Scan-and-Return as Part of the Southern Nevada Jewish Heritage Project

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Scan-and-return as part of the Southern Nevada Jewish Heritage Project

Emily Lapworth
Digital Special Collections Librarian
University of Nevada, Las Vegas
The Southern Nevada Jewish Heritage Project

1. Collect oral histories
2. Collect archival materials
3. Digitize materials and create web portal to provide online access and discovery
Why we do it
The Southern Nevada Jewish Community:

- Established around the 1930s
- Transient
- No strong tradition of preserving history

= Lack of documentation, unwillingness to part with historical materials that do exist

Photographs of the Dunes Hotel implosion, Las Vegas, October 27, 1993. The Dunes Hotel Photo Collection, PH-00281.
Organizational changes = motivation

- Digitization, including scan-and-return
- Description in CONTENTdm only

- Collecting
- Accessioning
- Arranging
- Describing
- Selecting for digitization

Describing all collections (manuscripts, records, and oral histories, whether physical, born-digital, hybrid, or scan-and-return) using

(Implemented early 2014)
How we do it
Processing workflow*

*Varies depending on complexity of collection, time constraints placed by donor, etc.

1. Receive physical items
2. Accession (archivist)
   a) Review items
   b) Assign accession number and collection number
   c) Preliminary description
3. Scan and create metadata (digitization specialist)
4. Upload scans and metadata to CONTENTdm (digitization specialist)
5. Publish finding aid with links to digital objects (archivist)
6. MARC record in online catalog and record in SC online database created along with finding aid
7. Return items to donor

= online access to archival materials
“Scanning Days”

ABOUT PIONEERS IN YOUR ATTIC

The Utah Academic Library Consortium, in conjunction with the Mountain West Digital Library, launched a pioneer legacy digital project in 2013, wherein 19th century overland migration is being examined from every aspect: transportation, trail and camp life, encounters with Native American tribes, diseases, medicine and surgery, politics and government, gold rush, religion, company organization, path finding and, wherever possible, perspectives from multiple viewpoints.

During the summer and fall of 2013, UALC libraries partnered with public libraries, historical societies and cultural heritage institutions to create a region-wide online collection of original pioneer manuscripts that still remain in private hands. These items range from single letters and photographs to diaries and substantial collections of correspondence between pioneers and their families at home. These first-hand accounts, often in fragile or deteriorating condition, are carefully guarded treasures that many families are reluctant to relinquish. By scanning these items and providing online access, the Legacy Project will allow individuals to retain their original items, yet preserve and share the intellectual and historical content of these valuable documents.

For information about setting up pioneer collections for harvest into MWDL, please see "Setting Up a Repository for Harvest."
How we get archival materials

Oral historian is intermediary between archivist and community member.

Community Member

Oral Historian

Archivist

Oral Historian

Archivist

Digitization Specialist

Digitization Specialist

Archivist gets material directly from community member. Oral historian may provide initial introduction.
Challenges

Red Rock Canyon, Nevada, circa 1930s. Doris Hancock Collection, PH-0003.
### Scanning and Returning Materials to Donors

We digitize materials to make them accessible online. It is a labor-intensive process. Digitization is not always a viable method of long-term preservation for many kinds of materials, however. The best way to ensure that an item will be usable more than 100 years from now is to donate the physical original to Special Collections. We understand that not all donors are willing to donate original, physical items to Special Collections yet. In these cases, Special Collections will carefully select a few items of great historical importance from donors to digitize and include in the Southern Nevada Jewish Heritage Project. Donors will still be encouraged to donate their collections in the future so Special Collections may help preserve their legacies more comprehensively for future generations to study and appreciate.

### Guidelines for selecting materials to scan

#### Part 1: Content

<table>
<thead>
<tr>
<th>Relevance</th>
<th>Does it document the local Jewish community, a local Jewish organization, or a local Jewish person?</th>
<th>Must be specific to Southern Nevada. Topics such as: Education, religious life, and social life within the Jewish community. Involvement of Jewish people and organizations in politics, activism, philanthropy, business, gaming, arts and entertainment, media, etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creation</td>
<td>Is this item a primary source?</td>
<td>Primary sources provide first-hand testimony or direct evidence about a topic under investigation. They are created by witnesses or recorders who experienced the events or conditions being documented. Often these sources are created at the time when the events or conditions are occurring.¹</td>
</tr>
<tr>
<td>Ownership</td>
<td>Does the donor own the item?</td>
<td>Materials and/or rights to the materials must be owned by the donor. Photocopies or other types of reproductions are not accepted. Copyrighted materials only accepted on a case by case evaluation of risk.</td>
</tr>
<tr>
<td>Potential use</td>
<td>Do you think a researcher, student, or community member will want to see this?</td>
<td>While an item may be valuable or special to an individual, it may not be appropriate to add to Southern Nevada Jewish Heritage Project. Materials of broad relevance to the region are of most interest.</td>
</tr>
</tbody>
</table>


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Photograph of Max Goot, Max Schmeling, Henry Kronberg, Harry Levy, unidentified man, and Morry Spencer, at Jewish Federation Luncheon at Caesars Palace, approximately 1970. Henry Kronberg Papers, MS-00718
I, ______________________________, agree to loan to the University of Nevada, Las Vegas University Libraries the following items to be considered for reproduction. If the UNLV Libraries determines that the reproductions will be added to its collections, I grant permission for UNLV to store, use, and distribute the reproductions without restriction and into perpetuity to further and support the educational, teaching, scholarship and research mission of UNLV, including use for exhibition or commemorative purposes, display on the Internet, broadcast in any medium, or use in publications and other media. I understand that I will receive no compensation for this permission. I understand that UNLV may use its sole and absolute discretion in making, retaining or disposing of the reproductions. I understand that the UNLV University Libraries prefers donations of original items and that this agreement does not preclude the donation of original items to the UNLV University Libraries at a later date.

<table>
<thead>
<tr>
<th>Donor's Signature</th>
<th>Date</th>
</tr>
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</table>

Items borrowed for reproduction: (attach other sheets as necessary)

<table>
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<tr>
<th>Items received by the UNLV University Libraries</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>UNLV University Libraries Representative</th>
<th>Date</th>
</tr>
</thead>
</table>

Items returned in good condition:

<table>
<thead>
<tr>
<th>Donor Signature</th>
<th>Date</th>
</tr>
</thead>
</table>
Arrangement and Description

Bass, Burt and Wilma Photographs and Programs
Coll #: M5-00716
Date: 1976-1987 and undated
Extent: 28 Digital Files
Location: Digital Collection
The Burt and Wilma Bass photographs and programs mainly document the Bass' involvement in the Jewish community of Las Vegas, Nevada, as well as their personal and professional lives. Images date from 1976 to 1987 and are entirely digital.

Link to Collection Guide
View Select Materials Online

Return to search results

Browse other collections
Summary Information

Creator: Bass, Burt (Burton)
Contributor: Bass, Wilma
Title: Burt and Wilma Bass Photographs and Programs
ID: MS-00716
Date [inclusive]: 1976-1987 and undated
Physical Description: 28 Digital Files transferred electronically; no physical carrier
Language of the Material: English
Abstract: The Burt and Wilma Bass photographs and programs mainly document the Bass’ involvement in the Jewish community of Las Vegas, Nevada, as well as their personal and professional lives. Images date from 1976 to 1987 and are entirely digital.

Preferred Citation


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Biographical Note for Burt Bass

Burton Bass (1932- ) is a photographer and owner of Burton Studio in Las Vegas, Nevada. He grew up in Brooklyn, New York and practiced photography from the time he was a child. Bass opened his first professional photography studio in 1962, shortly after he married Wilma Frank in 1960. In 1974 the couple moved to Las Vegas, Nevada where Bass worked for his brother-in-law Ed Frank's check cashing businesses. In 1979 Bass opened his own photography business, Burton Studio. He later added services such as fingerprinting, background checks, and photographs for identification cards. His business partner, Larry Burton, became manager of the business after Bass retired.
Administrative Information

Publication Statement
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University of Nevada, Las Vegas. University Libraries. Special Collections Division.

Box 457010
4505 S. Maryland Parkway
Las Vegas, Nevada 89154-7010
(702) 895-2234
special.collections@unlv.edu

Access
Collection is open for research. Collection is available at: http://d.library.unlv.edu/edm/search/
searchterm/MS-00716

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permissions to publish.

Acquisition Note
In 2015, Burt and Wilma Bass donated digital surrogates, but retained the original items; accession
number 2015-032.

Existence and Location of Originals
This collection is comprised exclusively of digital surrogates. The donor retained the original items.

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Controlled Access Headings

- Jews -- Nevada -- Las Vegas -- History
- Jews -- Nevada -- Las Vegas -- Societies,
<table>
<thead>
<tr>
<th>Title/Description</th>
<th>Instances</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programs and photographs of Sisterhood of Temple Beth Sholom presents &quot;Ladies In Politics: If We Ruled The World&quot; annual fashion show luncheon and original musical comedy, 1976</td>
<td></td>
</tr>
<tr>
<td>Photograph of Mountain Region Convention of B'nai B'rith Youth Organization, approximately 1977</td>
<td></td>
</tr>
<tr>
<td>Photograph of Shelley Berkley and Al Gore at an event for Gore's 1988 presidential campaign, probably 1987</td>
<td></td>
</tr>
<tr>
<td>Photograph of Moe Dalitz, undated</td>
<td></td>
</tr>
<tr>
<td>Photographs of awards presented to Moe Dalitz, undated</td>
<td></td>
</tr>
<tr>
<td>Photograph of Burt Bass and Rita Rudner, undated</td>
<td></td>
</tr>
<tr>
<td>Title/Description</td>
<td>Instances</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Hybrid Collection</td>
<td></td>
</tr>
<tr>
<td>Kronberg (Henry) Papers</td>
<td></td>
</tr>
<tr>
<td>Photographs, 1945-2010s</td>
<td>Box 1</td>
</tr>
<tr>
<td>Stoney's Pawn Shop business licenses, page from agenda, and appraisal form, 1956-1986</td>
<td>Box 1</td>
</tr>
<tr>
<td>Copies of newspaper and magazine articles, 1960-2010s</td>
<td>Box 1</td>
</tr>
<tr>
<td>Stoney's Pawn Shop photographs, 1964-1989 and undated</td>
<td></td>
</tr>
<tr>
<td>Physical Description: 10 Digital Files Files are digital surrogates.</td>
<td></td>
</tr>
<tr>
<td>Photographs of Henry and Lillian Kronberg at events, approximately 1970-2003 and undated</td>
<td></td>
</tr>
<tr>
<td>Physical Description: 5 Digital Files Files are digital surrogates.</td>
<td></td>
</tr>
<tr>
<td>Newspaper clippings (advertisements and articles) about Stoney's Pawn Shop, 1978-1997</td>
<td>Box 1</td>
</tr>
</tbody>
</table>
Preservation

Photograph of library staff, University of Nevada, Las Vegas, circa 1970s. University of Nevada, Las Vegas Photo Collection, PH-0062.
Positive Outcomes

• Additional collections that document the Jewish community in Southern Nevada
  – Increased access and discovery of these materials
  – Increased intellectual control of these collections

• Building relationships with the community
  – General support of the Libraries
  – Increase in donations (hopefully of physical materials)?
  – Awareness of value of Special Collections
  – Increase in use of collections?

Photograph of the B’nai B’rith Roarin’ 20s Ball, 1965. Eileen Brookman Papers, MS-00620.