Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, and the U.S. Forest Service.
Get Outdoors Nevada Website/Branding
Las Vegas Review Journal Newspaper & Website

Volunteer
And Make The Land Your Own

Visit us online to volunteer for projects on Southern Nevada public lands like Red Rock, Mt. Charleston, Ash Meadows, and Lake Mead.

www.GetOutdoorsNevada.org

The Southern Nevada Interagency Volunteer Program, Get Outdoors Nevada, is funded by the Southern Nevada Public Land Management Act and delivered by the UNLV Public Lands Institute on behalf of the Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, and the U.S. Forest Service.
BROADCAST ADVERTISING
TV Bulletin Board and Website Banner Ad

Volunteer
And Make The Land Your Own

Get Outdoors Nevada!
www.GetOutdoorsNevada.org

Volunteer
Help preserve public lands
www.GetOutdoorsNevada.org

CLICK HERE
TELEVISION ADVERTISING

KLVX "Outdoor Nevada" Sponsorship

Script

LOCAL FUNDING FOR OUTDOOR NEVADA IS PROVIDED BY GET OUTDOORS NEVADA, THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM THAT COORDINATES OPPORTUNITIES FOR LOCAL RESIDENTS TO HELP PRESERVE PUBLIC LANDS SUCH AS RED ROCK, LAKE MEAD, AND MOUNT CHARLESTON. VOLUNTEER AND MAKE THE LAND YOUR OWN. VISIT ONLINE AT GET-OUTDOORS-NEVADA-DOT-ORG.

Television News Sponsorships (:10s or :15s)

Script

THIS PORTION OF THE NEWS BROUGHT TO YOU BY THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM, GET OUTDOORS NEVADA. VOLUNTEER AND MAKE THE LAND YOUR OWN. VISIT GET-OUTDOORS-NEVADA-DOT-ORG TO VOLUNTEER.
RADIO ADVERTISING

KNPR :15 Sponsorship:  42x week
SUPPORT FOR NEVADA PUBLIC RADIO COMES FROM FRIENDS OF RED ROCK CANYON AND THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM. CELEBRATING RED ROCK DAY ON MAY 13TH AT RED ROCK CANYON NATIONAL CONSERVATION AREA. DETAILS AT GETOUTDOORSNEVADA.ORG.

KUNV :30 Sponsorship
THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM INVITES YOU TO EXPERIENCE THE OUTDOORS ON JUNE 3RD FOR NATIONAL TRAILS DAY. VOLUNTEERS WILL TREK THE TRAILS AT SPRING MOUNTAINS NATIONAL RECREATION AREA TO RESTORE TRAILS AND INSTALL SIGNS. TO PRE-REGISTER, VISIT GETOUTDOORSNEVADA.ORG OR CALL 895.5734. REGISTRATION DEADLINE IS MAY 29TH. THIS PROGRAM IS FUNDED BY THE SOUTHERN NEVADA PUBLIC LAND MANAGEMENT ACT.

KNPR :15 Sponsorship:  42x week
SUPPORT FOR NEVADA PUBLIC RADIO COMES FROM THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM. CELEBRATE NATIONAL PUBLIC LANDS DAY THIS MONTH AT RED ROCK CANYON AND LAKE MEAD. DETAILS AT GETOUTDOORSNEVADA.ORG.
Traffic Sponsorships (:10 or :15 spots)

:10 Script
THIS TRAFFIC REPORT BROUGHT TO YOU BY GET OUTDOORS NEVADA. VOLUNTEER TO HELP PRESERVE OUR PUBLIC LANDS. VISIT GET-OUTDOORS-NEVADA-DOT-ORG.

:15 Script
THIS TRAFFIC REPORT BROUGHT TO YOU BY THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM, GET OUTDOORS NEVADA. VOLUNTEER TO HELP PRESERVE OUR PUBLIC LANDS. VISIT GETOUTDOORSNEVADA-DOT-ORG TO LEARN MORE.

KNPR Sponsorships (:15 spots)
SUPPORT FOR NEVADA PUBLIC RADIO COMES FROM GET OUTDOORS NEVADA, THE SOUTHERN NEVADA INTERAGENCY VOLUNTEER PROGRAM. GO TO GETOUTDOORSNEVADA-DOT-ORG TO VOLUNTEER AND MAKE THE LAND YOUR OWN.
2008-2010 Advertising
OUTDOOR ADVERTISING -- BUS WRAP
HELPING HANDS
FOR AMERICA’S LANDS

CELEBRATE NATIONAL PUBLIC LANDS DAY ON SEPTEMBER 26
The Southern Nevada Interagency Volunteer Program, Get Outdoors Nevada, is joining in with the largest hands-on volunteer effort to improve America’s public lands. We are recruiting volunteers for projects at the following locations.

- Lake Mead National Recreation Area
- Jean Dry Lake Area
- Logandale
- Ash Meadows

Individuals, families, and civic groups are invited to volunteer. Pre-registration is required.

Visit GetOutdoorsNevada.org to get information and register or call 702-895-5484 by September 23, 2009.

GREAT AMERICAN CLEANUP

Make a difference. Join the Great American Cleanup event on Saturday, April 4 at Government Wash, located in the beautiful Lake Mead National Recreation Area.

Saturday, April 4th
8:30 AM - Noon

Families, individuals, and groups are welcome to help clean up litter and preserve our natural resources.

To volunteer, signup online: GetOutdoorsNevada.org

VOLUNTEER
AND MAKE THE LAND YOUR OWN

We need people for important jobs to preserve Nevada’s public lands, such as trail monitoring, public speaking, administrative expertise, campground host, boat operator, backcountry ranger, landscaping, and general maintenance.

Get Outdoors Nevada

To find out more, call 895-1234, or visit us online at GetOutdoorsNevada.org.
Radio Advertising

KNPR—15-sec.

Support for Nevada Public Radio comes from Get Outdoors Nevada and the Southern Nevada Interagency Volunteer Program. Information on volunteer opportunities such as trail monitor, campsite host, backcountry ranger, boat operator, and others available at get-outdoors-Nevada-dot-org.

General—30 sec.

Hey! You’ve been thinking about volunteering, right? And you like being outside. I’ve got it. Get Outdoors Nevada needs volunteers. You know they monitor wildlife trails, have rangers in the back country and they patrol Lake Mead by boat among other things. You’d help protect the environment and have fun doing it. So go online to get-outdoors-Nevada-dot-org to see all of their great volunteer opportunities. You should really check it out. That’s get-outdoors-Nevada-dot-org.
E-MAIL MARKETING -- KNPR E-BLAST

Membership is Better

We can never say it often enough, "Our most reliable source of support is our members."

Our Fall Membership Campaign is under way with a goal of 3,500 member pledges. More than 820 listeners have joined or renewed their membership with Nevada Public Radio. Your support ensures you continue to hear all the news on KNPR and all the classical music on KCNV.

Pledge now and you'll be entered to win one of 10 wine-paired dinners for two from Paris Las Vegas at either Mon Ami Gabi or Les Aritistes Steakhouse. You can make a difference in some great radio programming by becoming a member today. Pledge Now.

Happy 50th!

Happy Birthday, Morning Edition! The NPR News program hosted by Steve Inskeep and Renee Montagne marks 50 years on the air on November 1st. The program is the most-listened to morning news program on the radio, with more than 13 million listeners on 670 stations across the country.

"I was a Morning Edition Newsreader at KPR in my early years at NPR."

What's Next in Afghanistan?

What is the U.S. doing in Afghanistan? Who is the enemy? Is the country governable? What should we do next? What would success look like there?

As President Obama considers a new strategy — and deploying more forces — for the 10-year-old war in Afghanistan, NPR's All Things Considered takes a closer look at the challenges faced in the country and the strategic options available. Hosts Robert Siegel and Michele Norris will be joined by correspondents in Washington, Kabul, Islamabad, and embedded with U.S. forces in Afghanistan's restive Herat and Kandahar Province. We'll also hear from former members of the Afghan government, an expert on Afghanistan's security forces, and a U.S. public opinion specialist.

Listen to All Things Considered, Thursday (11/5) on News 88.9 KNPR.

Web exclusive -- Attack Of The 50-Micron-Tall Flu Virus

How does the flu virus spread in your body? If a flu virus inside your body can multiply by the millions within seconds, why don't we topple over and die quickly? NPR's Robert Krulwich explains in this fascinating animated video.

Volunteer and Make the Land Your Own:

Get Outdoors Nevada needs people to volunteer on Southern Nevada's public lands, for such positions as trail monitor, campsite host, boat operator, backcountry ranger, and for landscaping and general maintenance.

To find out more, call 995-5484 or visit us online at GetOutdoorsNevada.org.
2011-2012 Advertising
HELPING HANDS FOR OUR PUBLIC LANDS

LEND YOUR HANDS TO NATIONAL PUBLIC LANDS DAY
SATURDAY, SEPTEMBER 24

We’re looking for volunteers to help care for the public lands we all enjoy. It’s good for the animals that live there and great for the overall health and beauty of our region. Bring your family and friends and make it a Public Lands Day!

We need helping hands at
- Griffith Peak
- Desert National Wildlife Refuge: Corn Creek
- Sloan Canyon National Conservation Area
- Lake Mead National Recreation Area
- Ash Meadows National Wildlife Refuge
- Pahranagat National Wildlife Refuge

To pre-register for any location, please contact us by September 21. Visit GetOutdoorsNevada.org or call 702.895.5484.
BE PART OF SOMETHING BIGGER.

There's a lot of great land out there, and it needs a lot of people to keep it that way. From Lake Mead to Red Rock, Panamint to Mount Charleston, you could do amazing things. Monitor a trail, host a campsite, help at a visitor center or remove graffiti. To find the spot that's right for you, visit us online. Make the land your own.

Get Outdoors Nevada
895-5484 • GetOutdoorsNevada.org

Funded by the Southern Nevada Agency Partnership
RADIO ADVERTISING

General—15 sec.

It’s National Public Lands Day, Saturday, September 24th. Volunteers are needed for cleanup at some of our most precious wild areas. It’s the perfect day to get fresh air while giving back. Visit get-outdoors-Nevada-dot-org or call 895-5484.

General—30 sec.

There’s a lot of great land out there, and we need a lot of people to keep it that way. From Lake Mead to Red Rock, Pahranagat to Mount Charleston, Get Outdoors Nevada wants you to be part of something bigger. Volunteer to help at a visitor center, on a trail, at a campground or removing graffiti. There are even opportunities to help us manage our wildlife. To find the spot that’s right for you, call 895-5484 or visit us at get-outdoors-Nevada-dot-org. Get outdoors, Nevada, and make the land yours.
TELEVISION ADVERTISING

Spot TV/Cable—30 sec.

“SOMETHING BIGGER”

VISUAL:
Camera starts tight on a college-age boy’s face. As he talks, the camera steadily pulls out.

KID:
I’m a very busy person. School, friends, family. But I still make time to volunteer at Nevada’s great public places. So I can be a part of something bigger.

VISUAL:
Sweeping view of desert/mountains

KID:
How about you?

CG:
Volunteer @
Lake Mead | Pahranagat | Mount Charleston | Red Rock

KID:
Make the land yours.

CG:
Get Outdoors logo, web, phone
FACEBOOK ADVERTISING

Get fresh air. Give back.
Volunteer to clean up our public lands on National Public Lands Day, September 24. Preregister online or call 895-5484.
GetOutdoorsNevada.org

Public Lands Day
Bring your friends and family and help clean up some of our most precious public lands. September 24. Info online or at 895-5484.
GetOutdoorsNevada.org
Get Outdoors Nevada 2012 Advertising Campaign

OVERVIEW
The $60,000 advertising campaign generated overall positive results with an increase in volunteer registrations and visits to the getoutdoorsneveda.org. Phase I of the media buy outperformed Phase II with the focus of Phase I on spot TV/cable, radio, and print ads in the Rebel Yell. Phase II focused on spot TV/Cable and print ads in Desert Companion and Rebel Yell.

VOLGISTICS
- 5.6% increase in registration

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GOOGLE ANALYTICS – AUGUST 13 – October 31, 2012
- 3,189 unique visitors, 54% new visits, 5,799 unique page views, 2.44 pages per visit

- Phase I Media Buy (August 13 – Sept 17, 2012)
  - 1,417 unique visitors, a 20.80% increase in unique visitors to website compared to same time period in 2011
  - 22.57% more from Las Vegas, 53.12% Henderson, 300% North Las Vegas compared to same time period in 2011
  - 3,855 unique pageviews, 41.16% increase in pageviews compared to same time period in 2011
    - 19% increase to events page, 101% increase to volunteer page, 16% increase to events sign-up page, 207% increase to schedule page

- Phase II Media Buy (October 1-31, 2012)
  - 696 unique visitors, a 29.57% decrease compared to same time period in 2011
  - 35.02% decrease from Las Vegas, 9.52% increase from Henderson, 89.47% increase from North Las Vegas compared to same time period in 2011
  - 1,629 unique pageviews, a 26.95% decrease in pageviews compared to same time period in 2011
    - 36.5% decrease to events page, 26.54% decrease to volunteer page, 118.39% increase to schedule page, 30.41% decrease to events sign-up page
Southern Nevada Interagency Volunteer Program

Volunteer Orientation
Callville Bay History

Seeing the viability of steamboat travel to transport supplies and immigrants, Mormon leader, Brigham Young recruited Bishop Anson Call to establish a colony and build a warehouse on the Colorado River

"Take a suitable company, locate a road to the Colorado, explore the river, find a suitable place for a warehouse, build it, and form a settlement at or near the landing."

~ Brigham Young instructing Anson Call, 1864

Call settled upon a location approximately 15 miles upstream from present day Hoover Dam. Call’s Landing (also referred to as Call’s Fort and Old Callville) became a permanent settlement with homes, warehouse and irrigation systems. Supplies intended for the newly established Mormon communities in the west traveled from New York and other eastern cities to Panama. From there goods were shipped to the west coast of Mexico, through the Gulf of California and up the Colorado River to Call’s Landing. This once-thriving community is known today as Callville. When construction for Boulder Dam began, portions of the old warehouse still existed. Callville became submerged when Lake Mead was formed by the damming of the Colorado River.
Cottonwood History

Cottonwood Island, quite lush with grasses and cottonwood trees, was a perfect place for the miners to raise their stock.

In 1867, the Army made the island an outpost. They pastured their cattle and assigned a small detachment to tend them, but a flood the same year drowned or scattered most of the herd. None of the cattle was found.

Gold was discovered around Searchlight in 1897. The first claim became known as the Duplex Mine. The Quartette Mining Company built a 20-stamp mill on the Colorado River, and in 1901 and 1902, constructed a 16-mile narrow gauge railroad from the Quartette Mine to the mill. Railroad equipment was brought in by barge from Needles. The locomotive carried ore to the mill and, occasionally, passengers rode down to the steamboat port. The locomotive could run on oil from Searchlight or driftwood from the Colorado River. For safety, it was never turned, but always headed toward Searchlight. Operations of the mill and railroad stopped when a new mill was built in Searchlight. In 1906, the river mill was relocated at Searchlight, beside the new building. The rails were sold to J. F. Kent, removed, and used on the Yellow Pine line from Jean to Goodsprings in 1910. The foundations of the river mill are about 30 feet below the surface of Lake Mohave in Cottonwood harbor.

In the 1930's, the Homestake Mine in the Newberry Mountains operated an amalgamation and cyaniding plant on Cottonwood Island for processing gold and silver ore. Mining operations ceased in 1953 as Davis Dam was completed. The Island is also under Lake Mohave waters.

The "Arivada" was a river boat which provided ferry service across the river from 1916 to 1920. It was located 2 1/2 miles south of Cottonwood. There was also an aerial cableway built one mile north of the present Cottonwood Cove. It transported automobiles across the river on a rickety framework. It was said once you crossed the river to the other side, you would never come back. It was in operation until the 1930's. The "Searchlight" was a river steamer that plied the Colorado from its mouth as far upstream as the former town of Callville near present day Callville Bay.
Bullhead City was named for Bull's Head Rock, an old landmark located along the Colorado River. In the years of steamboat travel up the river, it was used as a navigation point. As the waters rose behind Davis Dam, creating Lake Mohave, Bull's Head Rock was gradually covered, with only a small, undistinguishable part of it remaining uncovered.

Spanish explorer Melchior Diaz discovered this area in 1540, years before the Mayflower landed on the East Coast. In 1776, Father Garces crossed the Colorado River here, nearly a month before the Declaration of Independence was signed.

From 1852 to 1909, steamboats made regular trips up the Colorado River from Port Isabel in the Gulf of California. These sternwheeler river boats played an important part in the early development of the areas bordering the Colorado River.

In October 1857, a caravan of 28 camels crossed the Colorado River below the present Bullhead City. Lieutenant Edward F. Beale was testing camels for desert travel for the War Department. With him was Hi-Jolly, a trained camel handler from Asia Minor.

The site for Davis Dam was selected in 1902, but construction did not start until 1942. It was discontinued in December of that year due to the war. Construction resumed in April 1946, and the dam was completed in 1953.

The Katherine Gold Mine was discovered in 1900 and operated intermittently until 1930. The mine and, subsequently, the surrounding area, was named for the sister of one of the discoverers.

At the base of Christmas Tree Pass is Grapevine Canyon, an old Indian camping area with extensive petroglyphs, a short walk from the road.
Meadview Area History

The Meadview area includes of South Cove, Pearce Ferry, and Grand Wash.

Meadview is a small community located on the southern and eastern boundary of the recreational area and about 10 miles from both Pearce Ferry and South Cove. It is almost an inholding, being surrounded on three sides by recreational area lands.

The community is of recent origin, having been started around 1960 as a retirement community.

Pearce Ferry was started in 1863 by Jacob Hamblin, bought by Pearce in 1876, and operated until 1891. This area became popular again during the Grand Canyon-Boulder Dam tours in the 1940's. A concession maintained a floating dock, supply depot, dining room, and had elaborated plans for improvement. The tour boats left Hemenway, stopped at Pearce Ferry, continued to Rampart Cave (discovered in 1936 by Willis Evans) and then on 12 miles into the Grand Canyon. The tour cost $101. With the filling of Lake Mead, a delta formed at Pearce Ferry. This silting in, followed by the lowering of the lake level after 1941, forced the concession to be abandoned. Scenic flights were also part of the tourist trade in the 1930's and 1940's with airplanes landing on the strip at Pearce Ferry. Pearce Ferry is about 17 miles upstream from South Cove and served as the primary terminus for river runners floating through the Grand Canyon before the current reduced water levels of Lake Mead caused them to make alternate plans. Primitive camping is allowed in the area.

Mike Scanlon's Ferry, started in 1881, which was later bought by Tom Gregg, crossed the Colorado River at the area now known as Greggs Hideout.

South Cove does not have a history pre-dating the establishment of the recreation area. After the recreation area was established, a new paved road was constructed as a spur road off the Pearce Ferry road, extending down to the lake where a paved launch ramp was constructed.
Before the Water Rose
Starting as a pioneer settlement in 1865, St. Thomas grew to be an established town of farms, homes and stores. Life passed slowly until Hoover Dam was built. St. Thomas was doomed as the rising waters of the Colorado River slowly filled canyons and valleys, creating Lake Mead. The residents of St. Thomas sold their land, tore down homes that had been lived in for generations and said goodbye to friends and neighbors. On June 11, 1938, Hugh Lord rowed away from his house, the last citizen to leave. The community was soon covered by the lake, a victim of a rapidly changing landscape and lifestyle in the desert.

While we cannot bring St. Thomas back to life, we can show the town and its people the respect we’d like our home town to receive. Please do not climb on foundations or disturb any artifacts you find. These remnants remind us of the people of St. Thomas, those who played, worked and lived here.
The National Park Service protects and preserves more than 380 sites of cultural, historic and natural significance. From the stone dwellings at Mesa Verde to the Civil War battlefield at Gettysburg and here at the ruins of St. Thomas, we learn about those who lived before us.

We rely on you to help us safeguard these treasures. Please help us by reporting illegal activities such as offroad vehicle use, vandalism, and theft of historic artifacts. You can call a park ranger at 1.800.680.5851 (emergencies only) or 702.293.8998 (non-emergencies).
THE NATIONAL PARK SERVICE ORGANIC ACT*

An act to establish a National Park Service, and for other purposes.

*This title is not an official short title but merely a popular name used for the convenience of the reader. The Act has no official short title. The National Park Service Organic Act (16 U.S.C. 1 2 3, and 4), as set forth herein, consists of the Act of Aug. 25 1916 (39 Stat. 535) and amendments thereto.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That there is hereby created in the Department of the Interior a service to be called the National Park Service, which shall be under the charge of a director, who shall be appointed by the Secretary and who shall receive a salary of $4,500 per annum. There shall also be appointed by the Secretary the following assistants and other employees at the salaries designated: One assistant director, at $2,500 per annum, one chief clerk, at $2,000 per annum; one draftsman, at $1,800 per annum; one messenger, at $600 per annum; and, in addition thereto, such other employees as the Secretary of the Interior shall deem necessary: Provided, That not more than $8,100 annually shall be expended for salaries of experts, assistants, and employees within the District of Columbia not herein specifically enumerated unless previously authorized by law. The service thus established shall promote and regulate the use of the Federal areas known as national parks, monuments, and reservations hereinafter specified by such means and measures as conform to the fundamental purpose of the said parks, monuments, and reservations, which purpose is to conserve the scenery and the natural and historic objects and the wild life therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations.

SEC. 2. That the director shall, under the direction of the Secretary of the Interior, have the supervision, management, and control of the several national parks and national monuments which are now under the jurisdiction of the Department of the Interior, and of the Hot Springs Reservation in the State of Arkansas, and of such other national parks and reservations of like character as may be hereafter created by Congress: Provided, That in the supervision, management, and control of national monuments contiguous to national forests the Secretary of Agriculture may cooperate with said National Park Service to such extent as may be requested by the Secretary of the Interior.

SEC. 3. That the Secretary of the Interior shall make and publish such rules and regulations as he may deem necessary or proper for the use and management of the parks, monuments, and reservations under the jurisdiction of the National Park Service, and any violations of any of the rules and regulations authorized by this Act shall be punished as provided for in section fifty of the Act entitled "An Act to codify and amend the penal laws of the United States," approved March fourth, nineteen hundred and nine, as amended by section six of the Act of June twenty-fifth, nineteen hundred and ten (Thirty-sixth United States Statutes at Large, page eight hundred and fifty-seven). He may also, upon terms and conditions to be fixed by him, sell or dispose of timber in those cases where in his judgment the cutting of such timber is required in order to control the attacks of insects or diseases or otherwise conserve the scenery or the natural or historic objects in any such park, monument, or reservation. He may also provide in his discretion for the destruction of such animals and of such plant life as may be detrimental to the use of any of said parks, monuments, or reservations. He may also grant privileges, leases, and
permits for the use of land for the accommodation of visitors in the various parks, monuments, or other reservations herein provided for, but for periods not exceeding thirty years; and no natural curiosities, wonders, or objects of interest shall be leased, rented, or granted to anyone on such terms as to interfere with free access to them by the public: Provided, however, That the Secretary of the Interior may, under such rules and regulations and on such terms as he may prescribe, grant the privilege to graze live stock within any national park, monument, or reservation herein referred to when in his judgment such use is not detrimental to the primary purpose for which such park, monument, or reservation was created, except that this provision shall not apply to the Yellowstone National Park: And provided further, That the Secretary of the Interior may grant said privileges, leases, and permits and enter into contracts relating to the same with responsible persons, firms, or corporations without advertising and without securing competitive bids: And provided further, That no contract, lease, permit, or privilege granted shall be assigned or transferred by such grantees, permittees, or licensees, without the approval of the Secretary of the Interior first obtained in writing: And provided further, That the Secretary may, in his discretion, authorize such grantees, permittees, or licensees to execute mortgages and issue bonds, shares of stock, and other evidences of interest in or indebtedness upon their rights, properties, and franchises, for the purposes of installing, enlarging or improving plant and equipment and extending facilities for the accommodation of the public within such national parks and monuments.

Sac. 4. That nothing in this Act contained shall affect or modify the provisions of the Act approved February fifteenth, nineteen hundred and one, entitled "An Act relating to rights of way through certain parks, reservations, and other public lands."