

CHAPTER 5

RECREATION AND PARKS COMMISSION

SECTION:

- 3-5-1: Commission Created
- 3-5-2: Members
- 3-5-3: Terms
- 3-5-4: Duties

3-5-1: **COMMISSION CREATED:** There is hereby created the Boulder City Recreation and Parks Commission, which shall act in an advisory capacity to the City Council, Planning Commission, City Manager and Recreation and Parks Director on all matters concerning recreation and parks within the City limits.

- A. **Recommendations:** The said Commission shall meet with the Recreation and Parks Director to present the general opinions and desires of the people of Boulder City to determine a priority of needs, and make recommendations regarding such priorities.
- B. **Budget Review:** The said Commission shall review the proposed annual budget for the Recreation and Parks Department and advise the Recreation and Parks Director in the long-range park and recreation capital improvements.
- C. **Review Director Applications:** The said Commission may have the duty to review all applications for the position of the Recreation and Parks Director. If requested, they shall interview candidates for the post and transmit all applications, together with their recommendation of selection, to the City Manager.
- D. **Land Acquisition:** The said Commission shall advise the Planning Commission in designation or acquisition of land for park sites. (Ord. 500, 3-16-1974, eff. 6-17-1974)

3-5-2: **MEMBERS:** The Recreation and Parks Commission shall be composed of nine (9) members, who shall all be residents of the City, as follows:

- A. Appointment: Seven (7) members shall be appointed by the City Council.
- B. At Large Members: Two (2) members shall be selected at large from the high school student body so that one boy and one girl shall serve as the designated representatives on the Recreation and Parks Commission.
 - 1. A selection committee, consisting of the Athletic Director, the Student Body President, and an appointed member of the Recreation and Parks Commission, is hereby designated to choose the two (2) student representatives.
- C. Removal: Any member of the Recreation and Parks Commission may be removed by the City Council by a majority vote thereof. (Ord. 500, 3-16-1974, eff. 6-17-1974)

3-5-3: **TERMS:** The term of the members of the Recreation and Parks Commission shall be four (4) years¹. (Ord. 686, 3-13-1980, eff. 4-2-1980)

- A. High School Representatives: The high school representatives shall be continuing memberships without regard to the stipulated term.
- B. Vacancies: Vacancies of Council appointees occurring other than through the expiration of term shall be filled by appointment by the City Council for the unexpired term. (Ord. 500, 5-16-1974, eff. 6-17-1974)

1. Following the effective date of Ordinance 686, the terms of the present members of the Recreation and Parks Commission shall be staggered in the following manner:

- A. 2 of the terms which expire 1-4-1982 shall be extended to 1-4-1984.
- B. 2 of the terms which expire 1-4-1982 shall be extended to 1-4-1983.
- C. 2 of the terms which expire 1-4-1981 shall be extended to 1-4-1982.
- D. The remaining term which expires 1-4-1981 shall expire on that date.

3-5-4: DUTIES:

- A. Meetings: The Recreation and Parks Commission shall hold regular meetings, but not less regularly than every two (2) months, which meetings shall be open to the public. Special meetings shall be held on the call of the chairman, and may be requested by the City Manager, Recreation and Parks Director, or any member of the Recreation and Parks Commission. Notice of a special meeting shall be given at least two (2) days before the meeting date and shall indicate the time, place and purpose of the meeting.
- B. Record Of Proceedings: The Commission shall keep a written record of its proceedings, which record shall be open to public inspection.
- C. Quorum: A quorum of four (4) members shall be present in order to transact any business.
- D. Chairman, Vice Chairman: At the first meeting of each calendar year, the Recreation and Parks Commission shall elect a chairman and vice chairman from its appointed members for a term of one year, with eligibility for reelection.
- E. Staff Advisor: The Recreation and Parks Director shall be the staff advisor to the Commission. (Ord. 500, 5-16-1974, eff. 6-17-1974)