Survey Questions – Teachers

Appendix F
**Introduction/Informed Consent**

Graduate students in the Masters of Public Administration program at the University of Nevada, Las Vegas, are working on a project involving the textbook adoption process in the State of Nevada. This questionnaire is designed to investigate the opinions and perspectives of high school teachers regarding the textbook adoption process.

Your participation in this study is voluntary. You may refuse to participate in this study or in any part of this study. You may withdraw at any time without prejudice to your relations with the university. You are encouraged to ask questions about this study at the beginning or any time during the research study.

All information gathered in this study will be kept completely confidential. No reference will be made in written or oral material that could link you to this study.

(The principal investigator with this study is Christopher Stream, Ph.D., UNLV, 702-895-5120.)

By clicking "Next" you agree to participate in this study.

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### General Information

**Are you a high school teacher in the State of Nevada?**

- [ ] Yes
- [ ] No

**How many years have you been a high school teacher?**

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### School District

**At which school district do you teach?**

- [ ] Carson City School District
- [ ] Churchill County School District
- [ ] Clark County School District
- [ ] Douglas County School District
- [ ] Elko County School District
- [ ] Esmeralda County School District
- [ ] Eureka County School District
- [ ] Humboldt County School District
- [ ] Lander County School District
- [ ] Lincoln County School District
- [ ] Lyon County School District
- [ ] Mineral County School District
- [ ] Nye County School District
- [ ] Pershing County School District
- [ ] Storey County School District
- [ ] Washoe County School District
- [ ] White Pine County School District
Do you teach social science (i.e., social studies, history, etc.)?

- Yes
- No

What subject do you teach?


How often per week do you use the textbook for actual classroom teaching?

- I do not use the textbook for actual classroom teaching.
- 1 day
- 2 days
- 3 days
- 4 days
- 5 days
- Other (please specify)

If you do not use textbooks in your classroom please list reason(s) why.


How often per week do you assign reading or homework assignments from the textbook?

- 1 don't assign reading or homework assignments from the textbook
- 1 day
- 2 days
- 3 days
- 4 days
- 5 days
- Other (please specify)

How do you use textbooks in your classroom? (select all that apply)

- Primary teaching tool
- Reference tool for students
- Supplement for planning lessons
- Supplement to other teaching material
- Supplement for classroom discussion
- Guide for student lessons
- Other (please specify)

Are students allowed to take textbooks home?

- Yes
- No
- Sometimes (please specify)
Which tool best facilitates learning? (select one)
- Textbook
- Teacher lecture
- Workbooks
- Computer program
- Don't know
- Other (please specify)

At your school who has the most influence on which textbook is ordered?
- Teachers
- Department head
- Administrator
- Publisher relationship
- District recommendation
- Don't know
- Other (please specify)

At your school what has the greatest influence on which textbook is ordered?
- Teacher preference
- Amount of support materials
- Cost
- Don't know
- Other (please specify)
Use this scale to indicate the extent you agree with the following statements:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Not applicable</th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neutral</th>
<th>Agree</th>
<th>Strongly agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>I rely on the textbook for classroom teaching.</td>
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<td>The textbooks are important to teachers at my school.</td>
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<td>The textbook meets my needs as a teaching tool.</td>
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<td>There are enough textbooks for each child in class.</td>
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<td>The support materials (teacher's edition, teaching tools, CDs, etc.) are</td>
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<td>important for classroom teaching.</td>
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<tr>
<td>The current textbook adoption process results in quality textbooks.</td>
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The textbook adoption process includes committee review, evaluation, and recommendation of textbooks. The following questions refer to those who are selected to participate and who you feel should be selected to participate.

How are teachers at your school selected to participate in the textbook review process? (select all that apply)

- Volunteer
- Assigned
- Elected by peers
- Don't know
- Other (please specify)

Which teachers are normally chosen to participate on textbook review committees? (select all that apply)

- New teacher (1 - 4 years)
- Teacher with some experience (5+ years)
- Expert in subject matter
- Department head
- Don't know
- Other (please specify)

Which teachers do you feel should be represented on a textbook review
Who do you think should be on a textbook review committee? (Select all that apply.)

- Teachers
- School administrators
- School district administrators
- State officials
- Parents
- Students
- Don't know
- Other (please specify)

Textbook Criteria

When completing a textbook review, the state/districts list several criteria that must be rated for each textbook. The next two questions refer to the criteria from that form. The first question asks how much emphasis IS placed on each of the criteria. The second question asks how much emphasis SHOULD BE placed on each of the criteria.
## Textbook Review Criteria

For each of the following criteria, how much emphasis do you feel is placed during the review process:
(Use a scale of 1 to 6 with 1 being the least emphasis and 6 being the most emphasis.)

<table>
<thead>
<tr>
<th>Criterion</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
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</thead>
<tbody>
<tr>
<td>The textbook/series is well organized in the manner and presentation of the material.</td>
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<td>The cover, binding and print for the textbook/series are of good quality.</td>
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<td>The textbook/series has been reviewed for accuracy of information presented.</td>
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<td>The textbook/series has appropriate support materials and references.</td>
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<td>The textbook supports State Standards for the subject.</td>
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<td>The textbook/series depicts the following in a variety of achievements and occupations: Age groups; Ethnic/racial groups; Sex roles; Handicapped.</td>
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<td>The textbook/series portray the cultural and racial diversity of our society.</td>
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<td>The textbook/series include lessons on contributions made to society by men and women from various racial and ethnic backgrounds.</td>
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For each of the following criteria, how much emphasis do you feel SHOULD BE placed during the review process:
(Use a scale of 1 to 6 with 1 being the least emphasis and 6 being the most emphasis.)

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</table>

Quality Teaching Material

How many textbooks should be adopted for each core subject at each grade level?

- 0
- 1
- 2
- 3
- 4 or more
- Don't know

Should schools within the same district be required to use the same textbooks?

- Yes
- No
- Don't know
Proficiency Standards

Use this scale to indicate the extent you agree with the following statements:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Not applicable</th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neutral</th>
<th>Agree</th>
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</thead>
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<tr>
<td>The textbook helps me prepare the students for proficiency exams.</td>
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<td>The textbooks are chosen based solely on proficiency standard requirements rather than subject content.</td>
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Teachers' Involvement in the Process

Use this scale to indicate the extent you agree with the following statements:

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<th>Neutral</th>
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<tr>
<td>I feel involved in the textbook adoption process.</td>
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<td>Teachers feel the textbook adoption process has value.</td>
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<td>I feel that I have an impact on which textbook is adopted and ultimately purchased for my classroom.</td>
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<td>I have been asked for input regarding a textbook's effectiveness.</td>
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</table>

Textbook Review/Adoption Process

The textbook adoption process includes committee review, evaluation, and recommendation of textbooks. The process also includes an opportunity for members of the community to review textbooks and submit comments.

Are you aware of the textbook adoption/review process?

- Yes
- No

Textbook Review Committee

The textbook review committee is one part of the textbook adoption process.

Have you ever been on a textbook review committee?

- Yes
- No
Use this scale to indicate the extent you agree with the following statements:

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</tr>
</thead>
<tbody>
<tr>
<td>My experience on the textbook review committee was time well spent.</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
</tr>
<tr>
<td>The committee of which I was a member contributed to the quality of the textbook adoption process.</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
</tr>
<tr>
<td>I feel having to focus on the proficiency exam requirements hinders the textbook review process.</td>
<td>O</td>
<td>O</td>
<td>O</td>
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<td>O</td>
<td>O</td>
</tr>
<tr>
<td>The district standards are a good basis to review a textbook.</td>
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<td>O</td>
<td>O</td>
<td>O</td>
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</tr>
<tr>
<td>The state standards are a good basis to review a textbook.</td>
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<td>O</td>
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<td>O</td>
</tr>
<tr>
<td>Individual visits from publisher representatives influence my decision to select a particular textbook.</td>
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<tr>
<td>There are incentives to adopting one textbook over another.</td>
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<td>O</td>
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<td>O</td>
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</tbody>
</table>

How many parents participated on the textbook review committee?

- 0
- 1
- 2
- 3
- 4 or more
- Don't know

How many teachers participated on the textbook review committee?

- 0
- 1
- 2
- 3
- 4 or more
- Don't know

Were there any committee members absent during the process?

- Yes
- No
- Don't know
I have never been on a textbook review committee, but would if given the opportunity.

Final Comments

Use this scale to indicate the extent you agree with the following statements:

The current textbook review/adoption process should be changed.

What recommendations would you make to enhance the textbook adoption process?

Do you have any comments about any of the above questions or about the textbook adoption process?

Please enter your e-mail address in the box below to remove your name from future reminder e-mails related to this survey.
Thank you!

Thank you for taking the time to complete our survey.

In addition to this survey, there may be several focus groups or individual interviews conducted over the next several weeks. If you would like to participate in either of these, please email your interest to coatesr2@nevada.unlv.edu.