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Metadata Remediation: Updates, Procedures, Workflows

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Metadata remediation

Updates, procedures, workflow



Marina Georgieva

March 19, 2019

Special Collections and Archives Division Meeting

Workflow



Extract raw metadata



Analyze data



Apply best practices



Prepare worksheets

REMEDiate METADATA



Clean up



ARKs



Enhance



Update documentation

Collaboration with the Metadata Migration Workgroup



Updates



Completed

3 projects
6 remediation cycles
41,937 objects



Next

- Inactive digital collections
 - NV Test Site
 - Menus
 - Showgirls
 - Boomtown
 - ∞



How | Why?



How we remediate?

Tool: Excel

- Advanced features
 - Formulas
 - Functions
 - VBA code
- Advantages
 - Easy to use
 - Easy to share
 - Easy to learn
 - Powerful for large sets of data



Why is remediation important?

- Supports the DAMS migration project
- High priority for Phase 1 of migration project
- Clean data is easier to migrate
- Clean data is consistent
- Data is uniform across all collections

