

******* SAMPLE SURVEY *******

**Greetings from Kevin Cerny of the Master's in Public Administration Program
at the University of Nevada, Las Vegas**

My MPA cohort is evaluating the benefits and drawbacks of having varying staffing levels within specific job classifications. To assist us with our study, please complete this brief 4-question survey and return the results to either address below. The information you provide will be greatly appreciated and put to good use; thank you.

1) Please provide the total number of job classifications you have in your organization that are considered 'Administrative Support/Clerical'

2) Please provide the total number of permanent employees you have in all the job classifications in your organization that are considered 'Administrative Support/Clerical'

3) Please provide the total number of job classifications you have in your entire organization (please do not include fire and police protection services)

4) Please provide the total number of permanent employees you have in all the job classifications in your entire organization (please do not include fire and police protection services)

Please send your completed survey to:

cernyk2@unlv.nevada.edu

OR

Kevin Cerny – MPA Program
c/o Dr. Christopher Stream
UNLV Department of Public Administration
College of Urban Affairs
4505 Maryland Parkway, Box 456026
Las Vegas, Nevada 89154-6026

Questions? Call Kevin Cerny at (702) 229-1228.

Thank you!