**** SAMPLE SURVEY ****

Greetings from Kevin Cerny of the Master's in Public Administration Program
at the University of Nevada, Las Vegas

My MPA cohort is evaluating the benefits and drawbacks of having varying staffing
levels within specific job classifications. To assist us with our study, please complete
this brief 4-question survey and return the results to either address below. The
information you provide will be greatly appreciated and put to good use; thank you.

1) Please provide the total number of job classifications you have in your
organization that are considered ‘Administrative Support/Clerical’
   ____

2) Please provide the total number of permanent employees you have in all the job
classifications in your organization that are considered ‘Administrative
Support/Clerical’
   ____

3) Please provide the total number of job classifications you have in your entire
organization (please do not include fire and police protection services)
   ____

4) Please provide the total number of permanent employees you have in all the job
classifications in your entire organization (please do not include fire and police
protection services)
   ____

Please send your completed survey to:
cernyk2@unlv.nevada.edu

OR

Kevin Cerny – MPA Program
c/o Dr. Christopher Stream
UNLV Department of Public Administration
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4505 Maryland Parkway, Box 456026
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Questions? Call Kevin Cerny at (702) 229-1228.

Thank you!